



COUNCIL AGENDA

Monday, June 26, 2023
4:00 p.m.

	Pages
1. CALL TO ORDER	
2. LAND ACKNOWLEDGEMENT STATEMENT Presented by Councillor Petrie	
3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF	
4. APPROVAL OF AGENDA AND ADOPTION OF MINUTES	
4.1 Approval of Agenda Moved by: _____ Seconded by: _____ That the Town of Goderich Council hereby accepts the June 26, 2023, regular Council Agenda, as presented.	
4.2 Adoption of Minutes Moved by: _____ Seconded by: _____ That the Town of Goderich Council hereby adopts the June 5, 2023, regular Council Minutes, as printed.	7
5. PUBLIC MEETING(S)	
6. DEPUTATIONS AND PRESENTATIONS	
6.1 Bruce Potter and Andrew Garland, B. M. Ross, and Associates re: Allocation of Water and Wastewater Capacity Update	17
6.2 Mayor's Remarks	
6.3 Councillors' Remarks	
7. STAFF REPORTS Moved by: _____ Seconded by: _____ That the Staff Reports be received for information and the noted action be approved.	
7.1 Andrea Fisher, Clerk re: Housing Accelerator Fund Application Staff Recommendation: Concur	29

7.2	Andrea Fisher, Clerk re: Giant Tiger Storage Container Staff Recommendation: Concur	32
7.3	Deanna Hastie, Treasurer re: Development Charges Annual Adjustment - 2023 Staff Recommendation: Concur	34
7.4	Sean Thomas, Director of Operations re: Infrastructure Canada's Disaster Mitigation and Adaptation Fund Staff Recommendation: Concur	37
7.5	Sean Thomas, Director of Operations re: Request from Minor Soccer - Benches at the YMCA Fields Staff Recommendation: Concur	39
7.6	Sean Thomas, Director of Operations re: Replacement of Forestry Truck Staff Recommendation: Concur	41
7.7	Jason Dykstra, Chief Building Official re: Heritage Permit Application No. 2023-066 - 68 Courthouse Square - Mural Staff Recommendation: Decline application as submitted	43
7.8	Jason Dykstra, Chief Building Official re: Month End Report for May Staff Recommendation: Receive for information	50
7.9	Jason Dykstra, Chief Building Official re: Sign Exemption Request - 72 Colborne Street Staff Recommendation: Concur	53
7.10	Michaela Johnston, Health and Safety and Emergency Preparedness Coordinator re: Mobile Crisis Response Team Grant Application Staff Recommendation: Concur	57
7.11	Michaela Johnston, Health and Safety and Emergency Preparedness Coordinator re: Huron County 2023 Accessibility Award Staff Recommendation: Concur	59
7.12	Jeff Wormington, Fire Chief re: May Month End Report Staff Recommendation: Receive for information	64
7.13	Lisa Hood, Tourism, Events, and Marketing Coordinator re: Report for June Staff Recommendation: Concur	66
7.14	Goderich Municipal Airport - May Month End Report Staff Recommendation: Receive for information	74
8.	CORRESPONDENCE RECEIVED AND COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED	
9.	CORRESPONDENCE RECEIVED FOR INFORMATION Moved by: _____ Seconded by: _____ That the correspondence be received for information.	
9.1	Recreation Advisory Committee - May 8, 2023 Minutes	76
9.2	Recreation Advisory Committee - June 8, 2023 Minutes	78

9.3	Downtown Goderich Business Improvement Area (BIA) re: Inclusion of Downtown Goderich BIA and Business Owners on the Downtown Revitalization Committee	80
9.4	D'Arcy Hilas re: Paid Parking Infraction	81
9.5	Veolia Canada Semi-Annual Meeting - December 2, 2022 Minutes	82
9.6	Avon Maitland District School Board re: Board Meeting Highlights - June	88
9.7	Sara Fisher, Manager, Ministry of Agriculture, Food and Rural Affairs re: Cloudpermit Planning & Development Module Software Program	93
9.8	Town of Perry Sound re: Resolution - The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales	94
9.9	Association of Municipalities Ontario (AMO) re: AMO Policy Update - Strong Mayor Powers Expanded	97
9.10	Ministry of Municipal Affairs and Housing re: Proposed Provincial Planning Statement	99
9.11	Katherine Hartel, The Women of Ontario Say No re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement	101
9.12	Huron Perth Public Health re: Offering Masks to Residents Considered High Risk for Respiratory Problems due to Poor Air Quality	104
9.13	Social Research & Planning Council, United Way Perth-Huron re: Household Food Insecurity Report, May 2023	106
10.	CORRESPONDENCE RECEIVED AND RECOMMENDED ACTION NOTED	
	Moved by: _____	
	Seconded by: _____	
	That the correspondence items be received for information and the noted action be approved.	
10.1	Colleen McGregor, Rotary Club re: Supplementary Planting in Maitland Woods Staff Recommendation: Concur	117
10.2	Jayne Crebolder, Goderich Art Club Member re: Request for Signage for the Annual Goderich Art Show Staff Recommendation: Concur	118
10.3	Carol Hazen Heubner and Dr. Nancy Ridder, Heubner - Ridder Veterinary Hospital re: Pound Services Staff Recommendation: Refer to staff	119
10.4	Ryan McClinchey, General Manager, HuronTel re: Tower Site Licence Agreement Staff Recommendation: Concur	120
11.	UNFINISHED BUSINESS	

12. BY-LAWS AND AGREEMENTS

Moved by: _____

Seconded by: _____

That By-Laws 76, 77, 78, 79, 80, 81, and 82 of 2023 be taken collectively.

Moved by: _____

Seconded by: _____

That By-Laws 76, 77, 78, 79, 80, 81, and 82 of 2023 be read a first and second time.

Moved by: _____

Seconded by: _____

That By-Laws 76, 77, 78, 79, 80, 81, and 82 of 2023 be read a third time and finally passed.

12.1	By-Law 76-2023 Being a By-Law to adopt a 2023 - 2027 Town of Goderich Strategic Action Plan	121
12.2	By-Law 77-2023 Being a By-Law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Cloudpermit Software Service Agreement between the Corporation of the Town of Goderich and Cloudpermit Incorporated for the Cloudpermit Planning Module	165
12.3	By-Law 78-2023 Being a By-Law to adopt Terms of Reference for the Corporation of the Town of Goderich Rebuilding Downtown Infrastructure Task Force	200
12.4	By-Law 79-2023 Being a By-Law to adopt Terms of Reference for the Corporation of the Town of Goderich Environment Committee	206
12.5	By-Law 80-2023 Being a By-Law to adopt Terms of Reference for the Corporation of the Town of Goderich Municipal and Marine Heritage Committee	213
12.6	By-Law 81-2023 Being a By-Law to repeal By-Law 79 of 2023 and to confirm the various appointments of Committees and Boards for the Corporation of the Town of Goderich	219
12.7	By-Law 82-2023 Being a By-Law to amend By-Law No. 20 of 1989 to regulate traffic in the Town of Goderich and to control and regulate the use of streets and boulevards in said Town.	221

13. MOTIONS AND NOTICE OF MOTIONS

13.1 Appointment to the Municipal And Marine Heritage Committee

Moved by: _____

Seconded by: _____

That _____ be appointed to the Municipal & Marine Heritage Committee.

- 13.2 Appointment to the Environment Committee
 Moved by: _____
 Seconded by: _____
 That _____ be appointed to the Environment Committee.
- 13.3 Appointment to the Mayor John C. Grace Task Force
 Moved by: _____
 Seconded by: _____
 That _____ be appointed to the Task Force for recognition possibilities for John C. Grace.
- 13.4 Appointments to the Rebuilding Downtown Infrastructure Task Force Committee
 Moved by: _____
 Seconded by: _____
 That Mayor Myles Murdock, _____, and _____ be appointed to the Rebuilding Downtown Infrastructure Task Force.

14. NEW AND GENERAL BUSINESS

- 14.1 Upcoming Meetings:
- July 3, 2023, at 6:00 p.m. BIA Advertising and Events Committee
 - July 4, 2023, at 1:00 p.m. Goderich Regional Airport Task Force
 - July 11, 2023, at 5:30 p.m. BIA Board of Management
 - July 17, 2023, 4:00 p.m. Regular Council

15. POSSIBLE CLOSED COUNCIL MEETING MATTERS

In the event that Council enters into a possible Closed Session pursuant to Section 239 (2) of the Municipal Act, Council will reconvene following the Closed Session at which time the public and press may be present.

Moved by: _____
 Seconded by: _____
 That Council rise at ____ p.m. and go into Closed Committee of the Whole Session pursuant to Section 239(2)(b), and (e);

And further that the Clerk Andrea Fisher, Treasurer Deanna Hastie, Director of Operations Sean Thomas, and Administrative Assistant to the CAO and Clerk/Planning Coordinator Amanda Piskorski remain in attendance.

- 15.1 Jason Dykstra, Chief Building Official re: Property Grading Issue
 (b) personal matters about an identifiable individual, including municipal or local board employees; and,
 (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 15.2 Minutes of the Previous Closed Session
- June 5, 2023 Closed Session Minutes

16. REPORTING OUT OF CLOSED COMMITTEE OF THE WHOLE

Moved by: _____

Seconded by: _____

That Council rise and come out of Closed Committee of the Whole Session at _____p.m.

17. PRESS REPORTERS AND CITIZENS QUESTION & ANSWER PERIOD

18. CONFIRMING BY-LAW

Moved by: _____

Seconded by: _____

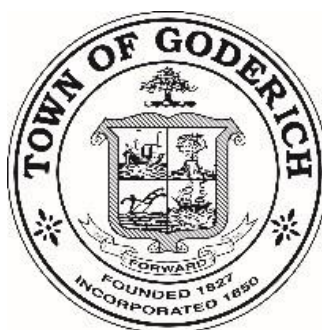
That leave be given to introduce By-Law No. XX-2023 being a By-Law to confirm the proceedings of the Goderich Town Council meeting held on June 26, 2023, and that it now be read a first, second, and third time, and finally passed this June 26, 2023.

19. ADJOURN

Moved by: _____

Seconded by: _____

That Goderich Town Council does now adjourn at _____ p.m. to meet again at the regular meeting of Council scheduled for July 17, 2023.



Council Minutes

Monday, June 5, 2023

4:00 pm

Present	Myles Murdock, Mayor Trevor Bazinet, Deputy Mayor Allison Segeren, Councillor John Thompson, Councillor Randy Carroll, Councillor Liz Petrie, Councillor
Absent	Leah Noel, Councillor
Staff Present	Janice Hallahan, Chief Administrative Officer Andrea Fisher, Clerk/Planning Coordinator Deanna Hastie, Treasurer Sean Thomas, Director of Operations Amanda Piskorski, Assistant to the CAO and Clerk/Planning Coordinator
Others Present	Joseph MacIsaac Vicky Culbert, Co-Chair MacKay Centre for Seniors Gen McLean, Secretary MacKay Centre for Seniors Kathleen Buckley, Board of Directors Member MacKay Centre for Seniors Amy Regier Tom Costello Erinn Lawrie, Executive Director, Lake Huron Coastal Centre Victor Kloeze, Senior Planner Heather Boa, Huron Chamber of Commerce Berry Page Bayshore Broadcasting

1. CALL TO ORDER

Goderich Town Council meets in regular session on June 5, 2023.

2. LAND ACKNOWLEDGEMENT STATEMENT

Presented by Councillor Carroll

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. APPROVAL OF AGENDA AND ADOPTION OF MINUTES

4.1 Approval of Agenda

Andrea Fisher, Clerk provides comments on the agenda. A change to the previous minute's attendance listed Councillor Petrie as present and she was not in attendance. Agenda item 12.5 has been renumbered to By-Law 73 of 2023 and agenda item 7.4 has been amended to delete Deputy Mayor Bazinet from the BIA Advertising and Events Committee as he is not a member of the Committee.

Moved By: Deputy Mayor Bazinet
Seconded By: Councillor Segeren

That the Town of Goderich Council hereby accepts the June 5, 2023, regular Council Agenda, as amended.

4.2 Adoption of Minutes

Moved By: Councillor Carroll
Seconded By: Councillor Segeren

That the Town of Goderich Council hereby adopts the May 15, 2023, regular Council Minutes, as amended.

CARRIED

5. PUBLIC MEETING(S)

6. DEPUTATIONS AND PRESENTATIONS

6.1 The MacKay Centre for Seniors re: 2023 Senior of the Year Award - Joe Maclsaac

As a Council representative on the MacKay Centre for Seniors Board, Deputy Mayor Bazinet presents the 2023 Ontario Senior of the Year Award to Joe Maclsaac. This award is given to recognize an outstanding senior who enriches the social, cultural, and civic life of their community, and to someone who has made their community a better place to live. Joe has accomplished this through his professional capacity as a Town Employee at the MacKay Centre for Seniors as well as volunteering with the Goderich and District Horticultural Society.

6.2 Kevin and Amy Regier, and Tom Costello re: Speed of Traffic on Bennett Street East

Amy Regier, and Tom Costello speak to their concerns regarding the speed of traffic flowing through Bennett Street East and request that something be done to reduce the speed of this traffic.

Sean Thomas, Director of Operations comments on temporary speed bumps that could be used on a seasonal basis.

Following discussion;

Moved By: Deputy Mayor Bazinet
Seconded By: Councillor Thompson

That Goderich Town Council refer agenda item 6.2 Speed of Traffic on Bennet Street East to the Director of Operations, with Power to Act.

CARRIED

6.3 Erinn Lawrie, Executive Director, Lake Huron Coastal Centre re: Coastal Conservation Youth Corps Program

Erinn Lawrie, Executive Director, Lake Huron Coastal Centre provides a Coastal Conservation Youth Corps Program update.

Mayor Murdock thanks Ms. Lawrie for her presentation.

6.4 Mayor's Remarks

Mayor Murdock thanks Council for attending the Mayor's Luncheon hosted by the Huron Chamber of Commerce.

Mayor Murdock comments on the YMCA Wellness Floor grand opening that showcased new flooring for the weightlifting area as well as new equipment. He attended the 60th anniversary of the Goderich Knights of Columbus event, "The Launch" event hosted by the Goderich Business Improvement Area this past weekend, and adds that the first Pride Festival will be held this Saturday, June 10, 2023.

6.5 Councillors' Remarks

Deputy Mayor Bazinet comments that he attended the Kingsbridge Centre's, "Kingsbridge the Musical" and encourages all to attend. He adds that the Huron Chamber of Commerce, as well as Engage Goderich, are putting on a 2023 Corporate Challenge on Friday, June 23, 2023, and encourages all to compete and challenges Council to put in a team.

Councillor Thompson comments that he was pleased with the turnout and participation of the "The Launch" event and thanks the Goderich Business Improvement Manager for its success.

Councilor Petrie comments that she attended the COPA Hope Air event at the Goderich Airport with Mayor Murdock and Councillor Thompson, and explains that the program provides free flights for people across the country who require lifesaving healthcare treatments.

7. STAFF REPORTS

Moved By: Councillor Carroll

Seconded By: Councillor Petrie

That the Staff Reports be received for information and the noted action be approved.

CARRIED

7.1 Janice Hallahan, Chief Administrative Officer re: Employee Group Evaluation, Pay Equity and Compensation Review

Staff Recommendation: Concur

7.2 Andrea Fisher, Clerk re: 2023 Meeting Dates - June to December

Staff Recommendation: Concur

7.3 Deanna Hastie, Treasurer re: Development Charges Considerations Growth Impact on Recreation

Staff Recommendation: Receive for information

7.4 Sean Thomas, Director of Operations re: Parking at Columbus Park

- Staff Recommendation: Receive for information
- 7.5 Sean Thomas, Director of Operations re: Road Closure on Elgin Avenue East (Hwy 8) - June 5-6, 2023
- Staff Recommendation: Receive for information
- 7.6 Jason Dykstra, Chief Building Official re: Heritage Permit Application No. 2023-004
- Staff Recommendation: Concur
- 7.7 Kyle Williams, Operations Manager re: Replacement of a Zero Turn Mower
- Staff Recommendation: Concur
- 7.8 Kyle Williams, Operations Manager re: Replacement of Sidewalk Maintainer
- Staff Recommendation: Concur
- 7.9 Kyle Williams, Operations Manager re: Replacement of Operations Pickup Trucks
- Staff Recommendation: Concur
- 7.10 Michaela Johnston, Health and Safety and Emergency Preparedness Coordinator re: Community Safety and Well-Being Plan Update
- Staff Recommendation: Receive for information
- 7.11 Michaela Johnston, Health and Safety and Emergency Preparedness Coordinator re: Rural Ontario Institute Pilot Project Update
- Staff Recommendation: Receive for information
- 7.12 Michaela Johnston, Health and Safety and Emergency Preparedness Coordinator re: Victim Support Grant 2023
- Staff Recommendation: Concur
- 7.13 Dave Duncan, Municipal Law Enforcement Supervisor re: May Month End Report
- Staff Recommendation: Receive for information
- 7.14 Dave Duncan, Municipal Law Enforcement and Paid Parking Supervisor re: Proposal to Amend Parking By-Law
- Staff Recommendation: Concur and bring a By-Law forward at the June 26, 2023 Council meeting
- 7.15 Jessica Feere, Environmental Services Coordinator re: 2023 Ministry of Environment, Conservation, and Parks Ontario Community Environmental Fund
- Staff Recommendation: Concur
- 7.16 Jenna Ujiye, Tourism and Community Development Officer re: Volunteer Goderich Post Event Report
- Staff Recommendation: Receive for information
- 7.17 Lisa Hood, Tourism and Marketing Coordinator re: Events
- Staff Recommendation: Receive for information

8. CORRESPONDENCE RECEIVED AND COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED

- 8.1 Goderich Lions Club re: Consideration of Permanent Recognition Possibilities to Honour the Memory and Impact of Late Mayor, John Grace
Don Edwards, President, Goderich Lions Club comments on the Goderich Lions Club discussions regarding permanent recognition possibilities to honour the memory and impact of the late Mayor John Grace.

Following discussion;

Moved By: Councillor Segeren

Seconded By: Councillor Petrie

That Goderich Town Council refer permanent recognition possibilities to honour the late Mayor, John Grace to staff, to include public consultation, for a report back to Council.

CARRIED

- 8.2 Con Melady, Resident re: Corporate Strategic Action Plan Public Comments - refer to agenda item 11.1
- 8.3 Bob Payne, Resident re: Corporate Strategic Action Plan Public Comments - refer to agenda item 11.1
- 8.4 Glenn Scheels, Resident re: Corporate Strategic Action Plan Public Comments - refer to agenda item 11.1

Moved By: Councillor Segeren

Seconded By: Councillor Petrie

That agenda items 8.2, 8.3, and 8.4 be referred to the Director of Operations.

CARRIED

9. CORRESPONDENCE RECEIVED FOR INFORMATION

Mayor Murdock notes that agenda item 9.5 BM Ross and Associates Limited re: Tender - Albert Street and Anglesea Street Road Re-Construction will first be discussed in Closed Session and will be considered following the Closed Session.

Moved By: Mayor Murdock

Seconded By: Councillor Thompson

That correspondence 9.1 to 9.4 and 9.6 to 9.14 be received for information.

CARRIED

- 9.1 Community Safety and Well-Being Plan Oversight Committee - March 22, 2023 Minutes
- 9.2 Mid-Huron Landfill Site Board - March 28, 2023 Minutes
- 9.3 Mid-Huron Recycling Centre Board - March 28, 2023 Minutes
- 9.4 Goderich Police Services Board - May 9, 2023 Minutes

- 9.5 BM Ross and Associates Limited re: Tender - Albert and Anglesea Street Road Re-construction - refer to agenda item 16.0
- 9.6 Goderich Lions Club re: Thank You Letter - A Taste of Goderich
- 9.7 The Blyth Festival re: Invitation to Municipal Night
- 9.8 Maitland Valley Conservation Authority (MVCA)
 - 9.8.1 January 25, 2023, MVCA Minutes
 - 9.8.2 February 8, 2023, MVCA Minutes
 - 9.8.3 February 15, 2023, MVCA Minutes
 - 9.8.4 March 15, 2023, MVCA Minutes
 - 9.8.5 April 19, 2023, MVCA Minutes
- 9.9 Minister for Seniors and Accessibility re: June is Seniors Month
- 9.10 Louanne Piper, Program Coordinator, Ministry of Community and Social Services re: Supervised Access Visitation and Exchange Huron-Perth
- 9.11 Town of Fort Erie re: Resolution - Request Province to Protect the Privacy of Candidates and Donors on Nomination Papers and Financial Statements - Municipal or School Board Election
- 9.12 Town of Fort Erie re: Resolution - Urging the Province to Pause Proposed New Provincial Planning Statement
- 9.13 Town of Fort Erie re: Resolution - Highway Traffic Act Amendments
- 9.14 Fred and Marilyn Bruinsma - June 5, 2023 Hope Air Event

10. CORRESPONDENCE RECEIVED AND RECOMMENDED ACTION NOTED

Moved By: Deputy Mayor Bazinet
 Seconded By: Councillor Carroll

That the correspondence items be received for information and the noted action be approved.

