COUNTY OF HURON CLERKS WORKING GROUP RELATING TO
BILL 175 – SAFER ONTARIO ACT, 2018 - COMMUNITY SAFETY AND WELL-BEING PLAN

MINUTES

TUESDAY, NOVEMBER 12, 2019 AT 2 PM · CENTRAL HURON COUNCIL CHAMBERS

Present:
Janice Hallahan, Clerk/Planning/HR Coordinator, Town of Goderich
Michaela Johnston, H&S and Emergency Preparedness Coordinator, Town of Goderich
Chandra Alexander, Clerk, Municipality of Bluewater
Rob Scott, OPP
Dave Sinko, OPP
Joanna Van Mierlo, OPP
Trevor Seip, Police Services Board Representative, Township of North Huron
Carson Lamb, Clerk, Township of North Huron
Amanda Piskorski, Administrative Assistant to the CAO, Township of North Huron
Tricia Thompson, Municipality of Huron East
Brad Knight, CAO/Clerk, Municipality of Huron East
Jim Dietrich, Police Services Board, South Huron
Jo-Anne Fields, Police Services Board, South Huron
Justin Finkbeiner, Administrative Assistant to Clerk, Municipality of South Huron
Rebekah Msuya-Collison, Director of Legislative Services/Clerk, Municipality of South Huron
Brenda MacIsaac, Clerk, Municipality of Central Huron
Tyler Sager, Deputy Clerk, Municipality of Central Huron

Regrets: Marg Anderson, Police Services Board Representative, Municipality of Central Huron

1) Minutes of Meeting – October 16, 2019
   Moved by: Rebekah Msuya-Collison
   Seconded by: Chandra Alexander
   That the minutes of October 16, 2019 be approved as presented.
   CARRIED

2) Election of Chairperson
   Moved by: Janice Hallahan
   Seconded by: Rebekah Msuya-Collison
   That Michaela Johnston be appointed Chairperson.
   CARRIED

3) Update as to Lower-Tier Municipalities’ Committee Membership
   • ACW has been contacted and was tentatively coming to the meeting today
   • Howick and Morris-Turnberry have not been contacted yet
• It was decided that the Minutes and Agenda with all materials for this meeting be circulated to ACW, Howick and Morris-Turnberry for their information, requesting that they advise if they will be participating in the working group and, if so, to have a Council member or municipal staff member appointed by Council and attend the next meeting.

4) **Appointment By-Laws – Update**

Bill 175 requires a Council member or municipal staff member from each municipality on the Advisory Committee (i.e. appointment by-law)

- Prior to the next meeting an appointment by-law should be passed by each participating lower-tier municipality

5) **Draft Terms of Reference for Committee**

Moved by: Chandra Alexandra  
Seconded by: Carson Lamb  
That the draft Terms of Reference for the Committee be adopted as presented. 
CARRIED

6) **Draft Work Plan**

Noted that Phase 1 should include a note that the development of project webpage and communication materials is to be the responsibility of each lower-tier municipality. The second last bullet point in Phase 1 shall be amended to read as such.

Moved by: Jim Dietrich  
Seconded by: Jo-Anne Fields  
That the draft Work Plan for the Committee, as amended, be adopted as presented.  
CARRIED

7) **Draft Communication Strategy**

Noted that Vision statement on page 3 under Appendix I shall be amended to read “...each municipality’s future” rather than “…South Huron’s future”.

Moved by: Tyler Sager  
Seconded by: Chandra Alexander  
That the draft Communication Strategy, as amended, be adopted as presented.  
CARRIED

8) **Draft Data Sharing Agreement and Privacy Policy**

It was decided to table this Agreement until we know whether ACW, Howick and Morris-Turnberry will be participating in the Working Group so that they may weigh in on the Agreement.

Moved by: Rebekah Msuya-Collison  
Seconded by: Brenda MacIsaac
That the draft Data Sharing Agreement and Privacy Policy be tabled to the next meeting.
CARRIED.

9) **Advisory Committee Composition**
- Each Municipality provided an update as to what agencies they have contacted and which have agreed to participate:

**Agencies Who Have Agreed to Participate**
- Huron County Health Unit (Public Health Supervisor, Angela Willert)
- Betamarsh (Betty Bedard-Bidwell and Blake Muxlow)
- Wingham Hospital
- United Way (Ryan Erb)
- Tanner Steffler Foundation (John Steffler)
- Victim Services (Deb Logue)
- OPP (Joanna VanMierlo, Dave Sinko and/or Rob Scott)
  - all to be included on emails; Joanna will be primary representative
- EMS and Fire (Joanna VanMierlo, OPP is happy to attend on behalf of EMS and Fire regarding their findings and reports and will assist in getting these records)
  - Noted that Fire and EMS respond to calls for instances that may otherwise go undetected ie. Hoarding, unsafe home or workplaces, locations of their calls and any ‘hot spots’

