



Memorial Arena Task Force Minutes

**Monday, March 4, 2024
2:00 PM**

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| Present | Trevor Bazinet, Mayor Liz Petrie, Councillor Leah Noel, Deputy Mayor Barron Purser, Citizen Appointment Michael Daley, Citizen Appointment Ruby Debrouwer, Citizen Appointment Darren Scholl, Citizen Appointment Alexandra Kasper, Citizen Appointment |
| Staff Present | Janice Hallahan, Chief Administrative Officer Sean Thomas, Director of Community Services, Infrastructure, and Operations Andrea Fisher, Director of Legislative Services/Clerk Deanna Hastie, Director of Corporate Services/Treasurer Andrea Rowntree, Administrative Assistant to the Chief Administrative Officer and Director of Legislative Services/Clerk |
| Others Present | Allison Segeren, Town of Goderich Councillor John Thompson, Town of Goderich Councillor |

1. CALL TO ORDER

1.1 Appointment of Chair

Mayor Bazinet requests introductions from the Task Force. Following discussion;

Moved By: Member Noel

Seconded By: Member Scholl

That Trevor Bazinet be appointed as Chair of the Memorial Arena Task Force.

CARRIED

1.2 Appointment of Vice-Chair (Citizen Appointment)

Following discussion;

Moved By: Member Scholl

Seconded By: Member Daley

That Ruby DeBrouwer be appointed as Vice-Chair of the Memorial Arena Task Force.

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

3. APPROVAL OF AGENDA AND ADOPTION OF THE MINUTES

3.1 Approval of the Agenda

Moved By: Member Petrie

Seconded By: Member Noel

That the Memorial Arena Task Force hereby accepts the March 4, 2024, Agenda, as presented.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

5. CORRESPONDENCE

6. UNFINISHED BUSINESS

7. NEW AND GENERAL BUSINESS

7.1 Memorial Arena Task Force Orientation Package - Andrea Fisher, Director of Legislative Service/Clerk

7.1.1 Policies and Procedures

7.1.1.1 Form - Disclosure of Pecuniary Interest and the General Nature Thereof

7.1.1.2 Accountability and Transparency Policy

7.1.1.3 Social Media Policy

7.1.1.4 Procedural By-Law

7.1.1.5 Code of Conduct

7.1.1.6 Public Notice By-Law

7.1.1.7 Municipal Act

Website Link: [Municipal Act](#)

7.1.1.8 Municipal Freedom of Information and Protection of Privacy Act

Website Link: [Municipal Freedom of Information and Protection of Privacy Act](#)

7.1.1.9 Municipal Conflict of Interest Act

Website Link: [Municipal Conflict of Interest Act](#)

7.2 Terms of Reference

7.3 Memorial Arena Studies/Reports

7.3.1 2015 Ameresco Report

- 7.3.2 BM Ross and Associates Structural Inspection Report dated April 2019
- 7.3.3 Wood Pre-Demolition Designated Substances Survey, dated April 30, 2019
- 7.3.4 YMCA- Goderich Memorial Arena 15 year forecast as of January 2019
- 7.3.5 Memo from Larry J. McCabe, dated May 1, 2019, regarding Memorial Arena
- 7.3.6 Memo from the Senior Management Team, dated September 2, 2022, regarding Memorial Arena
- 7.3.7 2022 Survey results
- 7.3.8 Revenue and Expense Report

8. OBJECTIVES

- a. Engage an architect/engineering firm to work with Town staff to produce a concept plan with a business plan/cost analysis to transform Memorial Arena into a multi functional, community oriented facility providing a wide variety of uses, including recreational, leisure, cultural, and convention opportunities. The outcome of this process will be a costed out Preferred Option for Memorial Arena.

- b. Establish a Memorial Arena Task Force (co-chaired by a citizen member and a Member of Council, which includes members from community groups, citizens, and Town staff) with a mandate to facilitate public discussion and inform the Project Team throughout the process.

- c. In parallel to the above Memorial Arena Plan, complete a targeted facility/property review project to determine if existing municipally owned properties/facilities could be declared surplus and sold to generate revenues to support the Memorial Arena plan.

- d. Council makes decision on Memorial Arena Preferred Option. Initiate community communications strategy.

The Task Force schedules the next meeting for March 19, 2024, at 2 PM for a tour of the Memorial Arena.

9. PRESS REPORTERS AND CITIZENS QUESTION AND ANSWER PERIOD

Councillor Thompson and Councillor Segeren are present and offer brief comments.

10. ADJOURNMENT

Moved By: Member Purser
 Seconded By: Member Scholl

That the Memorial Arena Task Force does now adjourn at 2:55 PM to meet again at the next Regular Meeting scheduled for March 19, 2024, at 2 PM on location at the Memorial Arena.

CARRIED

CHAIR, Trevor Bazinet

SECRETARY, Andrea Fisher