CARRIED

- 10.1 Matt Hoy, Executive Director, Maitland Family Health Team re: Request for Medical Equipment Re-Imbursement

 Staff Recommendation: Concur and fund through the Maitland Valley Medical Centre Reserve Fund
- 10.2 Victor Kloeze, Senior Planner re: Proposed New Provincial Policy Statement, 2023 and Bill 97 Changes to the Planning Act

 Staff Recommendation: THAT Goderich Town Council receive this report for information;
 AND further that Council support the County of Huron's comments on these changes; and direct staff to send a letter of support to the Ministry of Municipal Affairs as a member municipality on the comments put forward by the County of Huron
- 10.3 James and Laura Curtis, Resident re: Request for Traffic and Pedestrian Study at the Corner of Nelson Street and Victoria Street

 Staff Recommendation: Refer to the Director of Operations

10.4 Jon Russell, Resident re: School Crossing at Suncoast Drive East and Gibbons Street

Staff Recommendation: Refer to the Director of Operations

10.5 Wayne Blair, Giant Tiger re: Storage Container in Parking Lot

Staff Recommendation: Refer to staff for a report back to Council

11. UNFINISHED BUSINESS

11.1 Corporate Strategic Action Plan 2023 - 2027 - refer to agenda items 8.2 - 8.4, & 13.2

11.2 Deanna Hastie, Treasurer re: Development Interest Rate Charges Policy - Comparator to Saugeen Shores - refer to agenda item 7.3 - remove

11.3 Andrea Fisher, Clerk re: Review of the Bail System in Canada - referred from the February 21, 2023 Council meeting - remove

12. BY-LAWS AND AGREEMENTS

Moved By: Councillor Carroll

Seconded By: Councillor Segeren

That By-Laws 69, 70, 71, 72, 73, and 74 of 2023 be taken collectively.

CARRIED

Moved By: Councillor Petrie

Seconded By: Councillor Carroll

That By-Laws 69, 70, 71, 72, 73, and 74 of 2023 be read a first and second time.

CARRIED

Moved By: Councillor Carroll

Seconded By: Deputy Mayor Bazinet

That By-Laws 69, 70, 71, 72, 73, and 74 of 2023 be read a third time and finally passed.

CARRIED

12.1 By-Law 69-2023

Being a By-Law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an agreement between SurfSup Eco Shop and the Corporation of the Town of Goderich

12.2 By-Law 70-2023

Being a By-Law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to a Development Agreement between the Corporation of the Town of Goderich and Harbour Haus (Goderich) Inc. for the development of condominiums at 51 St. Andrews Street

12.3 By-Law 71-2023

Being a By-Law to authorize the Mayor and Clerk to execute and affix the Corporate Seal to an Inspection, Testing, and Maintenance Proposal

between the Corporation of the Town of Goderich and CHUBB Fire & Security Canada Corporation for Fire Protection at the Town Hall

12.4 By-Law 72-2023

Being a By-Law to adopt Terms of Reference for the Corporation of the Town of Goderich Regional Airport Task Force

12.5 By-Law 73-2023

Being a By-Law to amend By-Law 40 of 2023 to stop up traffic on Saturday, June 24, 2023, from 7:00 a.m. to 4:00 p.m. from West Street around Courthouse Square to Hamilton Street, and moving the BIA Market from Montreal Street to Hamilton Street for the purpose of the Goderich Children's Festival

12.6 By-Law 74-2023

Being a By-Law to repeal By-Law 51-2023 and to confirm the various appointments of Committees and Boards for the Corporation of the Town of Goderich

13. MOTIONS AND NOTICE OF MOTIONS

13.1 Goderich Port Management Corporation Appointments

Following discussion;

Moved By: Deputy Mayor Bazinet

Seconded By: Councillor Petrie

That Goderich Town Council submit the names of Mayor Myles Murdock and Larry McCabe to the Goderich Port Management Corporation (GPMC) to be considered by the GPMC for the appointment as Directors on the GPMC Board of Management for a term ending on the date of the next Annual General Meeting of the GPMC.

CARRIED

13.2 Corporate Strategic Action Plan 2023-2027 - refer to agenda items 8.2-8.4 & 11.1

Following discussion;

Moved By: Deputy Mayor Bazinet

Seconded By: Councillor Petrie

That Goderich Town Council approve the Corporate Strategic Action Plan 2023-2027 prepared by Linton Consulting Services Inc. in partnership with A. Goldie Consulting.

CARRIED

14. NEW AND GENERAL BUSINESS

Upcoming Meetings:

- June 12, 2023, at 6:00 p.m. BIA Advertising and Events Committee
- June 13, 2023, at 1:30 p.m. Mid-Huron Landfill Site Board
- June 13, 2023, at 2:30 p.m. Mid-Huron Recycling Centre Board

- June 13, 2023, at 5:30 p.m. BIA Board of Management
- June 15, 2023, at 8:30 a.m. BIA Farmers Market Committee
- June 26, 2023, at 4:00 p.m. Council

15. POSSIBLE CLOSED COUNCIL MEETING MATTERS

In the event that Council enters into a possible Closed Session pursuant to Section 239 (2) of the Municipal Act, Council will reconvene following the Closed Session at which time the public and press may be present.

Moved By: Deputy Mayor Bazinet
 Seconded By: Councillor Segeren

That Council rise at 4:54 p.m. and go into Closed Committee of the Whole Session pursuant to Section 239(2), (c), (d), (i), and (j);

And further that the Chief Administrative Officer Janice Hallahan, Clerk Andrea Fisher, Treasurer Deanna Hastie, Director of Operations Sean Thomas, and Administrative Assistant to the CAO and Clerk/Planning Coordinator Amanda Piskorski remain in attendance.

CARRIED

Mayor Murdock calls for a 5-minute break.

15.1 Janice Hallahan, Chief Administrative Officer re: YMCA Contract Considerations

Section 239(2)(d) labour relations or employee negotiations;

Section 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

Section 239(2)(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

15.2 Sean Thomas, Director of Operations re: Wolfe Street Property

(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

15.3 Minutes of the Previous Closed Session

- May 15, 2023 Closed Session Minutes

Moved By: Councillor Petrie
 Seconded By: Councillor Carroll

That Council rise and come out of Closed Committee of the Whole Session at 5:11 p.m.

CARRIED

16. REPORTING OUT OF CLOSED COMMITTEE OF THE WHOLE

Chief Administrative Officer Janice Hallahan reports out of Closed Session that discussions occurred as permitted under Section 239(2)(c), (d), (i), and (j) of the Municipal Act.

Agenda item 15.1, YMCA Contract Considerations, staff were directed to proceed as indicated in Closed Session. Agenda item 15.2, Wolfe Street Property, the Clerk was instructed to bring forward a motion regarding Agenda item 9.5 for Council's consideration. Council passed a motion in Closed Session to accept the Closed meeting minutes of May 15, 2023.

9.5 BM Ross and Associates Limited re: Tender – Albert and Anglesea Street Road Re-Construction

Moved By: Deputy Mayor Bazinet

Seconded By: Councillor Carroll

That Council concur with the letter from BM Ross and Associates Limited regarding Albert and Anglesea Street reconstruction and that the contract be awarded to Lavis Contracting Co. Limited for the total tender sum of \$2,693,613.88.

CARRIED

17. PRESS REPORTERS AND CITIZENS QUESTION & ANSWER PERIOD

18. CONFIRMING BY-LAW

Moved By: Councillor Thompson

Seconded By: Councillor Segeren

That leave be given to introduce By-Law No. 75-2023 being a By-Law to confirm the proceedings of the Goderich Town Council meeting held on June 5, 2023, and that it now be read a first, second, and third time, and finally passed this June 5, 2023.

CARRIED

19. ADJOURN

Moved By: Deputy Mayor Bazinet

Seconded By: Councillor Petrie

That Goderich Town Council does now adjourn at 5:15 p.m. to meet again at the regular meeting of Council scheduled for June 26, 2023.

CARRIED

MAYOR, Myles Murdock

CLERK, Andrea Fisher



B. M. ROSS AND ASSOCIATES LIMITED
Engineers and Planners
62 North Street, Goderich, ON N7A 2T4
p. (519) 524-2641 www.bmross.net

File No. 23002

VIA EMAIL ONLY

June 21, 2023

Janice Hallahan, CAO
Town of Goderich
57 West Street
Goderich, ON N7A 2K5

Dear Janice

Re: Allocation of Water and Wastewater Capacity

The purpose of this letter is to provide a further report for Council relating to water and wastewater capacity. In May of 2021, BMROSS provided staff with a draft report on current plant utilization, existing development commitments, development proposals and remaining plant capacities. In January of 2022 it became apparent that it was important to update that report in light of the escalating rate of development proposals that was being experienced. As a result, that letter contained a recommendation to limit the allocation for the Coast to 450 equivalent residential units (ERUs) and Water's Edge (Bros) to 680 ERUs.

In an August 29, 2022 memo, the updated material was provided and the May 2021 draft report was finalized.

As a result of these presentations, money was budgeted in 2023 to begin that process for water treatment plant expansion.

Staff have asked us to provide a further update based on current development proposals. This memo like the previous is based on the date in the original 2021 draft and flow data from the end of 2020. We normally update the review of flow data every five years. Current accelerated development demand has resulted in a need to take a closer look at servicing needs.

When expressing flows, water or sewage, we like to present data to Council and staff in either "Units" or "ERU's" rather than an expression of flow such as m³/day (cubic metres per day) as we feel this provides a better benchmark when considering development proposals. An ERU is a measure of the type of development and how it compares to a single family dwelling. Generally,

the higher density units have less occupancy, in terms of people per unit (PPU). For this simple calculation the following was assumed:

	PPU	ERU
SFD (ERU)	2.5	1
Semis	2.5	1
Towns	2	0.8
Apartments	1.5	0.6
Nursing Home Beds	1.25	0.5

Below is an update chart of development commitments as of May 2021. Those marked with and “ * ” are considered complete:

Development Commitments (Approved)	Unit	ERU	
Infill Lots	20	20	*
Infill intensification	10	10	*
Sully - South Cove	35	35	*
C3 - The Coast	300	300	*
Otten South St	11	11	*
Harbour Hills Ph. 2	70	42	*
Strang Court Apartments	35	28	*
Talin - St Andrew St	70	42	
Burgsma - Widder	3	3	*
163 Elgin East	14	14	
Total	568	505	

You should note that Harbour Hills and Strang Court were included as the historic water and sewage flows used in the calculations were prior to occupancy of those sites.

The May 2021 review estimated a surplus water supply and wastewater treatment capacities based on the above commitments of:

Water:

Scenario 1: 1301 ERU’s Surplus - based on rated capacity

Scenario 2: 474 ERU’s Deficit

Wastewater: 1986 ERU’s Surplus

The chart below provides and update to the list of development proposals, both those currently approved (allocatee) and pending applications. An allowance of 100 ERUs for unknown residential or equivalent industrial/commercial expansions.

In addition, as part of the agreement with Central Huron on the boundary adjustment, Goderich is to “provide capacity” for water and wastewater connection for existing Official Plan

designated lands as far south as Kitchigami Road. Discussions with Central Huron staff confirm that there are currently no development proposals that would benefit from these municipal services other than some small holdings immediately adjacent to Dechert Road. We will continue to make an allowance of 100 ERU's as we did in January of 2022. In any moves towards plant expansion, some larger allowance should be considered.

June 21, 2023	Committed		Potential			
	Additional committed/ potential development:	Units	ERU	Additional proposed		ERU
Infill Lots (additional)		30	18			
Infill intensification (additional)		25	15			
Walter Broos - Water's Edge				1122	807	(680 current limit)
The Coast - additional		150	150	389	166	(450 current limit)
Golf Course - Peever				70	56	
295 Bayfield Road Apartments		140	91			
191 Southcoast Drive East				85	51	
350 Bayfield Road		118	82			
51 Kingston		3	3			
Hayter Lands				200	120	
Huron County Housing		40	16			
Further allowance, Goderich lands		100	100			
Sub - Total		606	475	1866	1200	
Central Huron Commitment						
Long term under boundary agreement. Commits to existing OP designation to Kitchigami Road.						
Suggest Short term allocation of - ERU		100	100			
Total:		706	575	1866	1200	
Potential Surplus capacity:						
Water:	Scenario 1 -- Rated Capacity		728	ERU surplus	-472	ERU deficit
	Scenario 2		-101	ERU deficit	-1301	ERU deficit
Wastewater:			1411	ERU surplus	211	ERU surplus

As a result, the total of current proposals, the Central Huron allowance and the contingency would be 1775 ERU's, creating a potential deficit from a water supply perspective of 472 ERU's from the current rated capacity and a deficit that may be 1301 ERUs from the operator preferred operating capacity. Current interim expansion discussions to the water treatment plant may provide as much as an additional 4,000 m³/d of operation capacity or 1750 ERU's.


We can expect considerable pressure from the Coast subdivision to expand their allocation. They forwarded some new projections on unit numbers a few days ago. We have not yet had an opportunity to decipher them. Approvals of some of the other proposed developments can be expected.

Allocations of capacity are time sensitive. Not all these developments will build out in 1 year, 5 years, or perhaps even 10 years. Historically only a small number of units have been added each year. While we have seen considerable housing in the Coast development, rising interest rates have dampened demand and the only high density development that currently proceeding is the York condominium on St. Andrew Street. This gives the Town time to consider plant expansion at the water treatment plant and the projected timing for any work at the wastewater treatment plant.

Should you have any questions on the above, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per 

Bruce W. Potter, P. Eng.

BWP:hv

c.c. Sean Thomas, Town of Goderich
Andrew Garland, BMROSS
Victor Kloeze, County Planner

B. M. ROSS AND ASSOCIATES LIMITED
Engineers and Planners
62 North Street, Goderich, ON N7A 2T4
p. (519) 524-2641 www.bmross.net

Memo

From: Andrew Garland
agarland@bmross.net

VIA EMAIL ONLY

To:	Town of Goderich Attn: Sean Thomas
Re:	Water & Wastewater Reserve Capacity Analysis
File #:	21013
Date:	August 29, 2022

Summary

The reserve capacity analysis established the following:

- **Water Supply** – Total reserve capacity was calculated using two scenarios. Scenario 1 used the Municipal Drinking Water License (MDWL) rated capacity of 12,000 m³ and Scenario 2 used the plant operators' recommendation of 8,000 m³/day maximum. The Scenario 1 total reserve capacity is 4,069 m³/day, of which 1,136 m³/day is committed, and 2,933 m³/d is uncommitted. The Scenario 2 total reserve capacity is 69 m³/day, resulting in a deficit of 1,067 m³/day once development commitments are considered. In Scenario 1, the uncommitted reserve may supply an additional 1,303 Equivalent Residential Units (ERUs), which is approximately equal to the currently known development proposals of 1,301 ERUs. In Scenario 2, there is no uncommitted reserve capacity.

The current filter arrangement at the Water Treatment Plant (WTP) is the treatment process limiting consecutive day production to less than the MDWL rated capacity. The addition of a third filter would allow the MDWL rated capacity to be more comfortably realized.

- **Water Storage** – Sufficient water storage is available for existing and approved development commitments. When considering existing and approved development commitments plus current development proposals, the calculated water storage requirement is 82% of the available storage in the system.
- **Wastewater Treatment** – Total reserve capacity was calculated to be 3,762 m³/day, with current commitments representing a need for 763 m³/day. The uncommitted reserve is estimated at 2,999 m³/day which is equivalent to 1,986 ERUs, greater than the 1,301 ERUs represented by development proposals.

With the exception of the Water Supply Scenario 2, all analyses conclude that existing capacities are sufficient for existing, committed, and proposed customers. The addition of a third filter at the WTP would remove the Scenario 2 constraint.

1.0 PURPOSE OF MEMO AND BACKGROUND

The purpose of this memo is to summarize an analysis of the reserve capacities of the following water and wastewater system facilities in the Town of Goderich:

- Water Supply
- Water Storage
- Wastewater Treatment

Water supply and wastewater flow information was obtained and reviewed for the years 2017 to 2020 from reports prepared by Veolia. Development information was obtained from Town staff.

2.0 METHODOLOGY

2.1 Definition of an ERU

For the purposes of quantifying servicing requirements for current development commitments and future growth, water demands and wastewater flows are described in terms of Equivalent Residential Units (ERUs). An ERU is defined as the unit flow design value for a single detached residential unit. Design flows for other types of residential development are proportioned to single detached units based on expected per person occupancies (PPU). For calculation purposes the following values, as developed from census data and rounded upwards, are used:

- Single detached = 2.34 PPU = 1.00 ERU
- Multi-family = 1.97 PPU = 0.85 ERU
- Apartments = 1.46 PPU = 0.65 ERU

For calculation purposes it is assumed that for every residential unit built there will be a proportional increase in non-residential. The current customer count includes both residential and non-residential. Total flows include water supplied and wastewater generated from both as well. For purposes of the reserve calculation the historical “per customer flow”, plus 10% to account for non-residential, is used as the flow for one ERU. Water demands and wastewater flows per ERU, including consideration of non-residential development, are calculated in Sections 4.0 and 6.0, respectively.

2.2 Total Reserve Method

System capacities were established through a review of the Municipal Drinking Water License (MDWL) and Drinking Water Works Permit (DWWP) for the water system and the Environmental Compliance Approval (ECA) for the wastewater systems.

For the water supply system, the existing condition was established as the maximum daily demand over the 2017-2020 period.

For wastewater treatment systems, the existing condition was established as the average of 2017-2020 annual average daily flows. The calculations for the wastewater reserve capacity were completed based on the “rated” capacity, which is defined as the average daily flow which the sewage works have been approved to handle and is calculated as the cumulative total sewage flow to the sewage works during a calendar year, divided by 365.

2.3 Uncommitted Reserve Method

The uncommitted reserve value is determined by subtracting the expected flow to or from development commitments from the total reserve value. Commitments are residential units that are planned and approved but not yet connected to the water or wastewater systems.

3.0 EXISTING POPULATION, CUSTOMERS AND DEVELOPMENT INFORMATION

3.1 Existing Population

The estimated 2020 population was developed from the 2016 census and Building Permit data for the intervening years. The population for Goderich is estimated to be approximately 7,549 persons as of the end of 2020.

3.2 Existing Customers

An existing customer is a user of the system that is consuming water or producing wastewater. At the end of 2020, there are 3,873 existing customers.

3.3 Development Commitments and Proposals

The following is based on plans and draft plans of residential development within the existing urban boundary that are either approved, or have been identified as in the process of seeking approval. In some cases, assumptions have been made about the number of potential units in multi-unit parcels. Development commitments can be either vacant serviced lots in existing developed areas or approved draft plans or lots of record. The developments summarized below are considered to be applicable for both water and wastewater servicing in Goderich.

**Table 3.1
Development Commitments (Approved)**

Development Name and Type	No. of Units	No. of ERUs
Infill Lots	20	20
Infill intensification	10	10
Sully - South Cove	35	35
C3 - The Coast	300	300
Otten South Street	11	11
Harbour Hills Phase 2	70	42
Strang Court Apartments	35	28
Talin – St. Andrew Street	70	42
Burgsma – Widder	3	3
163 Elgin East	14	14
Total Commitments	568	505

The total of all commitments, as summarized above, is 505 ERUs. The estimated equivalent increase in population is approximately 1,182 persons.

**Table 3.2
Development Proposals (Unapproved)**

Development Name and Type	No. of Units	No. of ERUs
Walter Broos - Water's Edge – Ceiling ¹	--	680
C3 – The Coast – Increase in Application Ceiling ¹	--	150
Golf Course - Peever	70	70
295 Bayfield Road Apartments	116	70
191 Southcoast Drive East	81	49
350 Bayfield Road	118	82
Total Proposals	--	1,101

Notes: 1. Refer to BMROSS memo of January 4, 2022, file 08114 and Town of Goderich letter of January 10, 2022.

The total of all currently proposed but not approved developments, as summarized above, is 1,101 ERUs. The estimated equivalent increase in population is approximately 2,576 persons.

Additionally, based on discussions between BMROSS and Town staff, it has been determined that it would be appropriate to allow for 100 ERUs for servicing into Central Huron lands south of Goderich, and an additional 100 ERUs as a contingency for smaller, unknown development within Goderich (refer to BMROSS memo of January 4, 2022, file 08114). Combining these allowances with the development proposals from Table 3.2, results in a total of 1,301 unapproved development ERUs.

The current rate of development (3-year average), based on customer information, is in the order of 7 additional users per year. Though it is anticipated this rate will increase during the next several years, it is also anticipated that the development commitments and proposals noted represent decades worth of development in the community.

4.0 Total Reserve Calculations – Water Supply

4.1 Water Supply Capacity

The Goderich Drinking Water System (DWS) obtains water from Lake Huron.

Two potential scenarios for DWS limiting capacities are investigated in this memo.

- Scenario 1: The MDWL is considered the limiting factor for supply purposes. The MDWL states the maximum daily rate of treated water that flows from the treatment plant shall not exceed 12,000 m³/day.
- Scenario 2: The plant operators' recommendation is considered the limiting factor for supply purposes. Plant operators report the safe limit for continuous day-to-day production is 8,000 m³/day. The capacity of the filters is the limiting portion of the treatment process; the addition of a third filter unit would allow the plant to operate more comfortably at the MDWL rated capacity.

4.2 Goderich Current Water Demands

4.2.1 Methodology

Water supply capability is assessed using annual maximum day demands. Annual maximum day demands are recorded daily and reported monthly.

4.2.2 Maximum Day Demand

Table 4.1 identifies the maximum day flows for 2017-2020.

**Table 4.1
Maximum Day Demand 2017-2020**

Year	Maximum Day Demand (m ³ /d)
2017	6,810
2018	7,931
2019	7,911
2020	7,786 ¹
Maximum	7,931

Note: For the purposes of this analysis the anomalous high July 2020 value (10,018 m³/day) is disregarded, and June 2020 was used instead as the next highest day.

4.2.3 Unit Demands

On the basis that the existing per customer flow plus 10% is the flow per ERU; the maximum daily unit flow for Goderich is:

$$\begin{aligned} \text{Flow per Customer} &= \frac{7,931 \text{ m}^3/\text{day}}{3,873 \text{ customers}} \\ &= 2.05 \text{ m}^3/\text{day} \end{aligned}$$

$$\text{Flow per ERU} = 2.05 \times 1.1 = \mathbf{2.25 \text{ m}^3/\text{day}}$$

4.3 Goderich Total Reserve Capacity

As noted previously, the total reserve capacity is the difference between MDWL or operator recommendation and the existing maximum day demand for Goderich.