**Agencies to be Contacted and by Whom**
- CAS – Michaela Johnston to follow up
- AMGH (Bruce Qui
gley) – Janice Hallahan to follow up
- Poverty to Prosperity in Huron (Pam Hanington) – Chandra Alexandra to contact her to ask her to please join the Advisory Committee
- Avon Maitland School Board – Michaela Johnston
- Huron Perth Catholic School Board – Michaela Johnston
- Seaforth Hospital – Huron East to contact
- Exeter Hospital – South Huron to contact

10) **Unfinished Business**
- Value-Based Community Consultation/Engagement (Qualitative Data)
  - Well-Being and Community Safety Survey
    - Michaela to circulate the email from Felix Munger at Safer Cities regarding the survey questions and enquire as to what the hosting fee would be as well as the fee for data cleaning and analyzing the information

11) **Other Business**
- We are going to need creative ways to present this information and get feedback from citizens
  - Go to arenas and speak with hockey parents during practice and game times
  - Go to public libraries
  - Go to Seniors’ Centres
  - Go to Youth Groups
• Online Surveys can be used

Budget

• Each Municipality will request budget funds from their own Council to pay for any expenses
• Approximately $5000 may be needed (more or less)
• Most expenses will be in obtaining the evidence based data from citizens – online surveys, paper pamphlets advertising, town halls, etc.
• Agencies involved in the process ie. United Way will not be incurring expenses they will need to pass down to the Working Group
  o What we require from these agencies is information and data
  o If there are any expenses related to any agency information required, we will deal with them collaboratively ie. Each municipality pay their equal share of the cost

What are Other Municipalities Doing?

• Bruce/Grey and Perth Counties are all doing a generic template
• Janice is reaching out to Bruce/Grey to see if she can get some information on how they are structuring their plan
• Wellington also has completed their Master Plan

How Do We See the Generic Plan Being Used/Structured?

• Rob Scott provided the following comments:
  o confirmed the group’s thought that one Working Group to create a generic plan would be ideal as the OPP (and other agencies) are already stretched for resources
  o mental health addiction relates to a number of other issues – we may be surprised at how integrated a lot of the issues are

• Suggestion was made that we all go back to our municipalities, come up with an initial list of issues identifiable in the community and then come back to the Working Group to discuss them
• The municipalities in the Working Group will probably find several issues in common which can then form the basis of inviting agencies to sit on the Advisory Committee (ie. Mental health, homelessness, employment, substance abuse)
• Noted we don’t need every children’s/youth voices, or perhaps all 6 hospitals – 1 representative from each would suffice at this time for the Advisory Committee with each municipality’s ‘honed-in’ plan to include information specific to their community (ie. Goderich has a level 1 psych facility; Clinton now has transition bed program)
• The more “Huron based” the program, the better – ie. Use Huron-Perth Centre not the CAS; Choices for Change, not CMHA
• The generic plan when formed by the Advisory Committee, would be sent back ‘down’ to each lower-tier
• Once we have identified several issues, each municipality would decide on where that issue ranked in their list of priorities for their specific plan
Each municipality would then also meet with agencies relative to any issues identified on their priority list that were not identified and addressed by the Advisory Committee

Joanna Van Mierlo sits on a number of committees and is well versed in the mental health issues and resulting crises that happen across the County.

Joanna is happy to provide suggestions regarding other agencies we may want to involve in this process either for strict data collection/input or to sit on the Advisory Committee

Some agencies would form the Advisory Committee while others would be simply called upon for information and data sharing

The agencies invited to form the Advisory Committee may not be required to attend every meeting. If we are focusing one meeting on opioids in Huron County, we may not also require a transportation service to be at the meeting for their input

12) For Information Purposes

- HP Healthcare Alliance – Transition Bed Program
  - Bed Program has opened
  - Central Huron municipal offices have very little information on the program
  - They are getting calls from the public requesting information on the program and have little information to provide them
  - Noted that this Committee will aid in ensuring all parties know about various programs and facilities in the community

- Homelessness and Out of the Cold Shelter in Goderich
  - Still unsure how transportation will be provided to and from the Shelter for those currently located outside of Goderich
  - County Council is set to discuss this at their next Council meeting
  - Michaela will circulate the Out of the Cold Poster to all members so they can post in their communities

13) Next Meeting

Monday, December 9th at 2:00 p.m. – Central Huron Council Chambers

14) Adjournment

Moved by: Jim Dietrich
Seconded by: Chandra Alexandra
That there being no further business the meeting adjourned at 3:10 p.m.
CARRIED.