

A. – Property and Applicant Information

Property Address: 1 Courthouse Square

Owner Contact Information:

Name: The Corporation of the County of Huron

Address & Postal Code: 1 Courthouse Square, Goderich, Ontario, N7A 1M2

Phone No.: 519-482-8505 xt 4253 Email: jkerslake@huroncounty.ca

Agent Contact Information (if applicable)

Name: _____

Address & Postal Code: _____

Phone No. _____ Email: _____

B – Heritage Permit Application Summary

Heritage Designation:

Part IV (Individual Property) _____ Part V (Heritage Conservation District) X _____

- Alterations to Building
- New Construction
- Landscaping
- Demolition
- Signage/Lighting

Explain the reasons for undertaking the proposed work
Installation of security cameras on the exterior of the building as part of a larger security upgrade
in the building for infrastructure Ontario.

Clearly describe the changes you are undertaking to alter the property-attach pictures showing pre and post appearance of the building. Attached samples of building material and/or colour

Small CCTV Cameras will be installed at approximately 12 feet above grade to provide security
monitoring on all exterior facades of the building as indicated in attached memorandum.

Installation will be undertaken to minimize damage to existing stone units and limit damage to single stone units at each installation point.

C – Product and Manufacturer Details

Item(s) to be changes	Is work new or restoration	Type of Material	Colour	Other product details
Cladding (siding, brick, stucco etc.)	No Change			
Roof	No Change			
Foundation Walls	No Change			
Trim	No Change			
Doors	No Change			
Windows	No Change			
Porch/Verandah	No Change			
Fencing	No Change			
Landscaping	No Change			
Signage/Lighting	No Change			

D – Declaration and Signature

I hereby declare that the statements made herein are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

I have reviewed the submission requirements and understand that incomplete applications may be defined pending additional information.

I understand that the proposal must comply with all other applicable legislation and By-Laws and other approvals.

I acknowledge that any change to the approved drawings, however small, may require an amendment to the permit and may require resubmission for approval. Failure to reveal these changes to the Municipal & Marine Heritage Committee may result in a work stoppage.

I acknowledge that the Town of Goderich staff and members of the Municipal & Marine Heritage Committee may visit the property that is the subject of this application for the purpose of evaluating the merits of this application.

I acknowledge that personal information on this form is collected under the authority of the Ontario Heritage Act and will be used to process Heritage Permit Applications and the information will become public.

Jeff Kerlake Digitally signed by Jeff Kerlake
Date: 2024.02.09 10:51:16
-05'00'

Owner’s Signature

Date

Agent’s Signature

Date

E – Municipal & Marine Heritage Committee Recommendation to Council:

The application is:

Recommended for approval without conditions

Recommended for approval with conditions as listed below

a) _____

b) _____

c) _____

Recommended for refusal

Reason:

Municipal & Marine Heritage Committee Chair

Date

F. – Council Decision

The application is:

Approved without conditions

Approved with conditions as listed below

a) _____

b) _____

c) _____

Refused

Reason:

Clerk

Date

Note: Recommendations/approvals are granted on the express condition that the work to be carried out shall conform to the provisions of all building codes and By-Laws passed by the Town of Goderich. The heritage application process does not replace building permits under the Ontario Building code Act, or other required permits for signage, demolition, etc. It is also noted that Council can pursue legal action if the required permits and permissions have not been granted or guidelines have not been followed.

Affidavit and Sworn Declaration of Owner or Applicant

I agree that all work submitted in support of this application may be made available for public review, pursuant to the Municipal Freedom of Information and Protection of Privacy Act. I agree to reimburse the Town of Goderich for any costs associated with the preparation of studies required to evaluate the application by qualified consultants, and any costs which may be incurred before the courts and tribunals arising from the disposition of this application. I hereby certify that all statements contained within this application are true and agree to allow Town staff reasonable access to the property.

Jeff Kerlake Digitally signed by Jeff Kerlake
Date: 2024.02.09 10:51:46 -05'00'

OWNER

APPLICANT

DATE

RESOURCES

General Information:

General Information and Heritage Resources Materials:

<http://www.goderich.ca/en/Heritage/municipalandmarineheritagehomepage.asp>

Funding Sources:

Community Improvement Plan

<http://www.goderich.ca/en/townhall/resources/goderichcip.pdf>

Goderich Heritage Enhancement Fund

<http://www.goderich.ca/en/Heritage/PropertyDocumentsforDownload.asp>

Tax Refund Program for Designated Heritage Properties By-Law

<http://www.goderich.ca/en/townhall/resources/104-2016-heritage-tax-break.pdf>

Tax Refund Program for Designated Heritage Properties Application Form

<http://www.goderich.ca/en/townhall/resources/heritage-tax-refund-program-application---final.pdf>

MEMORANDUM

To: Jason Dykstra, CBO, Town of Goderich	Project No.: 2158.00
Re: Security Upgrades at Huron County Courthouse	File No.: 04
Sent by: B. Youmans Fax Courier Mail Email Hand	Date: 09 February 2024

Including this cover sheet, this correspondence consists of X pages.