Scenario 1:

$$\begin{aligned} \text{Supply Capacity} &= 12,000 \text{ m}^3/\text{day} \\ \text{Existing Max. Day} &= 7,931 \text{ m}^3/\text{day} \\ \text{Total Reserve} &= \mathbf{4,069 \text{ m}^3/\text{day}} \end{aligned}$$

Scenario 2:

$$\begin{aligned} \text{Supply Capacity} &= 8,000 \text{ m}^3/\text{day} \\ \text{Existing Max. Day} &= 7,931 \text{ m}^3/\text{day} \\ \text{Total Reserve} &= \mathbf{69 \text{ m}^3/\text{day}} \end{aligned}$$

Based on the MDWL the plant has 4,069 m³/day in total reserve (i.e. Scenario 1). Based on feedback from the operators (i.e. Scenario 2) the plant has 69 m³/day in total reserve.

4.4 Goderich Uncommitted Reserve Capacity

Tables 3.1 and 3.2 summarize existing development commitments and known proposals, respectively. Based on these values, and a unit demand of 2.25 m³/ERU·day, the uncommitted reserve is:

Scenario 1:

Total Reserve	=	4,069 m ³ /day
Committed Reserve (505 ERUs x 2.25)	=	<u>1,136</u> m ³ /day
Uncommitted Reserve	=	2,933 m ³ /day

The uncommitted reserve in Scenario 1 could supply an additional 1,303 ERUs, which is approximately equal to the unapproved proposal count of 1,301 ERUs.

Scenario 2:

Total Reserve	=	69 m ³ /day
Committed Reserve (505 ERUs x 2.25)	=	<u>1,136</u> m ³ /day
Uncommitted Reserve	=	(1,067) m ³ /day

In Scenario 2, there is no uncommitted reserve capacity, but rather a deficit of 1,067 m³/day.

5.0 Water Storage Reserve

5.1 Existing Facilities

Table 5.1 identifies the existing storage facilities and their volumes.

**Table 5.1
Water Storage Facilities**

Facility	Total Volume (m ³)	Effective Volume (m ³)
Goderich Elevated Storage Tank	941	941
Bridle Booster Reservoir	5,000	3,958
Clearwell	1,050	1,050
WTP Reservoir	2,712	2,071
Total Effective Storage Capacity	9,703	8,020

5.2 Basis of Assessment

The theoretical required storage is based on a formula in the Ministry of the Environment, Conservation and Parks (MECP) Design Guidelines. The Guidelines recommend storage be provided for peak flow equalization, fire flows and emergencies. The equalization component is 25% of the maximum daily demand. Fire flow rates and durations are linked to the population served. The emergency storage component is calculated as 25% of the combined equalization and fire values. Essentially all are linked to the population served.

5.3 Required Water Storage

Goderich has 8,020 m³ of effective water storage between their four water storage facilities. Table 5.2 summarizes the storage required for the individual components and total required storage volumes.

**Table 5.2
Storage Summary**

Scenario	Volume Required (m ³)			
	For Equalization	For Fire Protection	For Emergency	Total
Existing	1,983	1,772	939	4,694
Existing + Commitments	2,269	1,815	1,021	5,104
Existing + Commitments +Proposals	3,000	2,247	1,312	6,559

Therefore, based on current rates of usage and population there is sufficient water storage to accommodate development commitments. Even after accounting for current unapproved development proposals, the calculated storage requirement is 82% of the available volume.

6.0 TOTAL RESERVE CALCULATIONS – WASTEWATER TREATMENT

6.1 Goderich WWTP Capacity

The current ECA for the Goderich Wastewater Treatment Plant (WWTP) establishes the hydraulic capacity of the WWTP as 9,050 m³/day as an Annual Average Daily Flow (AADF).

6.2 Goderich Current Wastewater Flows

Wastewater flows were examined for the period 2018 to 2020. During that interval, the number of customers increased steadily, so the total flows have been assessed on a per customer basis.

**Table 6.1
Annual Average Flows 2018-2020**

Year	Annual Average Flow (m ³ /day)
2018	5,825
2019	5,348
2020	4,691
3 Year Average	5,288

Wastewater flow can vary from year to year depending on environmental conditions, but as per the information above, flows are reasonably consistent in Goderich. The existing demand, for reserve capacity calculation purposed, is generally considered to be the average value for the previous three years. As explained in Section 2.1, for forecasting purposes we propose to consider a customer as equivalent to an ERU which is equivalent to a detached residence. To account for non-residential growth the per customer flow has been increased by approximately 10%, resulting in a unit flow of 1.51 m³/ERU·day for forecasting purposes.

$$\begin{aligned} \text{Flow per Customer} &= \frac{5,288 \text{ m}^3/\text{day}}{3,873 \text{ customers}} \\ &= 1.37 \text{ m}^3/\text{day} \end{aligned}$$

$$\text{Flow per ERU} = 1.37 \times 1.1 = \mathbf{1.51 \text{ m}^3/\text{day}}$$

6.3 Goderich Total Reserve Capacity

The Total Reserve Capacity is equal to the rated plant capacity less existing flow.

$$\begin{aligned} \text{Total Reserve} &= \text{Rated Capacity} - \text{Existing AADF} \\ &= 9,050 \text{ m}^3/\text{day} - 5,288 \text{ m}^3/\text{day} \\ &= \mathbf{3,762 \text{ m}^3/\text{day}} \end{aligned}$$

At 1.51 m³/ERU day, approximately 2,491 ERUs can be served with the available reserve capacity.

6.4 Impact of Commitments and Proposals

The Uncommitted Reserve Capacity is calculated by deducting from the Total Reserve Capacity, the anticipated flow from development commitments. This approach has been extended to proposed developments as well.

Table 3.1 identifies the number of committed ERUs as 526, therefore:

$$\begin{aligned} \text{Uncommitted Reserve} &= \text{Total Reserve} - \text{Commitments} \\ &= 3,762 \text{ m}^3/\text{day} - (505 \times 1.51 \text{ m}^3/\text{day}) \\ &= \mathbf{2,999 \text{ m}^3/\text{day}} \\ &= \mathbf{1,986 \text{ ERUs}} \end{aligned}$$

Currently the Town is considering an allowance for development proposals of 1,301 ERUs, 66% of the capacity available to commit.

B. M. ROSS AND ASSOCIATES LIMITED

Per


Andrew Garland, P. Eng.

AJG:hv

Memo

TO: Mayor Murdock and Members of Council
FROM: Andrea Fisher, Clerk/Planning Coordinator
DATE: June 26, 2023
RE: Housing Accelerator Fund Application
ATTACHMENTS:

PURPOSE:

To request approval for staff to proceed with an application under the Housing Accelerator Fund (HAF) administered by the Canada Mortgage and Housing Corporation (CMHC) for investments in affordable housing, housing related infrastructure and community related infrastructure.

RECOMMENDATION:

THAT in the interest of time associated to the HAF application process, staff request Council's concurrence with staff's recommendation to proceed with making application to the Housing Accelerator Fund through the Small / Rural / North / Indigenous stream. However, note that staff are waiting for a final estimate from BM Ross & Associates on the comprehensive merit of the grant based on the application, reporting and monitoring requirements.

BACKGROUND

The primary objectives of the HAF program are to create more supply of housing at an accelerated pace and enhance certainty in the approvals and building process, while also supporting the following priorities:

- Supporting the development of complete communities that are walkable, consisting of appropriate residential density and a diverse mix of land uses, providing access to a wide variety of amenities and services through public and active transportation.
- Supporting the development of affordable, inclusive, equitable and diverse communities that encourage clear pathways to achieving greater socio-economic inclusion largely achieved through the equitable provision of housing across the entire housing spectrum.
- Supporting the development of low-carbon and climate-resilient communities.

As a result of investments towards these objectives and priorities, the HAF is expected to result in permits being issued for 100,000 more housing units than would have occurred without the HAF.

As part of the HAF application process, applicants must outline the actions that they will take to increase housing supply and reflect these initiatives in an action plan. The application process is also willing to consider initiatives that started after the 2022 Federal budget (April 7, 2022). Staff would highlight the work already completed regarding the 5-year Official Plan and Zoning review, the Affordable Housing

Community Improvement Plan, and initiatives for the disposal of town land for affordable housing (County of Huron). Moving forward, staff would propose the following new initiatives outlined as acceptable criteria under the HAF:

- 1) Create a process for the disposal of town-owned land assets for the development of affordable housing as-of-right (not requiring rezoning). This would include assessing Town owned lands and properly rezoning them for appropriate housing types and then issuing requests for expressions of interest for purchase of those lands by housing providers.
- 2) Updating infrastructure planning to align with official community plans, growth targets, and housing needs assessment. This would include a review of the Town's water and wastewater servicing capacity.
- 3) Aligning development charges with the costs of infrastructure and servicing. This would include a review and update of the Town of Goderich Development Charges By-law.
- 4) Ensuring that development and amenity charges/fees that cover necessary infrastructure to support new housing and amenities such as libraries and recreation centres in and adjacent to the communities where development is occurring are clear, transparent, and pre-determined (not subject to negotiation). This would be part of the Town's development charges review to ensure these charges are costly and laid out in a pre-determined manner.
- 5) Implementing disincentives, costing or fee structures to discourage such things as unit vacancy, underdeveloped/idle land, and low-density forms of housing. This would be done by a review of cash in lieu of parkland fees and potentially implement an increased fee for single detached lots, with reduced fees for dividing up multiple unit housing buildings.

If successful, the majority of the funds would be utilized to increase water capacity. While capacity exists to service current development, commitments for additional growth would likely require an increase of capacity. Water capacity is viewed as the limiting factor for any potential future growth.

OTHERS CONSULTED:

Victor Kloeze, Senior Planner, Huron County
Jason Dykstra, Chief Building Official
Lisa Courtney, BM Ross & Associates Limited
Janice Hallahan, Chief Administrative Officer
Deanna Hastie, Treasurer
Sean Thomas, Director of Operations

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

Funding from the HAF is based on the difference in the number of residential units forecasted with HAF support and without support over the next three years. The funding formula is:

- Base funding- \$20,000 x net number of units
- Top up funding - \$12,000 per ‘missing middle’ unit and \$7,000 per other multi-unit types.
- Affordable housing bonus - \$19,000 per affordable unit.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations and actions outlined in this report are reflective of the following Corporate Strategic Action Plan:

Goal 1: Safe & Reliable Infrastructure

d) Complete a go-forward plan with priorities and costing to extend water/wastewater services

Respectfully submitted,



Memo

TO: Mayor Murdock and Members of Council
FROM: Andrea Fisher, Clerk
DATE: June 26, 2023
RE: Giant Tiger Storage Container Parking Lot
ATTACHMENTS:

PURPOSE:

To update Council on correspondence received from Wayne Blair, Giant Tiger regarding a request to place a storage container in the parking lot next to the building closest to the freight doors of Giant Tiger at 82 South Street.

RECOMMENDATION:

That Wayne Blair be advised that the property known as 82 South Street is not in compliance with the Town's Zoning By-Law and that a storage container located in the front yard on the property, is not permitted. Applicable sections of Town's Zoning By-Law are as follows:

1. 6.15.7 TRUCK, TRAILER, or COACH BODIES No truck, trailer, bus, coach or streetcar body, railway car or caboose or similar structure shall be used for any human habitation within the Town, whether or not the same is mounted on wheels, except that a recreational vehicle may be used for temporary habitation within a recreational commercial zone. Truck bodies and trailers may be used for storage accessory to a main use in commercial and industrial zones subject to the requirements for accessory structures in the zone in which they are located. Such truck bodies and trailers must be in good condition and must be maintained in accordance with the Town of Goderich Property Standards By-Law.
2. 6.9.3 LOCATION 6.9.3.1 Except as otherwise provided herein, any accessory building or structure which is not an integral part of the main building shall not be located in a front yard or exterior side yard and shall comply with the yard and setback requirements of the zone in which such building or structure is situated.

BACKGROUND:

Council at the June 5, 2023, Council meeting, received correspondence from Wayne Blair requesting relief from the Town's Zoning By-Law to allow the container to be placed next to the building, closest to the freight doors. On May 5, 2023, a Notice of Non-Compliance was issued as accessory structures shall not be located in a front yard or exterior side yard and shall comply with the yard and setback requirements of the zone in which such building or structure is situated.

Mr. Blair does have the following options available:

- 1) Comply with the Town's Zoning By-Law and remove the storage container as the storage container cannot be placed in a front or exterior side yard; and use space in the existing main building for the storage.
- 2) Apply for a temporary use by-law which would allow the shipping container to be permitted on the site where Mr. Blair proposes for a maximum period of three years, with the opportunity to apply for renewals. This would allow for a temporary solution for the storage while the property owner continues to work on permanently addressing their storage issues.
- 3) Remove the storage container and build a permanent addition onto the front of the building to allow for the storage Giant Tiger needs. Depending on the size of the addition, site plan control may be required, along with the required building permit.

OTHERS CONSULTED:

Victor Kloeze, Senior Planner, Huron County
Jason Dykstra, Chief Building Official
Sean Thomas, Director of Operations

POLICIES/LEGISLATION:

Town of Goderich Zoning By-Law

FINANCIAL IMPACT:

N/A

RELATIONSHIP TO STRATEGIC PLAN:

Goal 4: Good Government

Provide citizen-focused services in an effective, transparent, and responsible manner, and provide an exceptional working environment for all our employees.

Respectfully submitted,



Memo

TO: Mayor Murdock and Members of Council
FROM: Deanna Hastie, Treasurer
DATE: June 26, 2023
RE: Development Charges Annual Adjustment - 2023
ATTACHMENTS: Development Charges - Schedule A and B

PURPOSE:

To request approval from Council to index the Town of Goderich Development Charges pursuant to the annual adjustment provision in the Town's Development Charges By-law 123 of 2021.

RECOMMENDATION:

THAT Goderich Town Council approve a 12.3% increase to the Town of Goderich Development Charges rates in accordance with the appropriate section of the Town's Development Charges By-law.

AND THAT Goderich Town Council approve the attached updated Development Charges to be effective July 1, 2023.

BACKGROUND:

The Development Charges Act authorizes municipalities to pass By-laws for the recovery of growth-related capital costs incurred to provide services to new development and re-development. Paragraph 75 of the Town of Goderich Development Charges By-law 123 of 2021 indicates the following:

Development charges imposed by this by-law may be adjusted annually, without amendment to this By-law commencing on July 1, 2022, and each annual date thereafter in accordance with the Statistics Canada Quarterly, "Non-residential Building Construction Price Index for Toronto".

This index shows a 12.3% increase from Q1 2022 to Q1 2023. The index for Q2 of 2023 is not yet released, so as a matter of process, the annual index comparison is usually based on Q1 in order to be effective July 1 each year.

OTHERS CONSULTED:

There was no third-party consultation in the proposed recommendation.

POLICIES/LEGISLATION:

Development Charges By-Law 123 of 2021

FINANCIAL IMPACT:

The financial impact for the Corporation is an increase in the approved Development Charge rate.

RELATIONSHIP TO STRATEGIC PLAN:

There is no direct link to the Strategic Plan.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "D. Hastie". The signature is written in a cursive style with a small loop at the end of the last name.

Town of Goderich Development Charges - effective July 1, 2023

Schedule A - Residential Development Charges

Service Category	Single & Semi Detached Unit (2.34 PPU)	Multi-Units & Townhouses (1.92 PPU)	Apartment - 2 or more bedrooms (1.85 PPU)	Apartment - 1 bedroom or bachelor (1.5 PPU)
Wastewater	\$ 489.80	\$ 401.38	\$ 387.42	\$ 314.13
Water	\$ 228.04	\$ 186.15	\$ 180.33	\$ 145.43
Roads	\$ 735.28	\$ 602.66	\$ 580.55	\$ 471.19
Public Works - Fleet and Facilities	\$ 1,517.11	\$ 1,244.87	\$ 1,199.50	\$ 972.63
Fire Services	\$ 24.44	\$ 19.78	\$ 19.78	\$ 15.13
Housing Services	\$ 461.88	\$ 379.28	\$ 365.31	\$ 296.67
Studies	\$ 259.45	\$ 212.91	\$ 204.77	\$ 166.37
Residential Total (per unit)	\$ 3,716.00	\$ 3,047.03	\$ 2,937.66	\$ 2,381.55

Schedule B - Non-Residential Development Charges

Service Category	Development Charges (per sq. ft)
Wastewater	\$ 0.06
Water	\$ 0.02
Roads	\$ 0.08
Public Works - Fleet and Facilities	\$ 0.47
Fire Services	\$ -
Housing Services	\$ -
Studies	\$ 0.03
Total (per sq. ft)	\$ 0.66

Memo

TO: Mayor Murdock and Members of Council
FROM: Sean Thomas, Director of Operations
DATE: June 26, 2023
RE: Infrastructure Canada's Disaster Mitigation and Adaptation Fund
ATTACHMENTS: None

PURPOSE:

To update Council on an opportunity for funding through the Disaster Mitigation and Adaptation Fund (DMAF), formerly known as the National Disaster Mitigation Program (NDMP).

RECOMMENDATION:

THAT Goderich Town Council authorize staff, with the assistance of BM Ross, to submit an application to the DMAF for upgrades to the water treatment plant.

BACKGROUND:

The DMAF is a national, competitive, and merit-based contribution program intended to support infrastructure projects designed to mitigate current and future climate-related risks and disasters triggered by natural hazards, such as floods, wildland fires, droughts and seismic events.

The overall objective of the DMAF is to strengthen the resilience of Canadian communities at risk of infrastructure failure that could result in:

- threats to health and safety;
- threats to critical infrastructure, including interruptions in essential services;
- significant disruptions in economic activity; and/or
- increasingly high costs for recovery and replacement.

If successful, the funding would allow for infrastructure improvements at the water treatment plant (WTP) to mitigate future impacts from rising water levels. These upgrades would include:

- Construction of a new building, at raised grade, to mitigate flooding risks.
- New filter internal components and media similar to existing units.
- Piping connections to and from existing plant processes.
- Raised pad, transformer, and construction of some new concrete encased conduit and new cable between transformer and WTP building.
- Investigate options to add berms to protect WTP facility from high water level.
- Review potential ways to improve surface drainage.

The estimated total cost of this project is \$4,000,000. The deadline for proposals is July 19, 2023. If successful, there is a requirement for the project to be completed in the 2031 Federal fiscal year. The Fund contributes up to 40% of the total project cost with no maximum listed.

It is recommended that Town staff submit an application to the Disaster Mitigation and Adaptation Fund, with the assistance of BM Ross.

OTHERS CONSULTED:

Janice Hallahan, Chief Administrative Officer

Deanna Hastie, Treasurer

Andrew Garland, B.M. Ross & Associates

Lisa Courtney, B.M. Ross & Associates

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

The financial impact for the Corporation is to be determined, based on the success of the Town's application.

RELATIONSHIP TO STRATEGIC PLAN:

N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to be the initials 'SR' followed by a large, stylized flourish.

Memo

TO: Mayor Murdock and Members of Council
FROM: Sean Thomas, Director of Operations
DATE: June 26, 2023
RE: Goderich Minor Soccer Benches at Maitland Recreation Centre
ATTACHMENTS: None

PURPOSE:

To provide Council with information regarding a request from Goderich Minor Soccer.

RECOMMENDATION:

That Council concur with the purchase of additional benches at the Maitland Recreation Centre soccer field, and that it be funded from the Recreation Reserve.

BACKGROUND:

With the realignment of soccer fields at the Maitland Recreation Centre, there is a need for additional player benches. This issue has been noted by visiting teams and is a requirement by the league. This matter was recently discussed at the June Recreation Advisory Committee meeting. Six (6) benches would be required to fulfill this obligation. The cost for benches is approximately \$6,000.00.

OTHERS CONSULTED:

Chris Davey, YMCA Facility Manager
Megan Frayne, Goderich Minor Soccer

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

The financial impact for the Corporation is dependent on Council's direction.

RELATIONSHIP TO STRATEGIC PLAN:

N/A

Respectfully submitted,



Memo

TO: Mayor Murdock and Members of Council
FROM: Sean Thomas, Director of Operations
DATE: June 26, 2023
RE: Public Works Equipment
ATTACHMENTS: None

PURPOSE:

To update Council on the need to replace a critical Public Works maintenance equipment.

RECOMMENDATION:

That Council concur with the Director of Operation's recommendation to authorize the purchase of a used forestry truck at an amount up to \$250,000.00, at the discretion of the Director of Operations and Treasurer;

AND FURTHER THAT this purchase be funded from the Public Works Equipment Reserve Fund.

BACKGROUND:

The public works forestry truck recently suffered a terminal engine failure. This critical piece of equipment is used daily and has exceeded its useful life expectancy. Since 2018, contributions have been made to the Public Works Equipment Reserve Fund in anticipation of this eventuality. The replacement cost for a new unit of similar construction is estimated to be more than \$330,000.00. There is limited availability of suitable used trucks that vary in age, condition and value. The value of these trucks varies significantly from \$50,000.00 to \$250,000.00. If it is not possible to procure a suitable used unit, a tender for a new unit should be posted with a requirement to supply a suitable unit on a temporary basis until a new truck can be built and delivered. It is recommended that staff be given the power to act to secure a suitable used unit at the discretion of the Director of Operations and the Treasurer.

OTHERS CONSULTED:

Deanna Hastie, Treasurer
Kyle Williams, Operations Manager
Travis Teed, Mechanic

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

The financial impact for the Corporation is up to \$250,000.00.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations and actions outlined in this report are reflective of the following strategic pillars:

N/A

Respectfully submitted,

A handwritten signature in black ink, consisting of a stylized, cursive letter 'S' followed by a horizontal line that loops back to the left.

