

## Staff Report

**To:** Mayor Bazinet and Members of Council  
**Report From:** Bonnie Hastings, Childcare Services Manager  
**Meeting Date:** February 24, 2025  
**Subject:** Monthly Report for January 2025  
**Attachment:** 1) Child Care Centre Policy for Monitoring Compliance and Contraventions

**Recommendation:**

That Goderich Town Council receive this report for information;

And that Council approve the attached Monitoring Compliance and Contraventions Policy.

**Report Summary:**

The purpose of this memo is to provide Council with an update on the general operation of the Childcare Centre which may also include any legislative/regulatory updates from the Ministry of Education and/or Ministry of Health.

**Background and Analysis:**

The Childcare Department currently employs 42 staff members.

Staff turnover is ongoing with staff on Maternity and/or Sick Leave.

Staff meetings are held monthly that include health and safety training, and review of Town policies and procedures.

**Inspection and Ministry Correspondence:**

Huron County Health Unit staff recently attended the Centre for its annual inspection. Food services, infection prevention, and control inspections were completed. Check What We Inspect decals are now displayed on the Centre's entrance doors.



**Policies and Procedures Update:**

Attached is the Child Care Centre Policy for Monitoring Compliance and Contraventions. This policy has been updated to reflect changes from recommendations from the Ministry of Education. Updates include compliance requirements.

**Capacity/Waitlist:**

The Childcare Centre continues to operate at 95% capacity. I am pleased to provide the following current waitlist chart. This information is constantly evolving as parents find alternate care, children’s ages change or are already registered within the Childcare Centre. Some children included on the waitlist are siblings of children who currently attend the Childcare Centre. The additional spaces that have been left open are intentional to allow movement within groups, as children can move up into the next age group.

We continue to have parents join the online waitlist daily and call the Centre regarding availability. Currently, the Centre is in gridlock regarding children unable to move up to the next age group due to limited spaces.

Program	Operating Capacity	Current Enrolment	January 2025 Operating Capacity	Current Outstanding Waitlist from 2024	Current Waitlist for 2025	2026	2027
Infants	10	15	10	6	71	45	0
Toddler #1	15	17	15	22	18	5	1
Toddler #2	15	12	10	0	0		
Preschool #1	16	19	16	28	10	5	4
Preschool #2	16	21	16	0	0		
Preschool #3	16	18	16	0	0		
Preschool #4	15	13	15	0	0		
<b>Total</b>	<b>103</b>	<b>115</b>	<b>98</b>	<b>56</b>	<b>99</b>	<b>55</b>	<b>5</b>

Current enrolment includes part time/flex care for attending children.

**Total number of children currently on waitlist 215**

**Linkage:**

- Corporate Strategic Plan Priority #2: Welcoming and Caring Community
- Corporate Strategic Plan Priority #3: Strong Local Economy
- Corporate Strategic Plan Priority #4: Good Government

**Financial Impacts and/or Source of Funding:**

There is no financial impact associated with this report.

**Approved By:**

Janice Hallahan, Chief Administrative Officer

Andrea Fisher, Director of Legislative Services/Clerk