Enclosed please find a plan and related information for a proposed security camera system installation at the Huron County Courthouse, 1 Courthouse Square, Goderich. Infrastructure Ontario has requested Lobo Security Consulting to design, tender and administer the installation of a security camera system in the Huron County Courthouse and on the exterior of the building. It is our understanding that the proposed work does not require a building permit, however, due to the courthouse being in the Downtown Heritage District we are requesting review of the proposed exterior camera installation by the Heritage Committee prior to executing the work.

The intent is to provide wall mounted security cameras at 9 locations shown on the main floor plan below. The intent is that the cameras are mounted to the wall with control boxes on the building interior and connection feeding through a single penetration through the wall into the camera mount. The camera mount is secured to the wall with screw fastening. Images of the proposed products to be used are included below. The camera locations are generally proposed to be 12 feet above ground. Two types of cameras are proposed corner mounted panoramic units at the four building corners and wall mounted units at the entrances and overlooking the roof areas to the east and west.

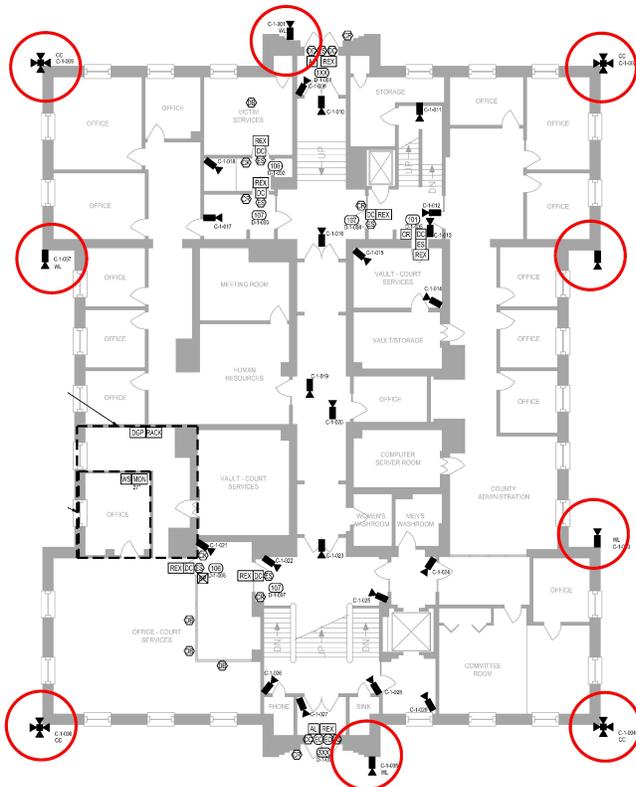


Figure 1: Main Floor Camera Locations



Figure 2: Dome Camera and Wall Mount



Figure 3: Panoramic Camera and Corner Mount

The security cameras are relatively small with the dome camera 4" high and 4 1/4" in diameter and projecting 12 3/4" off the wall using the wall mount shown. The panoramic camera is 3 5/8" high and has a diameter of 10" and will project off the corner approximately 12".

AAA has reviewed the guidelines for alterations to building within the heritage district and offer the following opinion. The proposed work does not propose major alterations to building materials, heritage character or history. Overall the camera units in relation to the building are quite small and the placement of cameras on the facade will not make significant impact to the overall aesthetic of the building.

AAA has discussed the proposed installation locations and has recommended to Lobo Security Consulting that the locations selected should be done to minimize the damage to existing stone units, ensure that all penetrations and screw mounts should be limited to a single stone unit and minimize the number of penetrations at each camera location by mounting control boxes on the interior of the building. It was also proposed that the locations selected should be on the smallest stone possible, so that in future should cameras be removed, the repair is limited to smaller units and be as reversible as possible. The photo examples below illustrate the intent of stone selection.



Approximate location of corner mount - mounting location should be on as small a stone as possible and be limited to a single stone.

Figure 4: Typical Corner Mount Location



Wall mount should be located within the inner panel between the door and projecting pilasters, selecting a smaller stone unit and limiting damage to one stone only.

Figure 5: Entry Mount Location