Memo

TO: Mayor Murdock and Members of Council
FROM: Jason Dykstra, Chief Building Official
DATE: June 26, 2023
RE: Heritage Permit Application No. 2023-006 – 68 Courthouse Square - Mural
ATTACHMENTS: Heritage Permit Application No. 2023-006

PURPOSE:

To review Heritage Permit Application No. 2023-006 as submitted.

RECOMMENDATION:

That Goderich Town Council deny the application as submitted.

BACKGROUND:

68 Courthouse Square is located within the Town of Goderich Heritage District.

The mural as proposed in the opinion of the Chief Building official does not meet the Heritage Guidelines and does not give value to the downtown core.

OTHERS CONSULTED:

None

POLICIES/LEGISLATION:

Town of Goderich - Heritage District Plan and Guidelines

FINANCIAL IMPACT:

The financial impact for the Corporation is - NIL

RELATIONSHIP TO STRATEGIC PLAN:

N/A

Respectfully submitted,



A. – Property and Applicant Information

Property Address: 68 Courthouse Square

Owner Contact Information:

Name: Clare Day

Address & Postal Code: 33632 Black's Point Rd N7A 3X8

Phone No.: 519 440 9532 Email: yogadengoderich@gmail

Agent Contact Information (if applicable)

Name: _____

Address & Postal Code: _____

Phone No. _____ Email: _____

B – Heritage Permit Application Summary

Heritage Designation:

Part IV (Individual Property) _____ Part V (Heritage Conservation District) _____

- Alterations to Building
- New Construction
- Landscaping
- Demolition
- Signage/Lighting

Explain the reasons for undertaking the proposed work

I would like to paint the back alley of my building. My current mural will wrap around with blues and will be a fun addition to downtown. we plan to have (eventually) a back over pickup/drop off for food/drinks

Clearly describe the changes you are undertaking to alter the property-attach pictures showing pre and post appearance of the building. Attached samples of building material and/or colour

I will be hiring a professional to paint an underwater mural. It will include a pineapple house, some fish and bubbles. it will cover the back over the door and 3 feet above the door. Approx. Possibly a paddleboarding person as well.

C - Product and Manufacturer Details

Item(s) to be changes	Is work new or restoration	Type of Material	Colour	Other product details
Cladding (siding, brick, stucco etc.)				
Roof				
Foundation Walls				
Trim				
Doors		paint		
Windows				
Porch/Verandah				
Fencing				
Landscaping				
Signage/Lighting				

D – Declaration and Signature

I hereby declare that the statements made herein are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.


I have reviewed the submission requirements and understand that incomplete applications may be defined pending additional information.

I understand that the proposal must comply with all other applicable legislation and By-Laws and other approvals.

I acknowledge that any change to the approved drawings, however small, may require an amendment to the permit and may require resubmission for approval. Failure to reveal these changes to the Municipal & Marine Heritage Committee may result in a work stoppage.

I acknowledge that the Town of Goderich staff and members of the Municipal & Marine Heritage Committee may visit the property that is the subject of this application for the purpose of evaluating the merits of this application.

I acknowledge that personal information on this form is collected under the authority of the Ontario Heritage Act and will be used to process Heritage Permit Applications and the information will become public.



Owner's Signature

Date

Agent's Signature

Date

E – Municipal & Marine Heritage Committee Recommendation to Council:

The application is:

Recommended for approval without conditions

Recommended for approval with conditions as listed below

a) _____

b) _____

c) _____

Recommended for refusal

Reason:

Municipal & Marine Heritage Committee Chair

Date

F. – Council Decision

The application is:

Approved without conditions

Approved with conditions as listed below

a) _____

b) _____

c) _____

Refused

Reason:

Clerk

Date

Note: Recommendations/approvals are granted on the express condition that the work to be carried out shall conform to the provisions of all building codes and By-Laws passed by the Town of Goderich. The heritage application process does not replace building permits under the Ontario Building code Act, or other required permits for signage, demolition, etc. It is also noted that Council can pursue legal action if the required permits and permissions have not been granted or guidelines have not been followed.

Affidavit and Sworn Declaration of Owner or Applicant

I agree that all work submitted in support of this application may be made available for public review, pursuant to the Municipal Freedom of Information and Protection of Privacy Act. I agree to reimburse the Town of Goderich for any costs associated with the preparation of studies required to evaluate the application by qualified consultants, and any costs which may be incurred before the courts and tribunals arising from the disposition of this application. I hereby certify that all statements contained within this application are true and agree to allow Town staff reasonable access to the property.

Clare Day
OWNER

Clare Day
APPLICANT

June 16/23
DATE



Memo

TO: Mayor Murdock and Members of Council
 FROM: Jason Dykstra, Chief Building Official
 DATE: June 26, 2023
 RE: Building Department’s Report for the Month of May
 ATTACHMENTS: None

PURPOSE:

To provide Goderich Town Council with a summary of the Building Department’s activity for the month of May.

RECOMMENDATION:

THAT Goderich Town Council receive this report for information.

BACKGROUND:

For the month of May 2023, the Building Department has completed the following:

Building/Demolition & Plumbing Permits:

Permit Type	# of Permits Issued	Value of Permit
Residential Demolition	0	\$0
Residential	21	\$2,301,000.00
Residential Plumbing	11	\$ 212,000.00
Commercial Demolition	0	\$0
Commercial	0	\$0
Commercial Plumbing	1	\$ 5,000.00
Industrial Demolition	0	\$0
Industrial	0	\$0
Industrial Plumbing	0	\$0
Gov’t & Institutional Demolition	0	\$0
Gov’t & Institutional	0	\$0
Gov’t & Institutional Plumbing	0	\$0
Total	33	\$2,518,000.00

Committee Of Adjustment Meetings:

There were no Committee of Adjustment meetings held this month.

Zoning Reports:

There were six zoning reports issued during the month of May.

Year to Date:

2022 Permits May	# of Permits Issues	Value of Permit	Permit Fee
Residential Demolition	3	\$ 111,000.00	\$ 450.00
Residential	31	\$ 5,493,500.00	\$ 33,829.37
Residential Plumbing	17	\$ 266,000.00	\$ 8,602.00
Commercial Demolition	1	\$ 4,000.00	\$ 150.00
Commercial	7	\$26,949,000.00	\$205,078.40
Commercial Plumbing	3	\$ 515,000.00	\$ 16,996.52
Industrial Demolition	0	\$0	\$0
Industrial	1	\$ 50,000.00	\$ 600.00
Industrial Plumbing	0	\$0	\$0
Gov't & Institutional Demolition	0	\$0	\$0
Gov't & Institutional	2	\$ 30,000.00	\$ 664.56
Gov't & Institutional Plumbing	0	\$0	\$0
Total	65	\$33,418,500.00	\$51,078.38

2023 Permits May	# of Permits Issues	Value of Permit	Permit Fee
Residential Demolition	1	\$ 5,000.00	\$ 150.00
Residential	42	\$7,473,500.00	\$ 61,268.86
Residential Plumbing	29	\$ 635,500.00	\$ 14,754.00
Commercial Demolition	0	\$0	\$0
Commercial	3	\$ 105,000.00	\$ 1,086.73
Commercial Plumbing	2	\$ 10,000.00	\$ 539.00
Industrial Demolition	0	\$0	\$0
Industrial	0	\$0	\$0
Industrial Plumbing	0	\$0	\$0
Gov't & Institutional Demolition	0	\$0	\$0
Gov't & Institutional	2	\$ 200,000.00	\$ 1,968.97
Gov't & Institutional Plumbing	1	\$ 20,000.00	\$ 332.00
Total	80	\$8,449,000.00	\$ 80,099.56

OTHERS CONSULTED:

There was no third-party consultation.

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

There is no financial impact at this time.

RELATIONSHIP TO STRATEGIC PLAN:

N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James J. [unclear]". The signature is written in a cursive style with a long, sweeping underline.

Memo

TO: Mayor Murdock and Members of Council
FROM: Jason Dykstra, Chief Building Official
DATE: June 26, 2023
RE: Sign Exemption Request – 72 Colborne Street
ATTACHMENTS: Colborne Bed & Breakfast Sign Rendering

PURPOSE:

To review an exemption to the Sign By-law for an established Bed and Breakfast.

RECOMMENDATION:

THAT Goderich Town Council approve the sign exemption;

AND FURTHER THAT this request be referred to the Heritage Committee for sign approval, and if subsequently approved, the sign permit be issued.

BACKGROUND:

The Town of Goderich historically restricts residential signage; to not promote sign pollution in residential areas.

72 Colborne Street is a Bed and Breakfast establishment that has been operating for many years. The owners currently have a sign on their property. However, the proposal is to remove the existing sign and erect a larger sign in its place. The proposed sign in my opinion meets the Heritage Guidelines and will not pose a hazard to pedestrian or vehicular traffic.

OTHERS CONSULTED:

None

POLICIES/LEGISLATION:

Sign By-law – 48 of 1997

FINANCIAL IMPACT:

The financial impact for the Corporation is NIL.

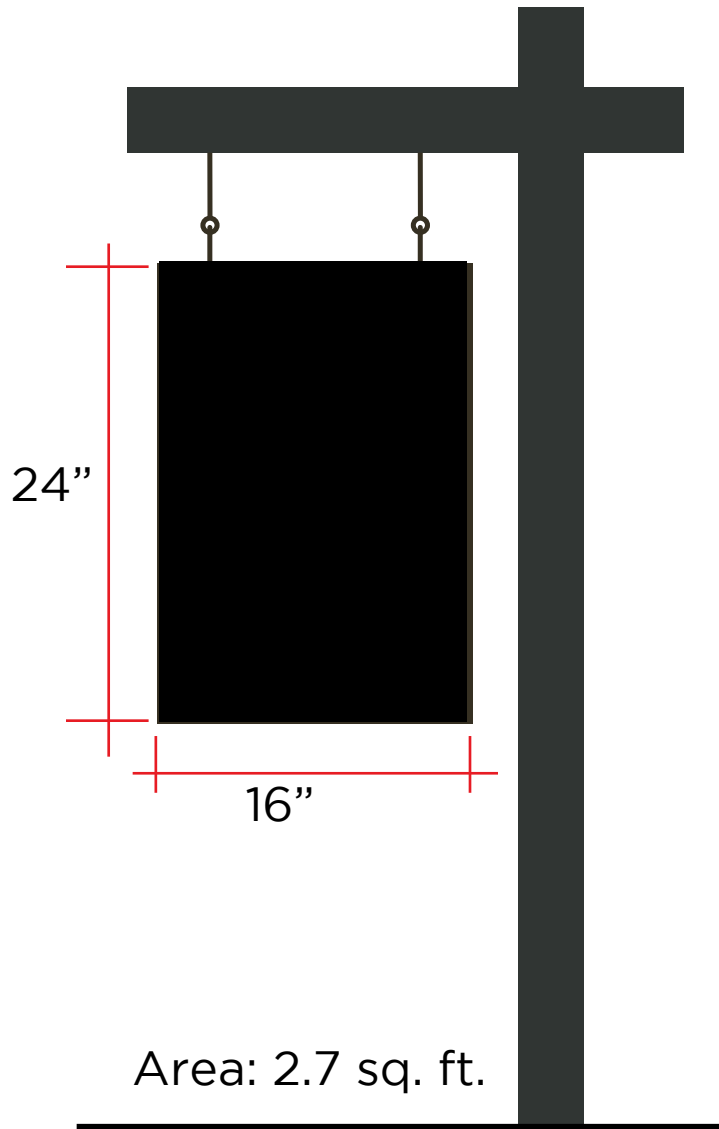
RELATIONSHIP TO STRATEGIC PLAN:

None

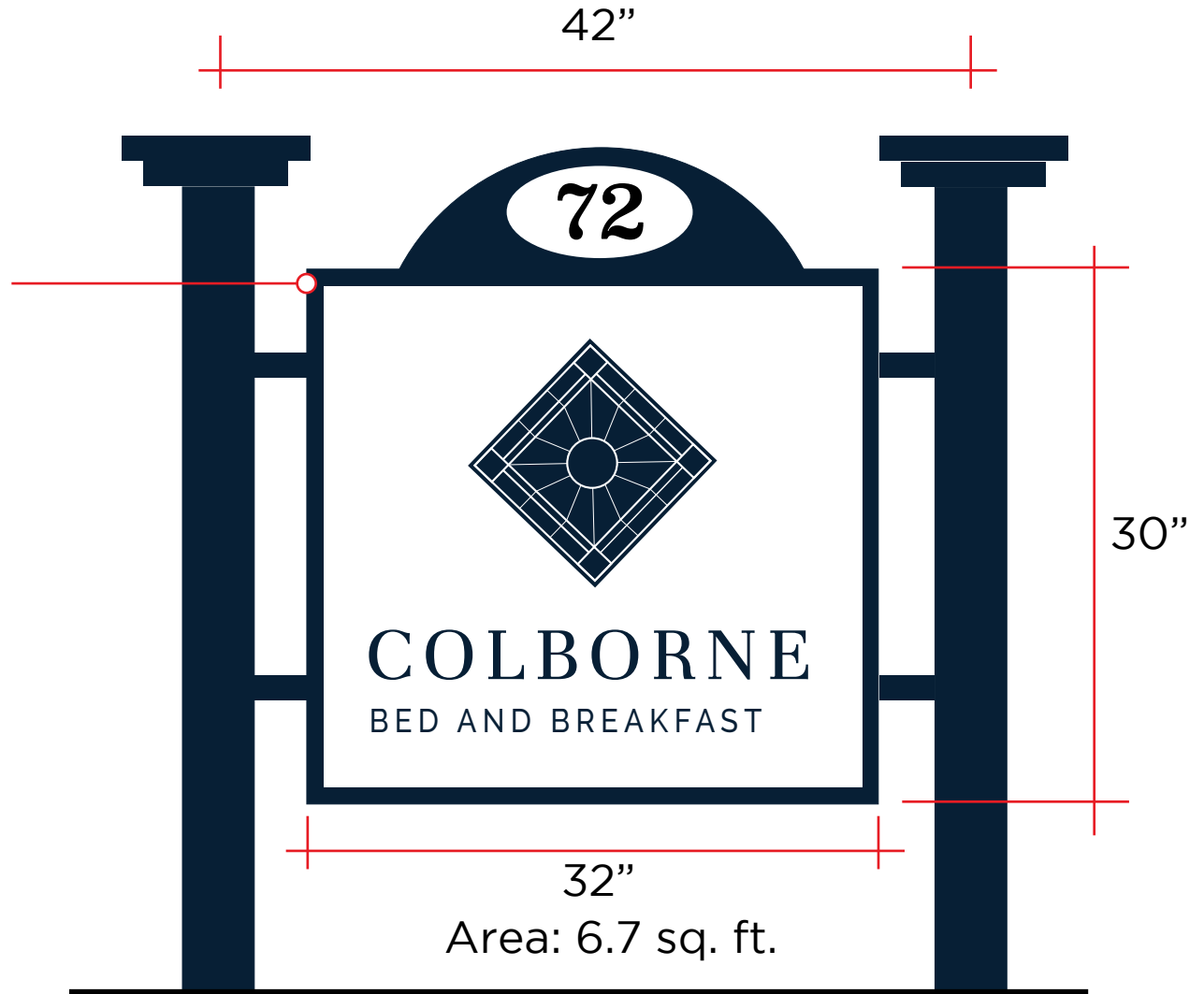
Respectfully submitted,



EXISTING SIGN

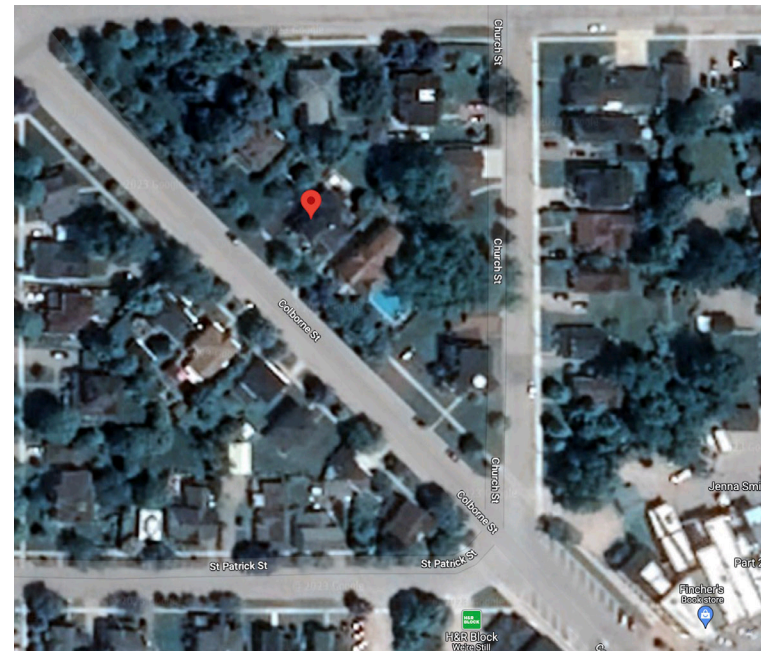


PROPOSED SIGN



All dimensions are approximate





Existing Lawn Sign

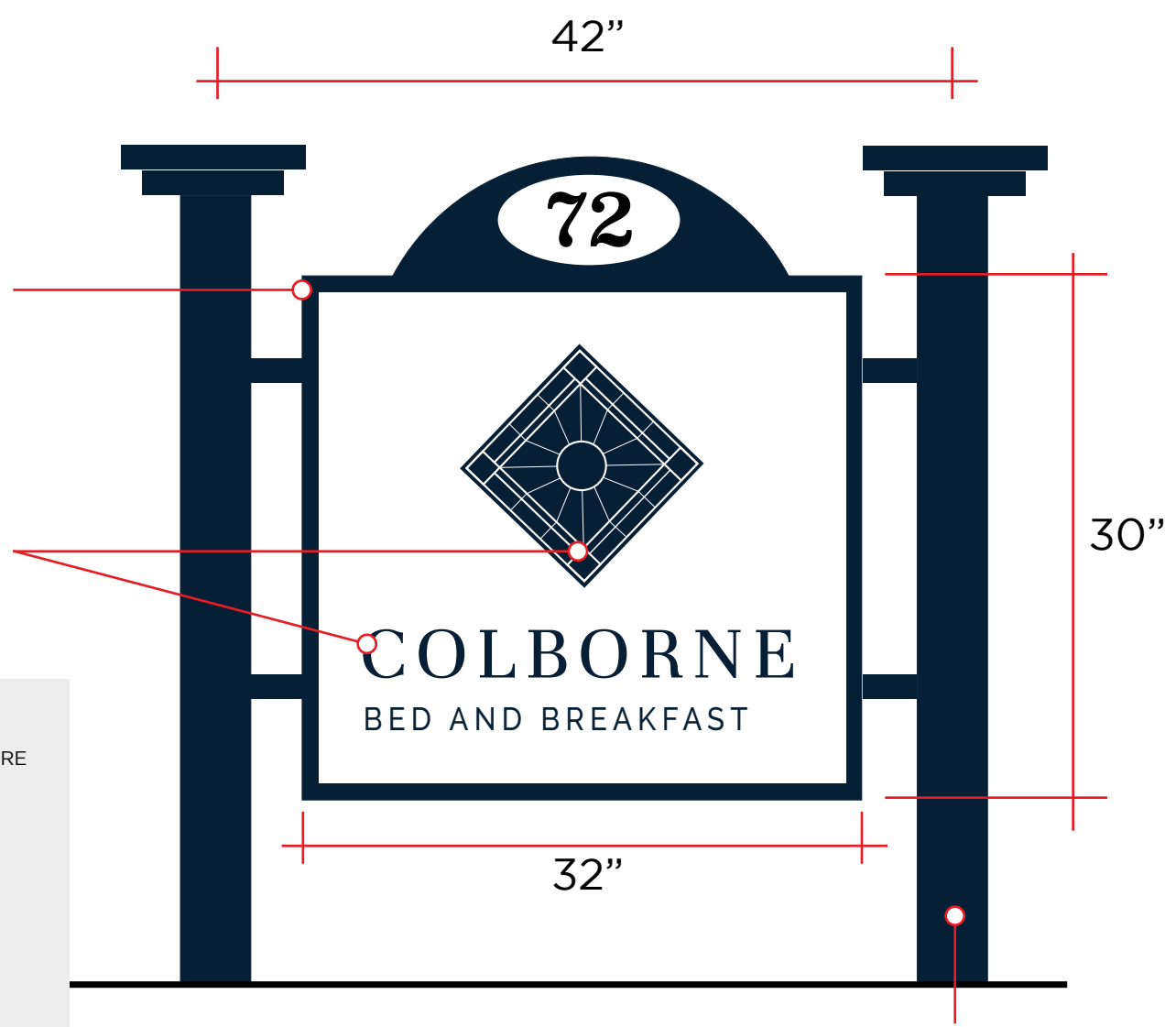


Property Frontage



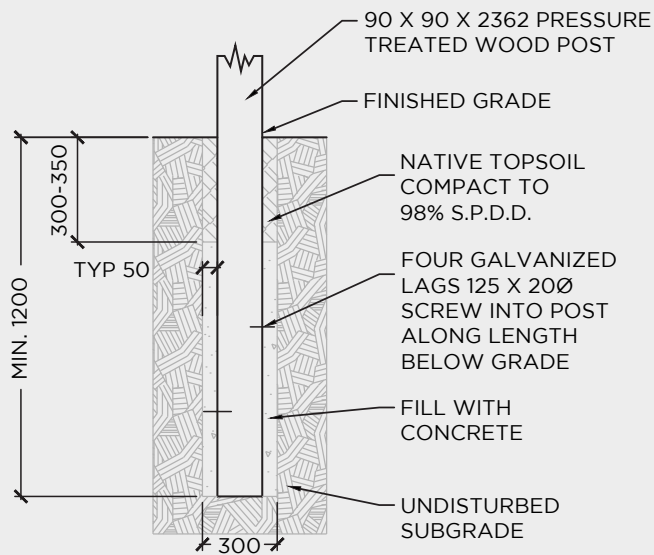
Wood frame,
header & side
brackets

Graphics imaged
to ACP



4" x 4" P.T. Post
Finished to match
Historic Blue

FOOTING DETAIL



All dimensions are approximate



Memo

TO: Mayor Murdock and Members of Council
FROM: Michaela Johnston, Health and Safety & Emergency Preparedness Coordinator
DATE: June 26, 2023
RE: Mobile Crisis Response Team Enhancement Grant Application
ATTACHMENTS:

PURPOSE:

To provide Council with information regarding an opportunity to apply to the Mobile Crisis Response Team Enhancement Grant Program.

RECOMMENDATION:

THAT Council concur with staff's recommendation to proceed with the preparation and filing of the 2023-2024 Mobile Crisis Response Team Enhancement Grant Application.

BACKGROUND:

The 2023-2024 Mobile Crisis Response Team (MCRT) Enhancement Grant offers funding to police services to increase mental health and addiction workers on their teams. This grant supports the on-going need for additional mental health assistance on calls involving individuals experiencing a mental health or addiction crisis.

Mobile Crisis Response Teams consist of police officers and crisis workers working together to respond to complex situations where mental health or addictions may be a factor. Supported by the police, crisis workers determine whether an individual in crisis should be sent to an emergency department for treatment and are equipped to provide connections to community programming and supports. Through the MCRT Enhancement Grant, funding will be provided to police services to support or increase the Full Time Equivalent count of crisis workers on their existing MRCTs.

The Acting Detachment Commander for Huron County OPP advises they see a huge benefit to the Town of Goderich and surrounding Huron County municipalities if a successful grant is written. Increased funding will allow police services in Huron and Perth County to have the current MCRT model enhanced to more of a 7 day per week model. Ultimately this will reduce hospital visits, increase diversions/referrals and decrease police officer wait times at hospital, which allows for more police officers on the road answering calls for service. It also helps address two of the four Priority Areas in the Huron County Community Safety and Well-Being Plan – Mental Health and Addictions, and Community Safety.

Maximum funding for the MCRT projects is \$120,000 for the 2023-24 fiscal year. If successful, the grant will cover 100% of the costs of the expansion of services. No

financial input is required from the Town or other community partners. The application deadline is July 4, 2023 and must be submitted through a municipal partner.

OTHERS CONSULTED:

Acting Detachment Commander, Ryan Olmstead, Huron County OPP
Janice Hallahan, Chief Administrative Officer

POLICIES/LEGISLATION:

Huron County Community Safety and Well-Being Plan, 2021

FINANCIAL IMPACT:

There is no financial impact to the Corporation.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations and actions outlined in this report are reflective of the following strategic pillars:

Goal 2: Welcoming & Caring Community.

Respectfully submitted,

A handwritten signature in black ink, appearing to be the initials 'MS' with a large, stylized flourish underneath.

Memo

TO: Mayor Murdock and Members of Council
FROM: Michaela Johnston, Health and Safety & Emergency Preparedness Coordinator
DATE: June 19, 2023
RE: Huron County 2023 Accessibility Awards
ATTACHMENTS: Huron County 2023 Accessibility Awards Application Form and 2023 Nomination Form for “Accessibility Champion – Sandra Thompson Memorial Award”

PURPOSE:

To provide Council with information regarding the Huron County 2023 Accessibility Awards and the 2023 Accessibility Champion – Sandra Thompson Memorial Award.

RECOMMENDATION

THAT Goderich Town Council receive this report for information.

BACKGROUND:

The Huron County Accessibility Advisory Committee has announced the opening of their Accessibility Awards Program. The Award of Merit for Barrier-Free Design recognizes excellence in accessibility design and promotes public awareness of the importance of barrier-free design. There are two award categories: business and the public sector.

A nomination form is attached which outlines the eligibility criteria for the award. Self-nominations are welcome and are due on Friday, September 15, 2023.

A nomination form for the 2023 Accessibility Champion – Sandra Thompson Memorial Award is also attached. This award was established in 2022 to honour the memory of Sandra Thompson and to celebrate the International Day of Persons with Disabilities. Nominations are due on Friday, September 15, 2023.

OTHERS CONSULTED:

Huron County Accessibility Advisory Committee
Janice Hallahan, Chief Administrative Officer

POLICIES/LEGISLATION:

There are no policies or legislation reflected in this proposed recommendation.

FINANCIAL IMPACT:

There is no financial impact for the Corporation.

RELATIONSHIP TO STRATEGIC PLAN:

Goal 2: Welcoming & Caring Community

Goal 4: Good Government

Respectfully submitted,

A handwritten signature in black ink, appearing to be the initials 'MS' with a large, stylized flourish underneath.



Huron County 2023 Accessibility Awards

The Huron County Accessibility Advisory Committee is happy to announce the opening of their Accessibility Awards Program.

The purpose of the awards program is to celebrate organizations and individuals who are working to build a more inclusive community and who are making a difference in the lives of thousands of Canadians living with a disability.

Award of Merit for Barrier-Free Design

This award is to promote public awareness of the importance of barrier-free design, and to recognize excellence in accessibility design. Two awards will be presented annually to the owner(s) of a building or facility that has been designed or renovated with special regard to accessibility for persons with a disability.

AWARD CATEGORIES

- business
- public sector organization

Eligibility Criteria

Structures that qualify for this award include:

- New public or private buildings or facilities, the design of which incorporate barrier-free accessibility.
- Existing buildings or facilities that have been re-designed or renovated to incorporate barrier-free accessibility.
- Satisfies the requirements of use and heightens the integration of people with disabilities in the community.
- Incorporates practical, useful, and innovative solutions to typical barriers.

Deadline for nominations is Friday, September 15, 2023. Please Send Completed Form & Supporting Materials before that date.

Huron County Accessibility Coordinator
1 Courthouse Square, Goderich ON N7A 1M2

OR email: accessibility@huroncounty.ca

All nomination forms and supporting information becomes the property of the County of Huron and will not be returned. Nominators should retain a copy of their submission for their reference. Personal information is protected by the Municipal Freedom of Information and Protection of Privacy Act.



Award of Merit for Barrier Free Design

Application: Public Sector OR Business

Nominee Information

Name of Public Sector Organization OR Business: Business or Organization

Address: Address of Nominee

Municipality: Municipality

Name of Contact Person: Name of Contact Person

Phone Number: Phone

Email Address: email

Eligibility Criteria

1. Describe the barrier-free design concept of the building or facility: Description of Project

2. Provide examples of use and increased integration for people with disabilities in the community: Examples of how your project increases accessibility

3. Provide examples of the design's practicality and innovativeness:

Innovation

4. Please attach additional information/supporting documents such as **photos, articles.**

Nominator Information

Name: Name of Nominator

Phone Number: Phone number

Email address: email

Date: Date

Signature: _____

Please Send Completed Form & Supporting Materials

by 4:00 PM on **Friday, September 15, 2023**

to: Huron County Accessibility Coordinator 1 Courthouse Square, Goderich ON N7A 1M2
OR email: accessibility@huroncounty.ca



2023 Nomination Form

for “Accessibility Champion ~ Sandra Thompson Memorial Award”

The Huron County Accessibility Advisory Committee established the Accessibility Champion Award in 2022 to honor the memory of Sandra Thompson and to celebrate the International Day of Persons with Disabilities.

Sandra Thompson was dedicated to promoting accessibility in Huron County, was a leader in inspiring others to improve accessibility in our community and worked as the Accessibility Coordinator for the County of Huron until 2016. She was from the Bluevale area.

The International Day of Persons with Disabilities falls on December 3 each year. This day is endorsed by the United Nations and is important because we need to realize just how many people there really are who are impacted by disability.... World-wide there are currently one billion people! That’s essentially saying that one in every seven people in the world are facing challenges and barriers due to some specific type of disability. In Ontario, the data tells us that 24.1% of the population (age 15 and older) identify as having a disability.

The Accessibility Champion Award recognizes and honours an individual in Huron County who:

- Has shown dedication and commitment to promoting accessibility in our community
- has demonstrated exemplary commitment & leadership towards advancing accessibility
- is working to build a more inclusive community
- is making a difference in the lives of people living with a disability

Nominations need to include: a detailed description of the nominee’s work and initiatives; A signed testimonial(s) that speak to the contributions and impact of the individual to accessibility in the County of Huron. Please also include your name and contact information and the contact information of your nominee.

DEADLINE: Please Send Nominations before 4 PM on Friday, September 15, 2023 to:

Huron County Accessibility Advisory Committee
1 Courthouse Square, Goderich, ON N7A 1M2
OR email: accessibility@huroncounty.ca

The successful candidate will be notified. The Recipient will be honoured at a virtual ZOOM award ceremony hosted by the County of Huron Accessibility Advisory Committee in **November 2023.**

All nomination forms and supporting information becomes the property of the County of Huron and will not be returned. Nominators should retain a copy of their submission for their reference. Personal information is protected by the Municipal Freedom of Information and Protection of Privacy Act.

Memo

TO: Mayor Murdock and Members of Council
FROM: Jeff, Wormington, Fire Chief
DATE: June 26, 2023
RE: Fire Report for the Month of May
ATTACHMENTS: None

PURPOSE:

To provide Goderich Town Council with a summary of Fire Department call-outs, training, and inspections.

RECOMMENDATION:

THAT Goderich Town Council receive this report for information.

BACKGROUND:

For the month of May 2023, the Fire Department responded to a variety of emergency calls and monthly training exercises.

Call-Outs since last reported

- 2 - Fires
- 1 - Mutual Aid (Barn Fire)
- 3 - Auto Alarms
- 2 - Medical Assist with EMS
- 1 - CO Alarm Callout
- 1 – Perceived Fire

Total of call-outs for the month of May was **10** with a comparison of **12** from the previous year's month.

DEPARTMENT TRAINING

- Salvage and Overhaul, Communicatons, Hose Rolls and Lays, Portable Lighting and Thermal Imaging Camera Operations.

CHIEF

- 3 planning pre-consult meetings
- 5 residential fire inspections
- 1 industrial fire inspection at Jockey Plastics
- Huron County's Mock Disaster at Snobelen Farms
- 2 meetings with ACW Chief Building Official and CAO
- 1 fire and life safety complaint; inspection and report completed
- Completed Managing Mental Health Stay for First Responders course
- Various administration duties

- Coding and submission of monthly bills
- Continued work on updating personnel training records
- Updating and creating new SOGs
- Various Fire Hall and truck maintenance duties (hose testing and apparatus maintenance)

OTHERS CONSULTED:

There was no third party consultation.

POLICIES/LEGISLATION:

N/A

FINANCIAL IMPACT:

N/A

RELATIONSHIP TO STRATEGIC PLAN:

N/A

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jeff Wormington', with a large loop at the top and a long horizontal stroke at the bottom.

Jeff Wormington
Fire Chief
Town Of Goderich

Memo

TO: Mayor Murdock and Members of Council
FROM: Lisa Hood, Tourism Events and Marketing Coordinator
DATE: June 26, 2023
RE: Town of Goderich Events
ATTACHMENTS: 2023 06 18 Bookings – Philadelphia Fellowship Church – Bandshell JUL 22.pdf, 2023 06 07 Celtic Roots Festival – Ltr 2 Council.pdf, 2023 06 14 BIA – Sunset Music Friday – Ltr 2 Council.pdf, 2023 06 13 Bluesfest – Ltr 2 Council.pdf

PURPOSE:

To inform Goderich Town Council of upcoming events.

RECOMMENDATION:

THAT Goderich Town Council receive this report for information;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound, at the Lions Harbour Park Bandshell, for the Philadelphia Fellowship Church;

AND FURTHER THAT Goderich Town Council approve the waiving of fees associated with the booking of Pavilion 1 and Lions Harbour Park for the Celtic Roots Festival;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound, on the Lions Harbour Park Bandshell, for the Goderich Celtic Roots Festival;

AND FURTHER THAT Goderich Town Council approve the waiving of all permit fees associated with the Goderich Celtic Roots Festival;

AND FURTHER THAT Goderich Town Council approve the designation of the Goderich Celtic Roots Festival as an Event of Municipal Significance;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound, on the Courthouse Performance Stage, for the BIA Sunset Music Festival;

AND FURTHER THAT Goderich Town Council approve the waiving of fees associated with the booking of the Courthouse Square Performance Stage for the West Coast Blues Festival;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound, for the Courthouse Performance Stage, for the West Coast Blues Festival;

AND FURTHER THAT Goderich Town Council approve the temporary amendment to the noise by-law for the West Coast Blues Festival;

AND FURTHER THAT Goderich Town Council approve the designation of the West Coast Blues Festival as an Event of Municipal Significance;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound, at the Lions Harbour Park Bandshell, for the Goderich Pirate Festival;

AND FURTHER THAT Goderich Town Council approve the use of amplified sound for the previously approved Special Events.

BACKGROUND:

- **Philadelphia Fellowship Church, Lions Harbour Park Bandshell, July 22, 2023.**
The Philadelphia Fellowship Church will be hosting their annual church picnic in Lions Harbour Park.
 - This event requests permission to make use of amplified sound.

- **Goderich Celtic Roots Festival in Lions Harbour Park, August 11, 12 and 13, 2023.**
The Goderich Celtic Roots Festival is returning to Lions Harbour Park this August 11, 12, and 13, 2023. There is a star-studded line-up planned for the weekend and all are welcome to enjoy the sights and sounds of the festival. Please note that the Celtic College and Kids Camp will run from August 7 to 10, of 2023, at GDCI. This event requests;
 - To book Lions Harbour Park and the Band Shell, August 8 to 15 and that all fees associated with this booking be waived,
 - Permission to make use of amplified sound,
 - All permit fees be waived, and;
 - The designation of an Event of Municipal Significance.

- **Sunset Music Festival, Courthouse Performance Stage, Friday, August 18, 2023.**
The Goderich BIA is extending the Sunset Music Festival to include a youth performance night on Friday, August 18, 2023. This wonderful addition will

provide programming to interest all ages. Please note, the BIA is not hosting a beverage area for this night.

- This event requests permission to make use of amplified sound.
- **The West Coast Blues Festival, Courthouse Square, September 1 and 2, 2023**

The West Coast Blues Festival is returning to downtown for a two-night concert event. Folks are welcome to attend the opening performance on Friday night after 7:00 p.m. and again, on Saturday after 1:30 p.m. This event requests;

 - The waiving of all permit fees associated with this fundraising event,
 - Permission to make use of amplified sound on these dates,
 - An extension of the noise by-law to 1:00 a.m. for the performances on September 1, and 2 of 2023, and;
 - The designation of the event as an Event of Municipal Significance.
- **Goderich Pirate Festival, Lions Harbour Park, Notice of Date Change**

Due to availability, the Goderich Pirate Festival is moving their Festival to September 8, 9 and 10, 2023.

 - This event requests permission to make use of amplified sound on these dates.
- **Notice of Amplified Sound for Special Events Bookings**

Council is advised that the previously approved Specials Events listed below will be making use of amplified sound during their events. These include;

 - BIA Farmer's and Sunday Markets, Saturdays and Sundays, May 20 to October 8 of 2023
 - Thursday and Saturday BIA Concert Series, June 15 to August 31 of 2023
 - BIA Evening Markets, June 28, July 19, and August 23 of 2023
 - Circle City Cruizers, Cruise Nights, May 24 to August 30 of 2023
 - Fireworks Display, Friday June 30 of 2023
 - Canada Day Celebrations, July 1 of 2023
 - Fit Body Boot Camp Backpack Workout, July 8 of 2023
 - BIA Outdoor Days, Jul 19 to 21 of 2023
 - Memories Now and Then Car Show, July 22 of 2023
 - BIA Punk Show, Saturday, July 20 of 2023
 - AMGH Long Table Dinner, August 20 of 2023
 - Walk for Parkinson's, Saturday, September 9 of 2023
 - MTA El Camino, Sunday, September 17 of 2023
 - Fit Body boot Camp Turkey Burner Workout, Saturday, October 7 of 2023

OTHERS CONSULTED:

Janice Hallahan, Chief Administrative Officer
Jenna Ujiye, Tourism and Community Development Officer
Kyle Williams, Operations Manager

POLICIES/LEGISLATION:

There are no policies or legislation reflected in this proposed recommendation.

FINANCIAL IMPACT:

There is no financial impact to the Town of Goderich.

RELATIONSHIP TO STRATEGIC PLAN:

The recommendations and actions outlined in this report are reflective of the following 2020 – 2022 Corporate Strategic Plan pillars:

Goal Two:

- Supporting local community organizations & groups

Respectfully submitted,



Goderich Town Council
Town of Goderich
57 West Street
Goderich ON N7A 2K5

INSERT DATE: June 18, 2023

Name: Philadelphia Fellowship Church
Address: 20014 Nissouri Road, Thorndale, ON, N0M 2P0
Email: pfclondon22@gmail.com

RE: Request to Council

To the Members of Goderich Town Council,

I am writing you today to make the following request regarding our upcoming booking on July 22, 2023 at Lions Harbour Park, Harbour St, Goderich, ON. We are celebrating our annual church picnic at Lions Harbour Park and we request the permission to use the performance stage and amplified sound at our booking location.

Thank you very much for your time and consideration.

Sincerely,
Litson Lambert
Philadelphia Fellowship Church



Goderich Town Council
Town of Goderich
57 West Street
Goderich ON N7A 2K5

Wednesday, June 7, 2023

Cheryl Prashker
Artistic Director, Goderich Celtic Roots Festival
519-525-3786
festival@celticfestival.com

RE: Request to Council

To the Members of Goderich Town Council,

I am writing to you today on behalf of the Goderich Celtic Roots Festival and Celtic College taking place August 7-13. I would like to make the following request regarding our upcoming event.

- The waiving of all rental fees associated with the booking of Lions Harbour Park (August 8-15),
- The waiving of all permit fees associated with tent permits, and;
- The designation of this event as an Event of Municipal Significance.

For our 31st year, we are so pleased to be able to bring artists in from around the world to Goderich to celebrate the music, craft, and culture of the seven Celtic nations and the immigrants of which form a strong historic background to Huron County. The College, Kids Camp and Festival attract attendees from all over Ontario, Canada, the U.S as well as other countries. This year we extremely proud to have Canada's own Loreena McKennitt as our headliner on Saturday night, Aug. 12th.

Loreena's eclectic Celtic blend of pop, folk and world music has sold over 14 million albums worldwide. She has twice been nominated for a GRAMMY® Award, has won two Juno Awards and has been awarded the Order of Canada.

Our advance tickets already sold have far surpassed last year at this time and we cannot be more proud.

Thank you for very much for your time and consideration.

We hope to see you there.

Sincerely,

Cheryl Prashker
Artistic Director/General Manager
Goderich Celtic Roots Festival

Downtown Goderich B.I.A.

Monday, June 14th, 2023

Mayor Murdock
Goderich Town Council
57 West Street
Goderich, ON

Request - Permission to use the Performance Stage in Courthouse Park on Friday August 18th to add a New band showcase for area teenagers to the Sunset music festival

Dear Mayor Murdock and Councilors,

The Downtown Goderich B.I.A. humbly requests permission to utilize the Performance Stage in Courthouse Park on Friday, August 18th, 2023, for an exciting new band showcase. This event aims to highlight the exceptional local youth talent and will serve as an excellent addition to our beloved Sunset Music Festival. The focus of this showcase will be to feature three talented young bands from our community.

In our continuous efforts to cater to the teenage demographic in Goderich, we have strived to introduce captivating events over the past few summers. The introduction of the immensely popular "Downtown Goderich goes Punk" event last year and the inclusion of an engaging evening drag performance at The Launch have struck a chord with the teenagers in our town. With this new addition, we aspire to provide a unique experience not only for the teenagers in Goderich but also for all members of our community.

On behalf of the BIA Board of Management, thank you.

Sincerely,

David Mackechnie

BIA Manager
Goderich, ON

c/o 57 West Street, Goderich, ON Canada N7A 2K5
Tel: 519 440 0871 Fax: 519 524 1466 email: bia AT goderich DOT ca Web: www.goderichbia.ca

Goderich Town Council
Town of Goderich
57 West Street
Goderich ON N7A 2K5

Tuesday, June 13, 2023

John & Connie Harrison
West Coast Blues Festival
34059 Salford Rd
Goderich ON
westcoastblues@live.ca

RE: Request to Council

To the Members of Goderich Town Council,

I am writing you today on behalf of the West Coast Blues Festival taking place on September 1st and 2 of 2023. I would like to make the following request regarding our upcoming event:

- The waiving of all permit fees associated with this fundraising event;
- An extension of the noise by-law to 1:00 am for the performances on September 1st and 2nd;
- And the designation of this event as an Event of Municipal Significance.

Thank you very much for your time and consideration. We hope to see you there!

Sincerely,

**GODERICH MUNICIPAL AIRPORT
MONTH END REPORT
MAY 2023**

FUEL SALES

	Amt/liters
Jet A-1	1767.3
100LL	2923.9
Total	<u>4691.2</u>

MOVEMENTS

322

VISITING A/C

161

MONTHLY WATER BILLING

	1-May	31-May	Volume	\$/ cu. Meter	cost	HST	Total
MAIN METER	44624.23	44666.38	42.15				
S.H.A "A"			0	\$1.25	\$0.00	\$0.00	\$0.00
S.H.A "B"			0	\$1.25	\$0.00	\$0.00	\$0.00

GODERICH AIRPORT- FUEL SALES / ACTIVITY REPORT

2023

MONTH	JET A-1			AVGAS 100LL			COMBINED FUELS			YTD TOTALS	
	2022 (YTD)	2023 (YTD)	2023 (MTHLY)	2022 (YTD)	2023 (YTD)	2023 (MON)	2022 Mthly total	2023 Mthly total	Change in Mthly Sales	2022	2023
JANUARY	0.0	0.0	0.0	969.2	491.8	491.8	969.2	491.8	-477.4	969.2	491.8
FEBRUARY	1125.1	0.0	0.0	2559.4	820.8	329.0	2715.3	329.0	-2386.3	3684.5	820.8
MARCH	1125.1	794.2	794.2	3665.8	1961.5	1140.7	1106.4	1934.9	828.5	4790.9	2755.7
APRIL	3644.0	1946.2	1152.0	7074.9	4086.6	2125.1	5928.0	3277.1	-2650.9	10718.9	6032.8
MAY	4020.8	3713.5	1767.3	10170.8	7010.5	2923.9	3472.7	4691.2	1218.5	14191.6	10724.0
JUNE	4919.6	3713.5	0.0	12112.3	7010.5	0.0	2840.3	0.0	-2840.3	17031.9	10724.0
JULY	6115.7	3713.5	0.0	15143.0	7010.5	0.0	4226.8	0.0	-4226.8	21258.7	10724.0
AUGUST	9811.1	3713.5	0.0	18607.0	7010.5	0.0	7159.4	0.0	-7159.4	28418.1	10724.0
SEPTEMBER	10246.9	3713.5	0.0	21835.4	7010.5	0.0	3664.2	0.0	-3664.2	32082.3	10724.0
OCTOBER	17673.5	3713.5	0.0	24489.3	7010.5	0.0	10080.5	0.0	-10080.5	42162.8	10724.0
NOVEMBER	17673.5	3713.5	0.0	25946.3	7010.5	0.0	1457.0	0.0	-1457.0	43619.8	10724.0
DECEMBER	19211.2	3713.5	0.0	26407.6	7010.5	0.0	1999.0	0.0	-1999.0	45618.8	10724.0

AIRCRAFT MOVEMENTS

YEAR	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	134	0	196	342	312	320	244	352	314	456	96	56	2822
2023	12	40	280	320	322	0	0	0	0	0	0	0	974

VISITING AIRCRAFT

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	67	0	98	171	156	160	122	176	157	228	48	28	1411
2023	6	20	140	160	161	0	0	0	0	0	0	0	487

TOWN OF GODERICH & THE YMCA OF SOUTHWESTERN ONTARIO

Recreation Advisory Committee Minutes

May 8, 2023
9:30 AM-11 AM

Present:

Town of Goderich: Janice Hallahan, Deanna Hastie, Sean Thomas

YMCA of Southwestern Ontario: Soyuth Sok, Travis Watson, Lindsay Whitaker

Minutes:

1. YMCA Membership Model Implementation Update

The YMCA membership total is currently 1376, slightly lower than last month but holding strong considering a typical seasonal dip.

The new model is active and staff have been selling the new membership categories for a month now. Feedback has been positive and consistent with the transition at other YMCA locations. Staff participated in another in-person training session for the new model and staff are embracing the changes well. June 2 and June 16 will begin the first payments for current members on the new model.

Community Living has also explored memberships for their staff teams.

2. Operational Updates

Town of Goderich

Pool and Changeroom Temperature

The YMCA has been monitoring the temperature in the pool for a few weeks after a series of complaints from an active Y user. The pool temperature is holding consistent at 83-84 degrees. Travis Watson to provide some further communication in the pool area for members.

Goderich-Huron YMCA

◦ Goderich Youth Collective

This program has started with 10 participants utilizing the MRC and Community Living spaces. The local community has been very supportive with donations to this program and with coming on board as guest speakers for the program.

Travis to share the weekly plans with the committee.

◦ Fitness Capitol Refresh-May 10-13

The old equipment has been sold and pick-ups are happening now. All of the viable pieces were sold totaling \$14,000 that will go to the Recreation Reserve. FDF Group will be on site from Wednesday to Saturday to complete the install, set up and training of the new equipment.

- **Minor Sports Comparisons**
Travis provided the Committee with a chart of comparable municipal rates for minor sport groups (fields and diamonds.) Rates seem to be comparable amongst neighboring communities. Optimizing openings for field and diamond use will be a goal for the user groups and to be communicated as part of the user group meetings.
- 3. **Upcoming Community Events**
Run Around the Square
Alzheimer's Walk
Memorial Arena has hosted training events for the OPP and Compass.
- 4. **Budget Review and Updates**
Capital invoice for equipment refresh to be sent to Deanna.
- 5. **Other Business**
Contract Next Steps
May 15 we will receive direction from Council on next steps.

The Y has hired a new Facility Supervisor and a few new facility operators. Busy season is upon the staff with indoor and outdoor recreation gearing up and baseball tournaments beginning now.

We are actively recruiting a Supervisor of Child, Youth and Family programming.

Chris Davey was recognized by Minor Hockey for his contributions this season.

Goderich pickleball will be sharing the communications created by the Town and the Y.

Bannister Park pedestrian gate will remain open.

Next Meeting: Monday, June 5 from 9:30-11 AM

TOWN OF GODERICH & THE YMCA OF SOUTHWESTERN ONTARIO

Recreation Advisory Committee Minutes

Date: June 8, 2023

9:30 AM-11 AM

Attendees: Janice Hallahan, Deanna Hastie, Sean Thomas, Soyuth Sok, Travis Watson, Lindsay Whitaker

Meeting Minutes:

1. Welcome

2. YMCA Membership Model Implementation Updates

Currently 1350 members. Conversions have been completed to the new membership categories. The new model has been received positively; all members will be on the new payments as of June 16, 2023.

Program registration for Summer will occur June 17 at 10 AM. New additional swim times have been added for the season. Canada Day weekend will host an open swim and family activities. Pool user meeting will be set for the week of June 19, 2023.

3. Operational Updates

Town of Goderich

Receiving some feedback for team bleachers for the new soccer fields at the MRC.

YMCA to source a quote for what is being requested by the users.

We would like to see the spectator bleachers refurbished when time permits.

The Community Environmental Fund opportunity was shared with the committee for 29 new trees at Bannister Park.

The committee discussed placing an AED at Columbus Park courts. Currently sourcing a lock box that will be monitored by cameras for security purposes. The water fountain will be refurbished or replaced at the location. Parking was discussed at this location as it relates to Pickleball usage.

Goderich-Huron YMCA

Goderich Youth Collective

Travis shared with the group the recent survey results with an 80% overall satisfaction score. The group will be volunteering at the upcoming Childrens Festival. We will explore sharing this program success with local news channels for promotion.

Staffing Updates

A new Child and Youth Supervisor has been hired. The new hire will begin June 19 and will be new to Goderich.

Camp Update

Camper participation is higher than last year with 36 campers per week.
We are currently in need of 4 more staff for the summer.
Funding has been received for a few staff roles through Canada Summer Jobs grant.

Pickleball

5 committee members have been established.
The committee has requested equipment through the Reserve Fund. This list will go to Council for approval.

Squash promotional video to occur shortly.

4. Upcoming Community Events

Childrens Festival-June 24
Huron Chamber of Commerce Corporate Challenge-June 23
Huron Multi-Cultural Festival-June 25
Pride Festival-June 10

5. Budget Review and Updates

Capital Budget-sliding door project has been completed.

6. Other Business

Contract Next Steps

The YMCA to send the Town a few options for a meeting date for contract discussion.

Next Meeting: July 4, 2023

9:30 AM-11 AM

Downtown Goderich B.I.A.

Downtown Goderich Business Improvement Area

91 Hamilton St.

Goderich, Ont.

bia@goderich.ca

519-955-0375

June 13th, 2023

Mayor Myles Murdock

Deputy Mayor Trevor Bazinet, Councilors Leah Noel, Randy Carroll, John Thompson, Allison Segeren, Liz Petrie

57 West St.

Goderich, Ont.

Inclusion of Downtown Goderich BIA and Business Owners in Downtown the revitalization committee

Dear Mayor Murdock and members of council

I am writing to humbly request the Goderich Downtown Business Improvement Association be included in the downtown revitalization task force. The Board of Management feels it is important for the BIA to be a part of this discussion as we represent the interests of our downtown businesses and BIA members.

Thank you for your consideration,

Anne Ferguson

BIA Board of Management Co-Chair

c/o 57 West Street, Goderich, ON Canada N7A 2K5
Tel: 519 440 0871 Fax: 519 524 1466 email: bia AT goderich DOT ca Web: www.goderichbia.ca

JUN 07 2023

To Council as a "whore"!

BOLAW 27-2021 SECTION 25 (NOT PASTED CORRECT)

I do ~~not~~ not believe this ticket is legitimate because of the posting yes there are signs posted, But the signs are not visible to people paying attention to the road or the traffic coming in the opposite direction! If you were to do some research on signing you will find they should be along the travelled portion of the road as are signs on municipal roads as "NO PARKING HERE TO CORNER" FOR EXAMPLE! These signs are not visible to anyone who's paying attention to the road where they're driving! Plus the paid parking signs are hidden under trees and are also hidden so it's a money grab for the municipality and take away from the people coming to enjoy your town! As word gets around NO ONE will visit your Harbour front as you Boardwalk along the Beach.

I DON'T BELIEVE THESE

SIGNS ARE LEGITIMATE because they're not visible; I will pay this TICKET But if I had more time I could afford a lawyer on the matter I believe it would be thrown out! Go to NIAGARA FALLS & SEE HOW TO POST LEGITIMATE PAID PARKING SIGNS!

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

ORDER:

PRESENT: Steve Johnston, Veolia Canada; Andrew Garland, B. M. Ross & Associates; Janice Hallahan, Deanna Hastie, Sean Thomas and Secretary Jessica Feere, Town of Goderich

1. APPROVAL OF AGENDA AND ADOPTION OF MINUTES:

1.1 Approval of the December 2, 2022 Veolia Canada Semi Annual Meeting Agenda.

Moved by: Andrew Garland
Seconded by: Steve Johnston

That the Veolia Canada Semi Annual Meeting Agenda is hereby accepted as presented.

CARRIED

1.2 Approval of the May 13, 2022 Veolia Canada Semi Annual Meeting Minutes

Moved by: Steve Johnston
Seconded by: Andrew Garland

That the Veolia Canada Semi Annual Meeting Minutes of the last regular meeting of May 13, 2022 be adopted as printed.

CARRIED

2. BUSINESS:

1. UPDATE ON CAPITAL WORK FOR 2023

a. Water Treatment Plant and Distribution System

Locator Kit	Completed
Low Lift Pump (LLP) #1	Completed
Raw Water Mag Meter	\$ 9,000
Online Analyzer	\$ 16,000
Gate Valves Setting Tanks	\$ 16,000
Packing reconstructed on High Lift Pump (HLP) #2	\$ 15,000
Inspection of Clear Well	\$ 12,000
Storm Water Outlet into Lake (general maintenance: \$8,000/year)	\$ 8,000
Safety Audit (continuous budget item)	\$ 5,000
Chlorine Room Upgrades (multi-cylinder connections)	\$ 25,000
Second gate at Water Treatment Plant	\$ 50,000
Inspection and/or Replacement of the Filter Media -Waiting on cost	
Total	\$ 156,000

The following items will be added to the 2023 Water Treatment Plant and Distribution System budget:

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

-
- fire hydrant repainting (phased approach)
 - travelling screen (re-budgeted for 2023)
 - security system
 - supply line under the water treatment plant (at elbow)

b. Wastewater Treatment Plant and Collection System

Upgrade/Replace SCADA Computer Software	\$ 70,000
Security Cameras	\$ 3,000
Roof Detached Garage	\$ 2,500
Crash Bar on Chemical Room Door	\$ 1,000
MSA Altair 4XR Units *ordered but not received*	\$ 2,000
Access Gate by Main Gate	\$ 1,800
Safety Audit (continuous budget item)	\$ 5,000
Replace/Relocate 600V Panel, Transformer, Disconnect in Belt Room	\$ 15,000
Replace Effluent Strainer on Raw Water System –Waiting on cost	
Total	\$ 100,300

Additionally, the 2023 budget for the Wastewater Treatment Plant and Collection System includes relining manholes along the South Cove sanitary collection system.

c. Veolia Safety Upgrades at the Water Treatment Plant, Booster Pumping Station, and Wastewater Treatment Plant

- Safety upgrades to remain a budget item for the water treatment plant, booster pumping station and wastewater treatment plant each year.
- Costs divided with approximately 50% going towards the booster pumping station and water treatment plant, with the remaining 50% to be utilized at the wastewater treatment plant.

2. 2023 ROAD CONSTRUCTION:

Road construction projects for 2023 include:

- Albert Street (Nelson to Wolfe)
- Anglesea Street (Cambria to Maitland)
- Wolfe Street (Cambria to Albert)
- North Harbour Road (between and including the grade crossings)
- OR Suncoast Drive (as alternate)

Sean Thomas reports that the 2023 road construction primary plan is to include Albert Street (segment from Nelson Street to Wolfe Street), Anglesea Street (segment from Cambria Road to Maitland Road), Wolfe Street (segment from Cambria Road to Albert Street), as well as North Harbour Road (between and including the grade crossings). Sean discusses that the municipality would like to utilize the existing pumping station on Cambria Road, however, construction of a new sewage pumping station is another option to consider, if required. If the primary plan cannot be carried out in 2023, Suncoast Drive repaving is an alternative road construction project for 2025, which would include replacement of watermains.

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

3. LEAD WATER SERVICES / SAMPLING:

a. Lead sampling at Child Care Centre:

- i. Email from Sarah Telford, Compliance Coordinator, Veolia, Re: Regulatory Relief

Lead sampling at the Goderich Municipal Child Care Centre has been completed and all results are in compliance with regulatory requirements. Veolia staff were successful in their application for the regulatory relief program developed by the Ministry of Environment, Conservation and Parks (MECP) for facilities that have been in compliance with lead sampling for a five-year period. Therefore, lead sampling will not occur for two years at the Centre as part of the regulatory relief.

b. Lead service lines in the distribution system:

Jessica Feere reports that, as part of the municipal modernization grant funding, the municipality is developing a module to track lead service line replacement on municipal property using the MESH Software. Steve Johnston to investigate whether the lead service locator has GPS capabilities to upload locations of lead service line replacements into ArcGIS.

4. UPDATE ON LATEST MECP INSPECTION:

Steve Johnston reports that the Ministry of Environment, Conservation and Parks (MECP) inspection has not yet been completed for 2022 and will bring an update to the group at the May 2023 Veolia Semi-Annual Meeting.

5. ANNUAL REPORTS:

a. Water Treatment Plant Annual Report:

Steve Johnston reports that the 2021 Water Treatment Plant Annual Report was completed in February 2022, while the Water Treatment Plant Compliance Summary was completed in March 2022. These reports were passed by Goderich Town Council during the April 19, 2022 meeting. A copy of the Water Treatment Plant Annual Report can be found on the Town of Goderich website, as well as a printed copy located at Town Hall, as per MECP regulations. The 2022 Water Treatment Plant Annual Report will be completed in March 2023.

b. Wastewater Treatment Plant Annual Report:

Steve Johnston reports that the 2021 Wastewater Treatment Plant Annual Report was completed in March 2022. This report was passed by Goderich Town Council during the April 19, 2022 meeting. A copy of the Wastewater Treatment Plant Annual Report can be found on the Town of Goderich website, as well as a printed

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

copy located at Town Hall, as per MECP regulations. The 2022 Wastewater Treatment Plant Annual Report will be completed in March 2023.

6. SAMPLING UPDATES:

Both Square Brew and East Street Cidery have been consistent with their sample results remaining within the parameters outlined in by-law 108 of 2015. Therefore, sampling at both businesses can cease; however, the municipality reserves the right for periodic sampling as per the sanitary sewer by-law 108 of 2015. It was advised that neither business be told that sampling will cease to ensure consistent processes continue. Additionally, it was suggested that the Town could track water consumption as a method of monitoring activity at each business (e.g., a noticeable increase in water consumption may indicate process changes, which would warrant collection of samples).

7. EXPANSION ENVIRONMENTAL ASSESSMENT:

Andrew Garland gives an update on the water treatment plant and wastewater treatment plant expansion, which would each require a Class Environmental Assessment (Class EA) process. Additional technical expertise from subconsultants will be required to identify expansion options. Andrew Garland states that a phased approach will be needed, and the entire expansion process will likely take four to five years to complete (with 1.5 to 2 years allocated for the Class EA). Since the water treatment plant is in a flood zone, a contingency plan is needed, which could involve taking a mitigation approach. Sean Thomas to discuss with Lisa Courtney, B. M. Ross & Associates, if the municipality would be eligible for funding through the Natural Disaster Mitigation Program (NDMP). To begin the technical analysis portion of the project to better understand expansion options, prior to formally initiating the Class EA and consultation efforts, \$100,000 is to be included in the 2023 budget for engineering costs.

8. WATER METERS:

a. Itron Water Meter Reading System:

Deanna Hastie and Sean Thomas report that meter readers with ERT technology have been approved for purchase. Steve Johnston reports that Joel Atherton has ordered a dozen 3-inch and 2-inch meters requested by ERT. Meter replacement options to be included in the 2023 budget.

9. ELECTRICAL UPGRADES AT THE WATER TREATMENT PLANT (MCC/HVAC PROJECT):

Andrew Garland reports that a meeting between the municipality, B. M. Ross & Associates, Veolia and Runge will occur in early January 2023, with a tender for the MCC/HVAC upgrades posted early February 2023. Andrew Garland to investigate updated cost of this project.

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

10. WASTEWATER COLLECTION SYSTEM:

a. Wastewater Collection System and ORO Classification Update:

- i. Goderich Pollution Control Plant Wastewater Treatment Facility Class III Certificate
- ii. Goderich Wastewater Collection Class II Certificate

Jessica Feere reports that the municipality has received the certificates from the Ontario Water Wastewater Certificate Office (OWWCO) for the classification of the Pollution Control Plant (Class III) and the Goderich Wastewater Collection System (Class II). These classifications have been approved by the Manager of Certification, Ministry of the Environment, Conservation and Parks (MECP), under Ontario Regulation 129 of 2004. As directed by the OWWCO, these certificates have been displayed at the Pollution Control Plant.

11. PAINTING OF FIRE HYDRANTS

This agenda item has been included in the 2023 budget (see agenda item 2.1a Water Treatment Plant and Distribution System Capital Work for 2023).

12. WATER TREATMENT PLANT ROOF ASSESSMENT

Sean Thomas reports that Ken Logtenberg, B. M. Ross & Associates, suggests that the slope of the water treatment plant roof needs to be improved to decrease pooling. However, the roof is not very old and if it is not currently leaking, there is no immediate need to replace. For the time being, the water treatment plant roof replacement project is to be removed from the 2023 budget. Staff should continue to monitor for leakage.

13. FUTURE BY-LAWS

a. Amendment of By-Law 87 of 2008 – Waterworks Utilities

Jessica Feere reports that By-Law 87 of 2008 is currently being updated and will bring a draft for the group to review at the May 2023 meeting.

3. NEW & GENERAL BUSINESS

Steve Johnston states that a second gate is needed for chemical delivery trucks to safely load and unload at the water treatment plant (i.e., chlorine deliveries). A preliminary quote for a second, non-automatic gate is approximately \$18,000, plus the cost to grade the asphalt. Sean Thomas proposes budgeting \$50,000 for the entire cost of the project, with installation occurring during the spring of 2023.

4. **NEXT MEETING:** Proposed date for the next meeting is May 10, 2023 at 9:00 am (virtual or in-person TBD).

VEOLIA CANADA SEMI ANNUAL MEETING

MINUTES

December 2, 2022 – 9:00 a.m.

5. ADJOURNMENT:

Moved by: Andrew Garland
Seconded by: Steve Johnston

That there being no further business, the meeting adjourned at 10:23 a.m.

CARRIED

SECRETARY, JESSICA FEERE

Good News

AMDSB Celebrates AccessAbility Week

Superintendent Kathy Boyd shared that schools across the district celebrated National AccessAbility Week from May 28 to June 3. Resources and materials were distributed to support awareness, learning, and celebrations of our work to make AMDSB accessible, equitable, and inclusive. Schools celebrated by developing bulletin boards, educators used resources to share grade-appropriate information with students and they posted on social media using #iAMinclusive and/or #RedForAccessAbility. In addition, a new online resource was developed for staff to highlight "Inclusive Education Indicators" which are designed to be both a resource bank and a reflection tool to identify strengths, needs and next steps to make learning environments accessible and inclusive for all students. Finally, Red Shirt Day was celebrated on May 31 and students and staff wore red shirts and/or red wrist bands.



Pride Month

Superintendent April Smith was pleased to share that June is Pride Month and Pride Flags are flying across AMDSB to celebrate 2SLGBTQQIA+ students, staff and community while also recognizing the work that still needs to be done to affirm the identities of all. AMDSB is committed to creating a safe and inclusive environment for all and often students lead the way. She wished to highlight the student leaders and staff that have organized various events to promote diversity and inclusivity in our district.



Tour for Humanity - Holocaust Education

Superintendent April Smith also reported that the [Friends of Simon Wiesenthal Center for Holocaust Studies Tour for Humanity](#) visited 47 classes (grades 5 and 6 and some intermediate classes) from 15 schools. The tour was launched in 2013, and is an award-winning mobile human rights education centre. The 30-seat, fully accessible vehicle serves as a classroom in which instructors teach students about genocide, especially the Holocaust, while addressing issues of racism, intolerance, diversity, democracy and human rights. As part of the interactive learning experience there is a combination of video, PowerPoint presentations, activities and discussions in the four workshops offered, each adapted to the age of those in attendance. Feedback from students and staff was overwhelming. They were grateful for the opportunity to learn about the connection between past and present-day hatred and its relevance on both a Canadian and global level. Students were challenged to raise their voices and take action against racism, hate, injustice and intolerance to build a more equitable society.



Learning Services Team PA Day Learning, Including Dr. Jody Carrington

Superintendent Kathy Boyd was thrilled to share that on June 9, the Learning Services department hosted a professional development day for Educational Assistants (EAs) and Child and Youth Workers. The morning involved a series of workshops (equity learning, transportation options available for students with special needs and the role of EAs on buses). The afternoon brought keynote speaker [Dr. Jody Carrington](#), child psychologist and best-selling author.



Staff Presentation

Update on the Director's Work Plan

Superintendent Paul Langis presented an update on the Leadership Development program. He outlined the Leadership Learning Series which provided equity learning for existing leaders, the Emerging Leadership Development Program (ELDP) which provides learning opportunities for aspiring leaders, the new to principal/vice principal (P/VP) role program and P/VP mentor/mentee program.

Superintendent Laura Marotta provided details about the recent student climate surveys that were conducted among students in grades 4 to 12. Elementary students participated in an AMDSB-specific survey and secondary students participated in a survey from [COMPASS \(University of Waterloo\)](#). Overall, results highlighted next steps, including: further data analysis to examine trends by grade, school, and identity factor; establish baseline data for future surveys; align findings from student, staff, and community surveys (to be completed in the fall); and collaborate with other departments to develop future plans.

Long-Term Accommodation Plan

Superintendent Cheri Carter provided an overview of the recently released Long-Term Accommodation Plan (LTAP). The LTAP is a dynamic document that provides a snapshot of the district from the lens of student accommodation and capital planning. The LTAP culminates with recommendations that will be used to guide work plan priorities and initiatives over the short, medium, and long-term horizons. The LTAP is a tool used by AMDSB to facilitate communication and collaboration in support of comprehensively planning for student accommodation and capital investment. Visit the [Pupil Accommodations and Enrolment Projections page](#) to view the full LTAP.

Student Trustee Update

Student Trustee Abigail Peel provided an annual summary of the Student Senate work. She highlighted the main projects that included feeder school videos, Indigenous leadership and land acknowledgements, green initiatives, multicultural holiday celebrations, a new senator orientation night, and social media outreach. Each senator also described their own school's highlight from the year. Abigail is graduating this year so the board thanked her (and the entire senate) for their work throughout this year and provided them with a small token of appreciation. Graduating senators will be celebrated at the June 14 recognition event.



Future Board Meetings

Meetings that include Regular Sessions will be hosted in person at the Education Centre in Seaforth (62 Chalk St. N.) with the option for connecting online. Members of the public are welcome to attend the Regular Board Meeting sessions (in person or online). Meeting details (including online meeting links and agenda packages) are posted on the [Board Meeting page](#).

- Tuesday, June 27, 2023: Committee of the Whole, Closed Session at 3:00 p.m. and Regular Board Session at 3:30 p.m. (via MS Teams)

Future Meetings/Events with Trustee Representation

- AMDSB Recognition Reception – Wednesday, June 14, 2023 at 5:30 p.m.
- Trustee Equity Training – Tuesday, June 20, 2023 at 4:30 p.m.
- Special Education Advisory Committee – Wednesday, June 21, 2023 at 4:00 p.m.
- Supervised Alternative Learning – Monday, June 26, 2023 at 8:30 a.m.
- Finance Committee – Tuesday, June 27, 2023 at 10:00 a.m.

**Ministry of Agriculture,
Food and Rural Affairs**

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Email: RED@ontario.ca

**Ministère de l'Agriculture,
de l'Alimentation et des
Affaires rurales**

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél.: 1-877-424-1300
Courriel: RED@ontario.ca



Rural Programs Branch

June 16, 2023

File Number: RED5-10089
Email: afisher@goderich.ca

Andrea Fisher, Clerk
The Corporation of the Town of Goderich

Dear Andrea Fisher:

Thank you for submitting your application entitled “**Cloudpermit Planning & Development Module Software Program**” to the Rural Economic Development program.

Funding decisions are based on the merits of each individual application using the program assessment criteria. Only those projects with the highest alignment to the program outcomes are approved for funding.

Unfortunately, your application will not be funded under the Rural Economic Development program.

Should you have any questions or require additional information, please do not hesitate to contact OMAFRA at red@ontario.ca or 1-877-424-1300.

Please visit www.Ontario.ca/redprogram for Rural Economic Development program information and updates.

Sincerely,

Original Signed By
Sara Fisher, Manager (A)
Agriculture and Rural Programs





THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2023 – 077

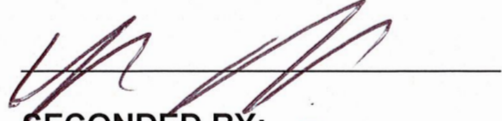
DIVISION LIST

YES NO

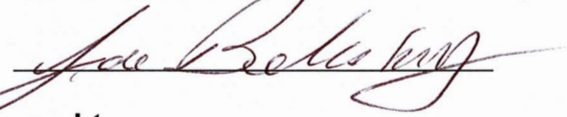
DATE: June 6, 2023

Councillor	G. ASHFORD	_____	_____
Councillor	J. BELESKEY	_____	_____
Councillor	P. BORNEMAN	_____	_____
Councillor	B. KEITH	_____	_____
Councillor	D. McCANN	_____	_____
Councillor	C. McDONALD	_____	_____
Mayor	J. McGARVEY	_____	_____

MOVED BY:



SECONDED BY:



CARRIED: DEFEATED: Postponed to: _____

WHEREAS prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction;

WHEREAS the current Public Tax Sale process is a burdensome process to a municipality that invests a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Parry Sound supports the Town of Essex in the reinstatement of previous legislation that permitted municipalities to apply for and retain surplus proceeds from tax sales in their jurisdictions: and

FURTHER DIRECTS THAT: this resolution be circulated to the Ministry of Municipal Affairs and Housing (MMAH), the Ministry of Finance (MOF), the Ontario Municipal Tax & Revenue Association (OMTRA), the Association of Municipalities of Ontario (AMO), MPP Graydon Smith and all Ontario Municipalities.


Mayor Jamie McGarvey



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8
p: 519.776.7336 f: 519.776.8811 | essex.ca

Honourable Steve Clark
Ministry of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay Street
Toronto, ON M7A 2J3

March 22, 2023

RE: The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

Dear Honourable Steve Clark,

At its Regular Council Meeting held on March 6, 2023, Mayor Bondy brought forward a Notice of Motion for Council's consideration regarding the reinstatement of previous legislation permitting a municipality to retain surplus proceeds from tax sales. It was discussed that, prior to being repealed by the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act, 2001 allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction. It was further noted that the Public Tax Sale process is burdensome to a municipality who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in Right of Ontario.

As a result of this discussion, Council passed the following resolution:

R23-03-081

Moved by: Mayor Bondy
Seconded by: Councillor Allard

That Council direct Administration to send a letter to all relevant taxation bodies, including the Ministry of Municipal Affairs, the Ministry of Finance, Essex County Council, MPP Anthony Leardi, Association of the Municipalities of Ontario and all other municipalities in Ontario urging them to re-instate previous legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction.

Carried

I trust you will find this satisfactory. If you have any questions or comments, please feel free to contact the undersigned.

Yours truly,

Shelley Brown
Acting Clerk
sbrown@essex.ca

Where you belong



CORPORATION OF THE TOWN OF ESSEX

33 Talbot Street South, Essex, Ontario, N8M 1A8

p: 519.776.7336 f: 519.776.8811 | essex.ca

c.c. Honourable Peter Bethlenfalvy, Minister of Finance
minister.fin@ontario.ca

Mary Birch, Interim Chief Administrative Officer
mbirch@countyofessex.ca

Anthony Leardi, MPP
anthony.leardi@pc.ola.org

Association of Municipalities of Ontario ("AMO")
resolutions@amo.on.ca

All other municipalities in Ontario

From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, June 16, 2023 10:53 AM
To: Janice Hallahan <Jhallahan@goderich.ca>
Subject: AMO Policy Update - Strong Mayor Powers Expanded

AMO Policy Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

June 16, 2023

AMO Policy Update - Strong Mayor Powers Expanded

The Government of Ontario [announced](#) today that new regulations will extend strong mayor powers to additional municipal councils in Ontario. The extension of the additional authority is intended to assist with Ontario's housing shortage, which remains a priority for both the province and municipalities in every part of Ontario.

Expanding access to strong mayor powers is intended to build on other provincial steps to improve access to affordable housing, including the passage of [Bill 97, Helping Homeowners, Protecting Tenants Act](#).

These new powers were originally introduced in legislation last summer for Ontario's two largest municipalities. The AMO Board did not take a position on strong mayor powers but expressed openness to the idea. It did express concerns with some aspects of the legislation — in particular, those affecting public administration — and recommended public consultation as the government considered the promised expansion of the new powers to additional municipal councils. AMO also expressed concern with a later provision eliminating the need for majority council support for certain decisions related to provincial priorities.

Municipalities continue to be the most trusted order of government in Canada with statutory requirements in Ontario for transparency, openness and accountability that are unequaled.

In response to today's announcement, AMO released the following media statement:

"Improving housing affordability is a number-one priority for municipalities in every part of Ontario. Strong mayor powers can provide an additional tool to help municipalities play their important role in increasing Ontario's housing supply. As the most trusted order of government, municipalities can be counted on to exercise new powers accountably and in the best interests of the public and the communities they serve".

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
To unsubscribe, please [click here](#)



From: growthplanning@ontario.ca <growthplanning@ontario.ca>
Sent: Friday, June 16, 2023 3:01 PM
To: Andrea Fisher <afisher@goderich.ca>
Subject: Proposed Provincial Planning Statement | la proposition de déclaration provinciale sur la planification

June 16, 2023

On April 6, 2023, the government released a draft of the Provincial Planning Statement ([ERO#019-6813](#)) that would replace the existing Provincial Policy Statement and A Place to Grow: Growth Plan for the Greater Golden Horseshoe.

At that time, natural heritage policies and related definitions remained under consideration by the government and were not released for review and input. The proposed natural heritage policies are now available for review and feedback. The details of the changes can be found through the [Environmental Registry of Ontario](#).

Please note that the comment period has been extended to August 4, 2023. You are encouraged to share this information with senior staff in the municipality and to inform the head of council and council members.

Sincerely,

Ministry of Municipal Affairs and Housing

Le 16 juin 2023

Le 6 avril 2023, le gouvernement publiait une ébauche de la *Déclaration provinciale sur la planification* ([Registre environnemental de l'Ontario n° 019-6813](#)) qui remplacerait la *Déclaration de principes provinciale* et le document *En plein essor : Plan de croissance de la région élargie du Golden Horseshoe* existants.

À cette date-là, les politiques en matière de patrimoine naturel et leurs définitions connexes demeuraient à l'étude par le gouvernement et n'ont pas été publiées pour un examen, des commentaires et des questions. Les politiques proposées en matière de patrimoine naturel sont maintenant disponibles pour un examen, des commentaires et des questions. On peut trouver les renseignements sur ces changements dans le [Registre environnemental de l'Ontario](#).

Veillez prendre note que la période de soumission de commentaires a été prolongée jusqu'au 4 août 2023. Nous vous encourageons à partager cette information avec les dirigeantes et les dirigeants de votre municipalité et à en informer la présidente ou le président du conseil et les membres du conseil.

Meilleures salutations,

Ministère des Affaires municipales et du Logement

From: Katherine Hartel <katherine.hartel@gmail.com>
Sent: Monday, June 12, 2023 3:18 PM
To: Andrea Fisher <afisher@goderich.ca>
Cc: Leah Noel <lnoe@goderich.ca>; Liz Petrie <lpetrie@goderich.ca>; Allison Segeren <asegeren@goderich.ca>; John Thompson <jthompson@goderich.ca>
Subject: URGENT: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Hello Municipal Clerk, Andrea Fisher.

Please add this as ACTION CORRESPONDENCE to your next council meeting agenda as a matter of urgency. Please email the outcome to thewomenofontariosayno.team@gmail.com

Thank you!

Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement:

Many councillors will know that on May 31st, 2023, the government voted down Bill 5 – The Stopping Harassment and Abuse by Local Leaders Act. We are writing to call on your municipality to be an active and engaged voice in our own workplace safety and that of the municipal staff by joining 156 other Ontario municipalities in supporting legislation to hold municipally elected representatives accountable for violence and harassment. In 2021, the Association of Municipalities Ontario recommended changes to strengthen municipal codes of conduct for elected officials. Those recommendations to strengthen legislation have still not been implemented. [Codes of Conduct, Changes to Visible Fees, and Fees Charged to Beverage Producers | AMO](#)

We are asking the council to pass the attached motion of March 27, 2023, issued by AMO, calling for government legislation on this issue. We are requesting the motion include the communication that this legislation be prioritized for the fall of 2023 given the urgency of this issue. We are asking that a letter expressing support for the motion be sent to: The Premier, Local MPPs, the Minister of Municipal Affairs, the Associate Minister of Women’s Social and Economic Opportunity, AMO, and local municipalities.

This request is from The Women of Ontario Say NO. A grassroots advocacy effort comprised of individuals, organizations, and community groups. We are committed to ensuring that locally elected officials are held accountable for violence and harassment in municipal workplaces. This advocacy stems from a number of egregious cases throughout the province including Ottawa, Barrie, and Mississauga. You can learn more on our website [THE WOMEN OF ONTARIO SAY NO \(squarespace.com\)](https://www.thewomenofontariosayno.com)

We are counting on you as a leader to ensure your municipal workplace is safe and that there is basic human rights protection for all persons. This cannot wait any longer. This legislation needs to move ahead without any further delay.

Thank you in advance for being open to advocating for legislative change that will help ensure workplaces and community spaces are safe for everyone!

Sincerely,

Katherine Hartel
On behalf of
The Women of Ontario Say NO

Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

Whereas, all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that (MUNICIPALITY NAME) supports the [call](#) of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to [strengthen municipal Codes of Conduct](#) and compliance with them in consultation with municipal governments;

Also be it resolved that the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.

HPPH offers masks to residents at high risk for respiratory problems when air quality poor

FOR IMMEDIATE RELEASE

Monday, June 12, 2023

Huron Perth, ON – Huron Perth Public Health (HPPH) is offering N95 respirators to residents who are at high risk for respiratory problems when wildfire smoke results in poor air quality. The N95 respirators and other high quality masks are being provided to public health units by the Government of Ontario.

Those at greatest risk of experiencing negative health effects from poor air quality are people with lung disease (such as asthma and chronic obstructive pulmonary disease) or heart disease, older adults, children, pregnant people, and people who work outdoors.

Huron Perth residents at higher risk will be able to come to HPPH to pick up two respirators per person while supplies last. The respirators will be available during regular business hours, (Monday to Friday, 8:30am-4:30pm) at:

- HPPH Clinton site | 77722B London Road, Clinton
- HPPH West Gore site | 653 West Gore Street, Stratford

Some municipal offices, including the City of Stratford and Town of Goderich, may also offer masks.

Many regions, including Huron Perth, recently experienced several days with poor air quality as result of wildfire smoke coming from northeastern Ontario and Quebec. Although air quality has improved locally, the situation could worsen again.

The higher the air quality health index (AQHI), the greater the health risk and the need to take precautions. It is recommended that high risk populations try to stay indoors as much as possible when air quality is poor, especially if experiencing symptoms. If you need to go outside, a well-fitted respirator type mask, such as an N95, can help reduce your health risk. However, masks may not fully protect you from poor air quality. Residents at higher risk may consider wearing a respirator type mask when AQHI is ≥ 7 (high or very high).

Environment Canada and the Province of Ontario monitor air quality. They provide current and forecasted AQHI values and related information on health risks at www.airhealth.ca and www.airqualityontario.com. While there are no air quality monitoring stations in Huron or Perth, residents can check the results for Grand Bend, Kitchener-Waterloo, and London to see general air quality trends for our region. In addition, individuals can subscribe to receive weather and air quality alerts from Environment Canada at <https://ecalertme.weather.gc.ca>.

By visiting www.airhealth.ca or www.airqualityontario.com, residents can also find information on recommended actions they can take to reduce their exposure to air pollution and protect their health.

Some ways that people can lower the risk of respiratory problems from poor air quality include:

- Monitoring for symptoms such as coughing, throat irritation, shortness of breath, dizziness or chest pain
- Staying indoors when the AQHI is 7 or greater (high risk) and reducing or stopping strenuous outdoor activities

- Checking on people in your care and those around you who may be more susceptible to air pollution
- Going to a location in your community where you can find clean, cool air, such as the library or community centre
- Drinking plenty of water
- Reducing infiltration of outdoor air pollutants into your home. Health Canada suggests:
 - Keeping windows and doors closed, and using air conditioning, or fans.
 - Properly sealing windows and doors with weather stripping.
 - Setting your ventilation system to recirculate when the outdoor air is poor and bring in fresh air when the outdoor air has improved.
 - Installing a high-quality high-efficiency particulate air filter.

– 30 –

Media Contact: commsresponse@hpph.ca

May 2023

Household Food Insecurity

Perth-Huron



United Way
Perth-Huron



**Social Research &
Planning Council**



DEMOGRAPHICS

Approximately 80% of respondents identified as women and 19% as men. Men are underrepresented in this survey as they make up 49% of the population in Perth and Huron. The majority (59%) were 31–45 years old, 17% were 15–30 years old and 24% were over the age of 46. The ages of participants in this survey are compared to the overall population in Perth and Huron and outlined in the table one. Out of the 711 respondents, 13% self-identified as a person with a disability, almost 9% were Indigenous and approximately 7% were immigrants.

INTRODUCTION

In November 2022, United Way Perth-Huron’s Social Research & Planning Council designed and implemented a survey to capture the characteristics of food insecurity in Perth County and Huron County, including the municipalities of Stratford and St. Marys. Our goal was to understand the nature and severity of household food insecurity regionally. Specifically, we hoped to investigate food insecurity caused by financial constraints (Proof, 2022).

We began by noting the 2021 Census showed that **14,320 individuals** (Statistics Canada, 2021) **in Perth and Huron live with low income** based on the Low-income measure, after tax (LIM-AT). With this number in mind, we set a target of a 500-person sample size to produce a 5% margin of error (meaning the results might be 5% less or greater than the reality).

Thanks to exhaustive promotion and community efforts, 1,125 surveys in both paper and digital formats were collected and 63% met the inclusion criteria. This report outlines key findings from the analysis of **711 responses** from this survey.

Please note that findings only discuss the portion of our population experiencing food insecurity, not the population as a whole



Table 1: Age of Participants and age of population

Age	Survey Respondents	Age	Perth-Huron Population
15–30 years of age	17%	15–30 years of age	17%
31–45 years of age	59%	31–45 years of age	17%
Over 45 years of age	24%	Over 45 years of age	49%

12%

Self-identified as a person with a disability

9%

Self-identified as Indigenous

7%

Self-identified as newcomers



HOUSEHOLD FOOD INSECURITY

Household food insecurity is the inadequate or insecure access to food due to financial constraints (Proof, 2022).

We asked survey respondents if they had been in situations in the last 12 months where the food they bought didn't last and there wasn't any money to get more. Thirty-nine per cent said this happened sometimes and 24% said this happened often. **This indicates that 63% of participants experience food insecurity.**

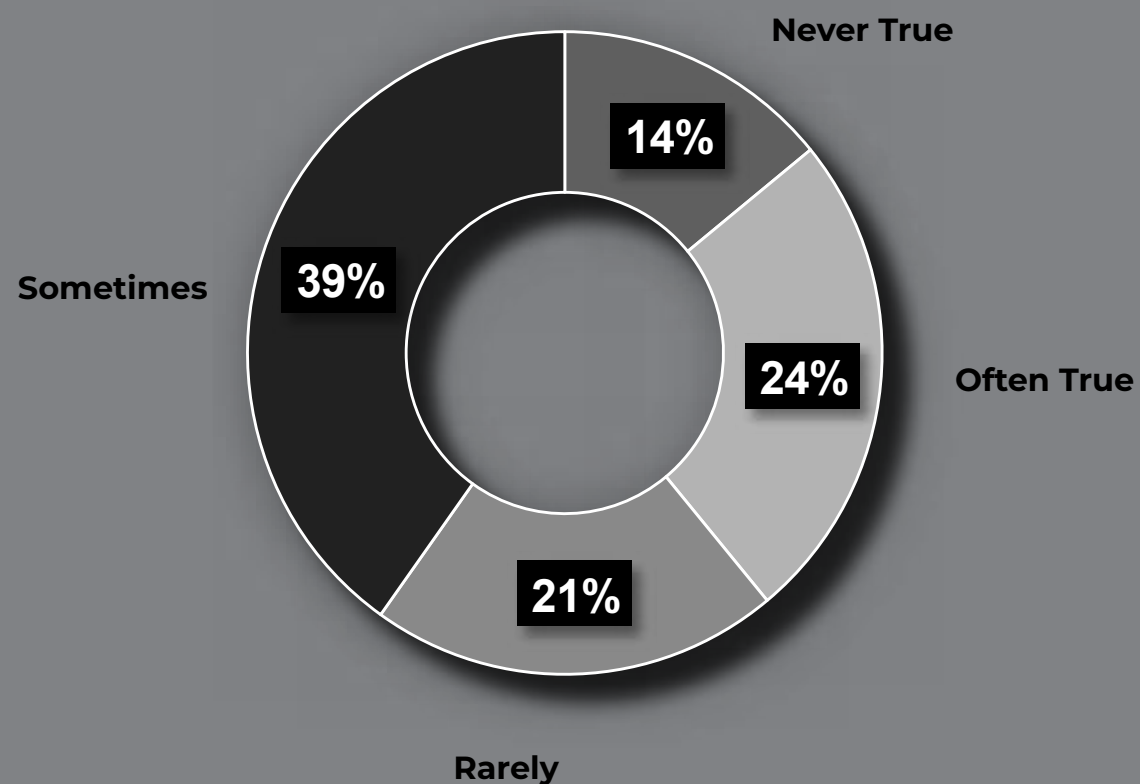


FIGURE 1: HAVE BEEN IN SITUATIONS WHERE THE FOOD YOU BOUGHT DIDN'T LAST AND THERE WASN'T ANY MONEY TO BUY MORE



ADULTS & CHILDREN EXPERIENCING FOOD INSECURITY PREVIOUS 12 MONTHS

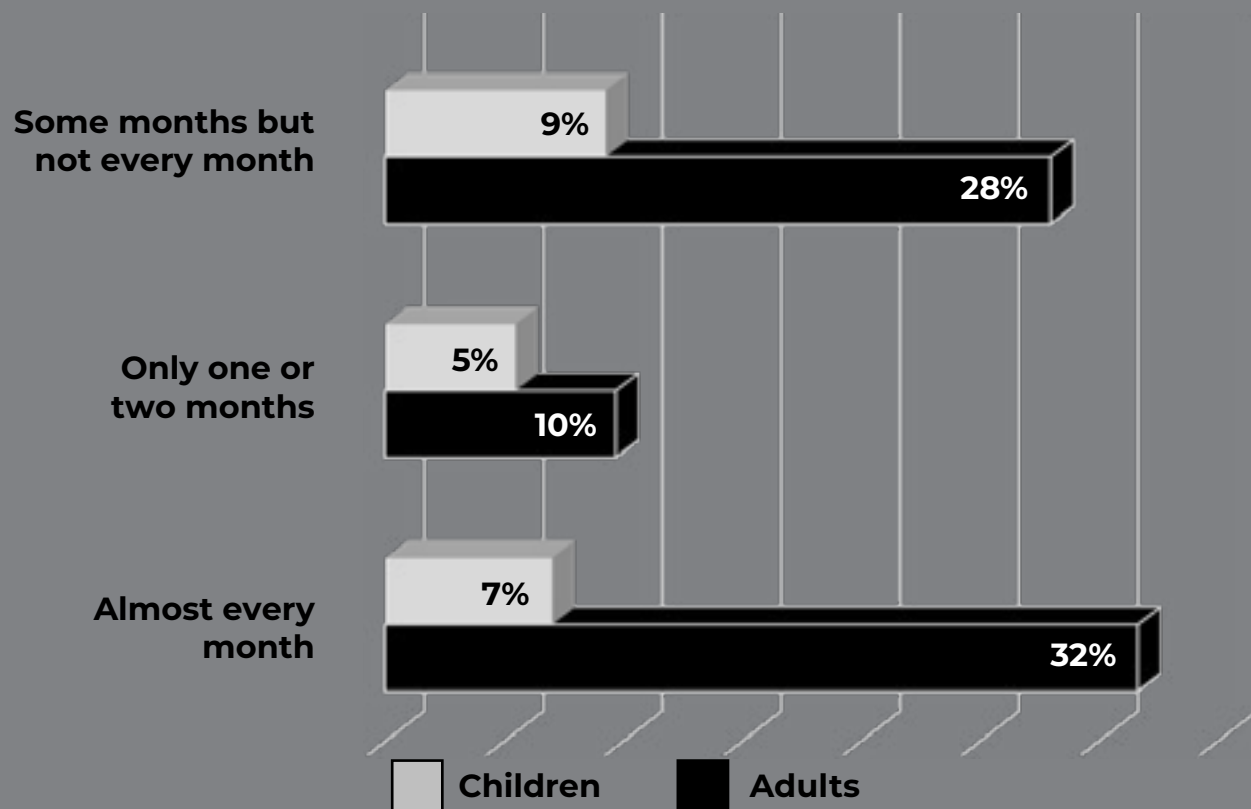


FIGURE 2: HAD TO CUT THE SIZE OF A MEAL OR SKIP MEALS

When asked if they had to cut the size of a meal or skip meals because there was not enough money to buy food, 32% indicated this happened almost every month and 28% said this happened some months. **Seven per cent of participants said they had to cut the size of their children's meals**, or their children had to skip a meal almost every month. Nine per cent said this happened some months but not every month

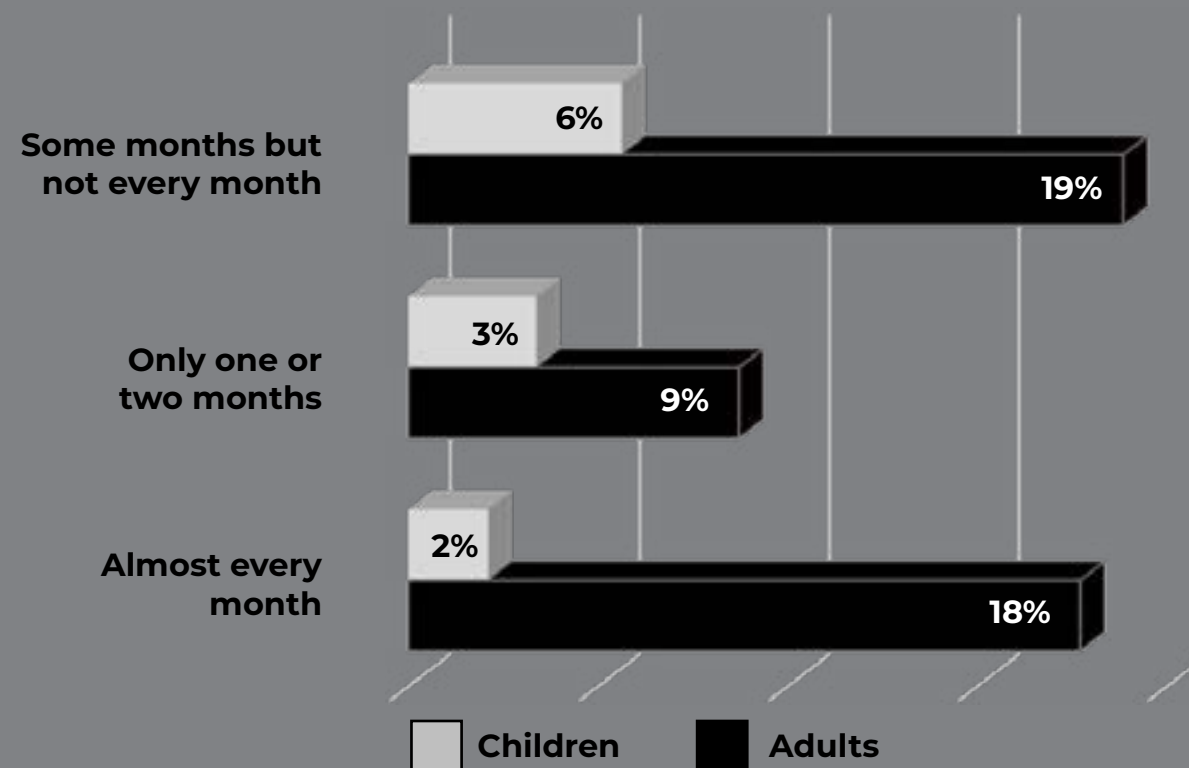


FIGURE 3: SKIPPED A WHOLE DAY OF FOOD

When asked if they ever **went an entire day** without eating because there was not enough money to buy food, 18% of respondents said it happened almost every month and 19% said it happened some months. Two per cent said their children had to go a whole day without food almost every month and 6% said this happened some months.

LIVING CONDITIONS

That increase risk of food insecurity

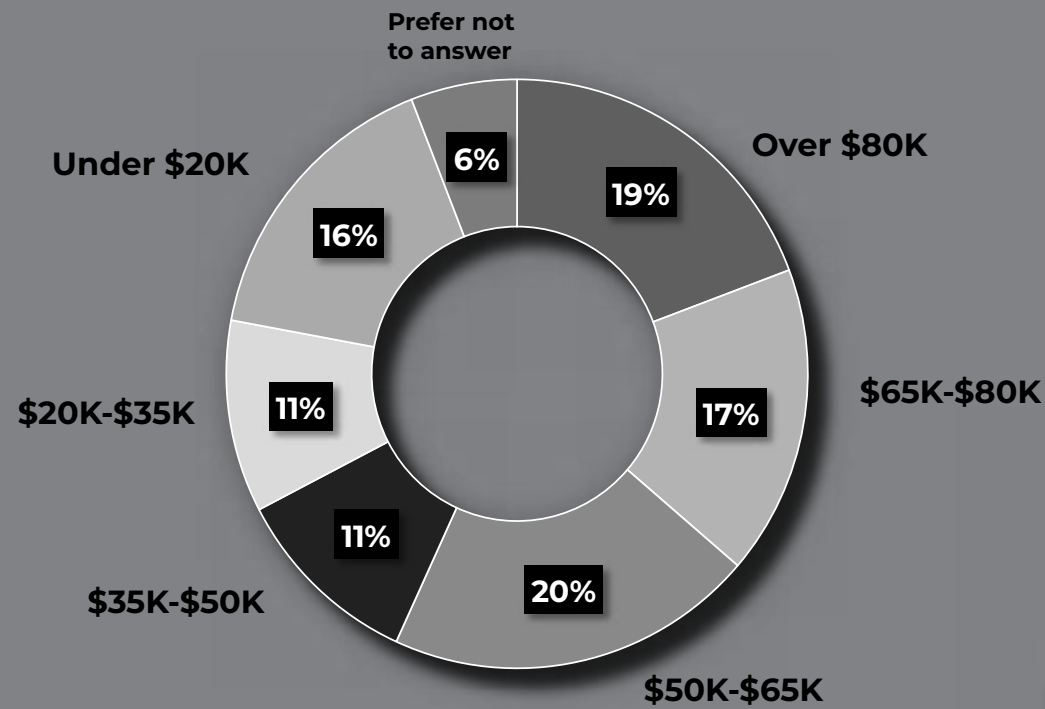
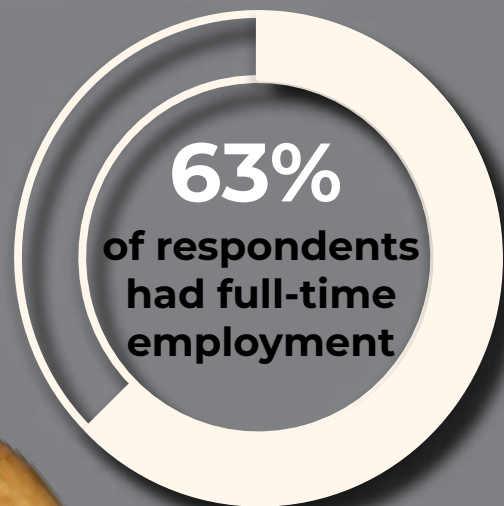
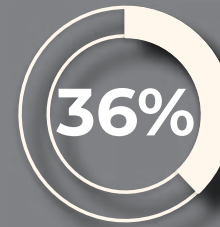


FIGURE 4: ANNUAL HOUSEHOLD INCOME



Other sources included

- Ontario Disability Support Program (9%)
- Part-time employment (9%)
- Canada Child Benefit (4%)
- Seasonal or casual employment (3%).



indicated their annual household income is less than \$35,000

For purposes of comparison, the 2022 Living Wage for Perth-Huron—the income that is necessary to meet basic needs based upon actual local costs—is \$37,632 for an individual, based upon an hourly wage of \$20.70. The results of the survey show that incomes do *not* meet the needs of most participants.

Seventy-three percent of respondents have three or more dependents (including themselves) relying on their household income. About 83% of respondents indicated they have children in their household; 44% were couples with children, 23% were one adult with children and 15% were more than one adult with children.

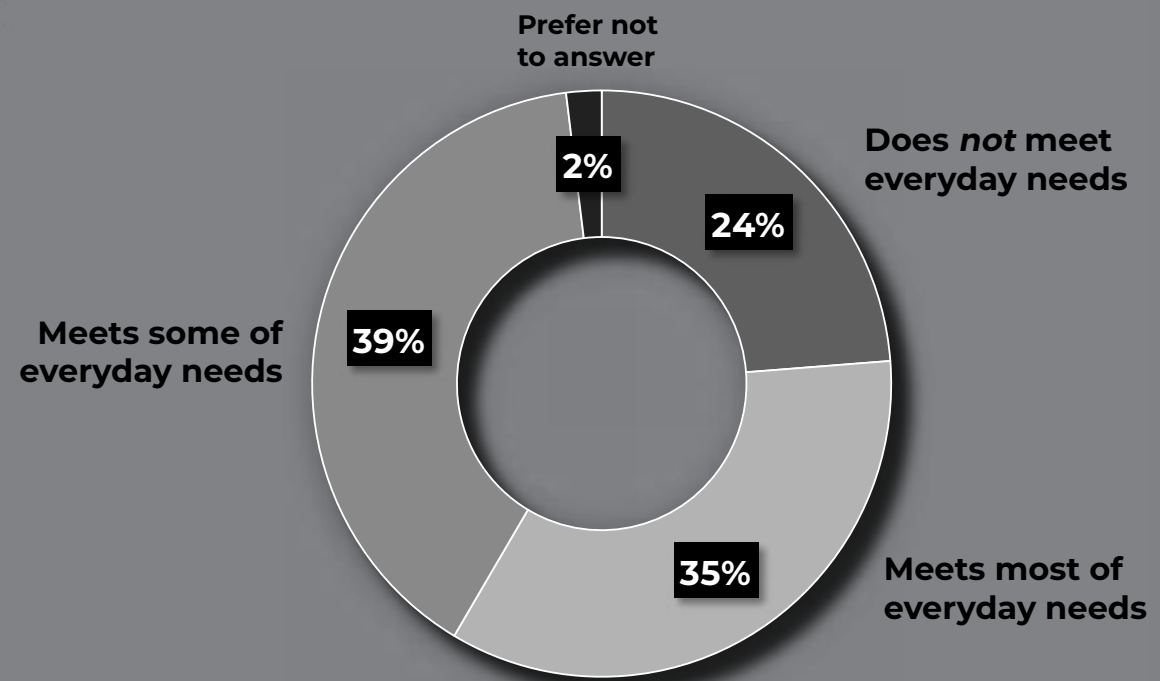


FIGURE 5: DOES INCOME MEET EVERYDAY NEEDS?



HOUSEHOLD FOOD SITUATION

The high cost of housing is the number one living expense that is reducing food budgets. Transportation and utilities are the next most significant.

Eighty-seven per cent had to sacrifice their household food budget to pay other living expenses. Some of these expenses are displayed in Figure 6.

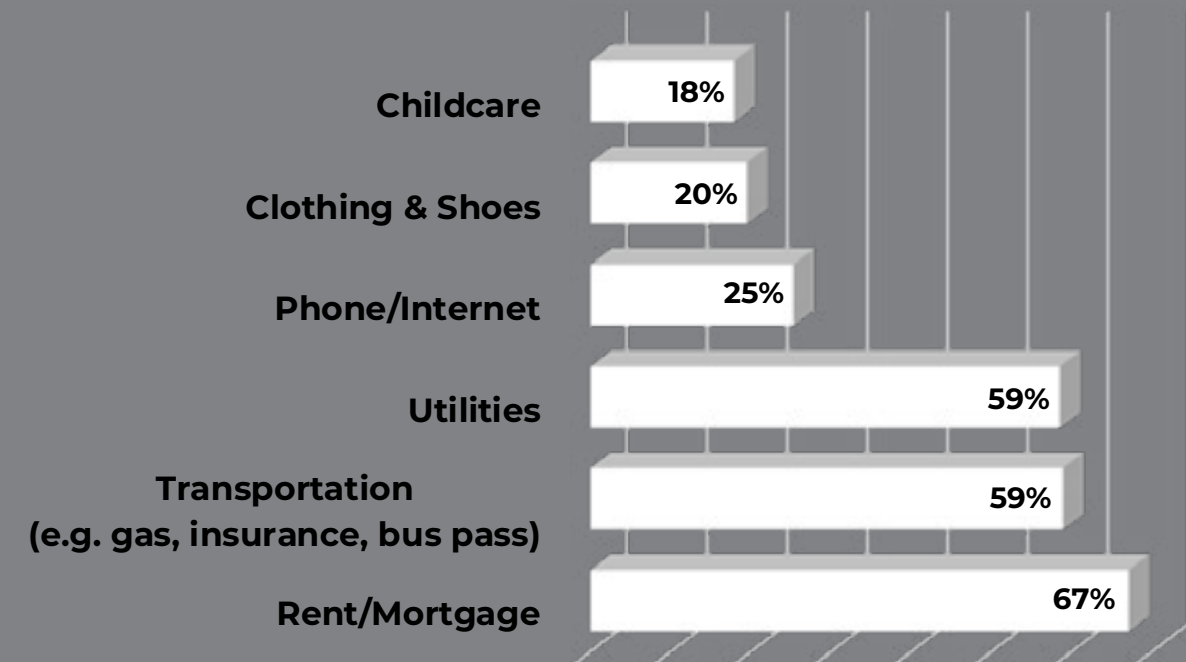
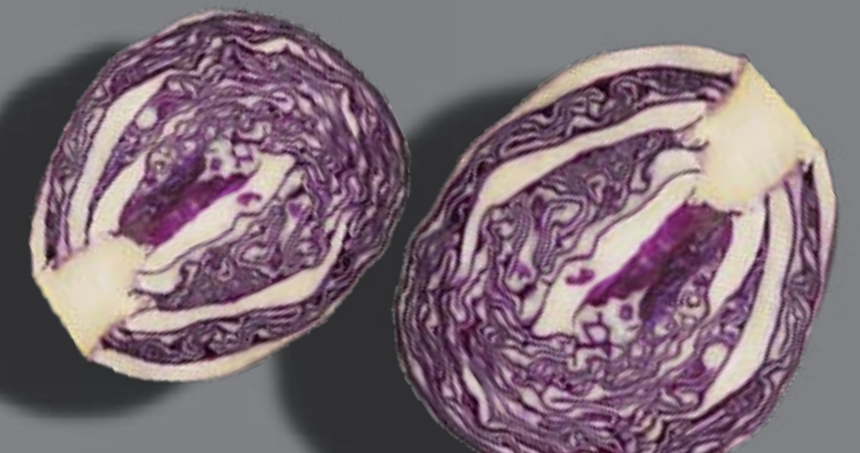


FIGURE 6: LIVING EXPENSES FOR WHICH PEOPLE SACRIFICED THEIR FOOD BUDGET





MENTAL HEALTH & SOCIAL IMPLICATIONS

A large majority of food insecure respondents feel anxious and stressed, and many suffer from depression, frustration, a sense of powerlessness and shame.

Figure 7 displays the mental health implications of an inadequate food budget or food supply.

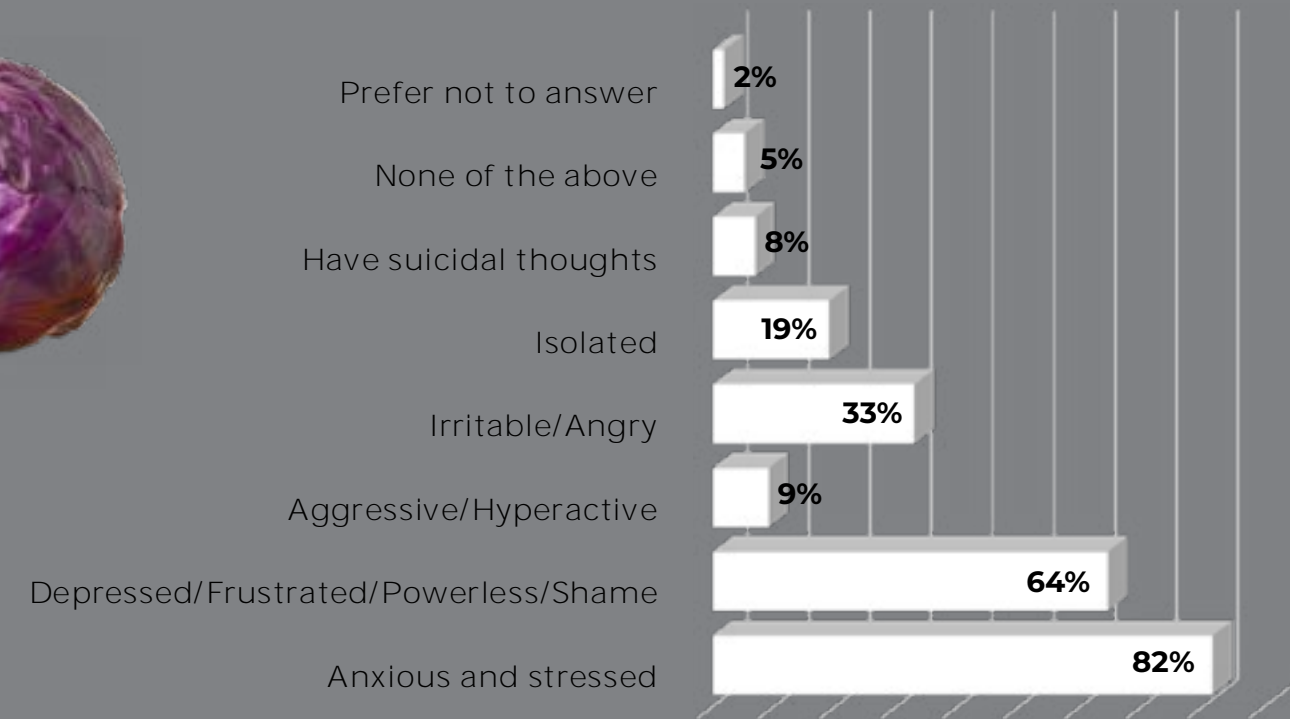


FIGURE 7: MENTAL HEALTH IMPLICATIONS OF INADEQUATE FOOD BUDGET OR SUPPLY

Due to their food situation, participants reported facing physical and mental challenges (36%), relationship issues at home (30%), barriers to moving forward with their lives (28%) and low productivity at work or school (22%). Thirty-nine per cent of respondents indicated they sometimes worried because their food would run out before they had money to buy more, 31% said this was often true and 18% said it was rarely true.

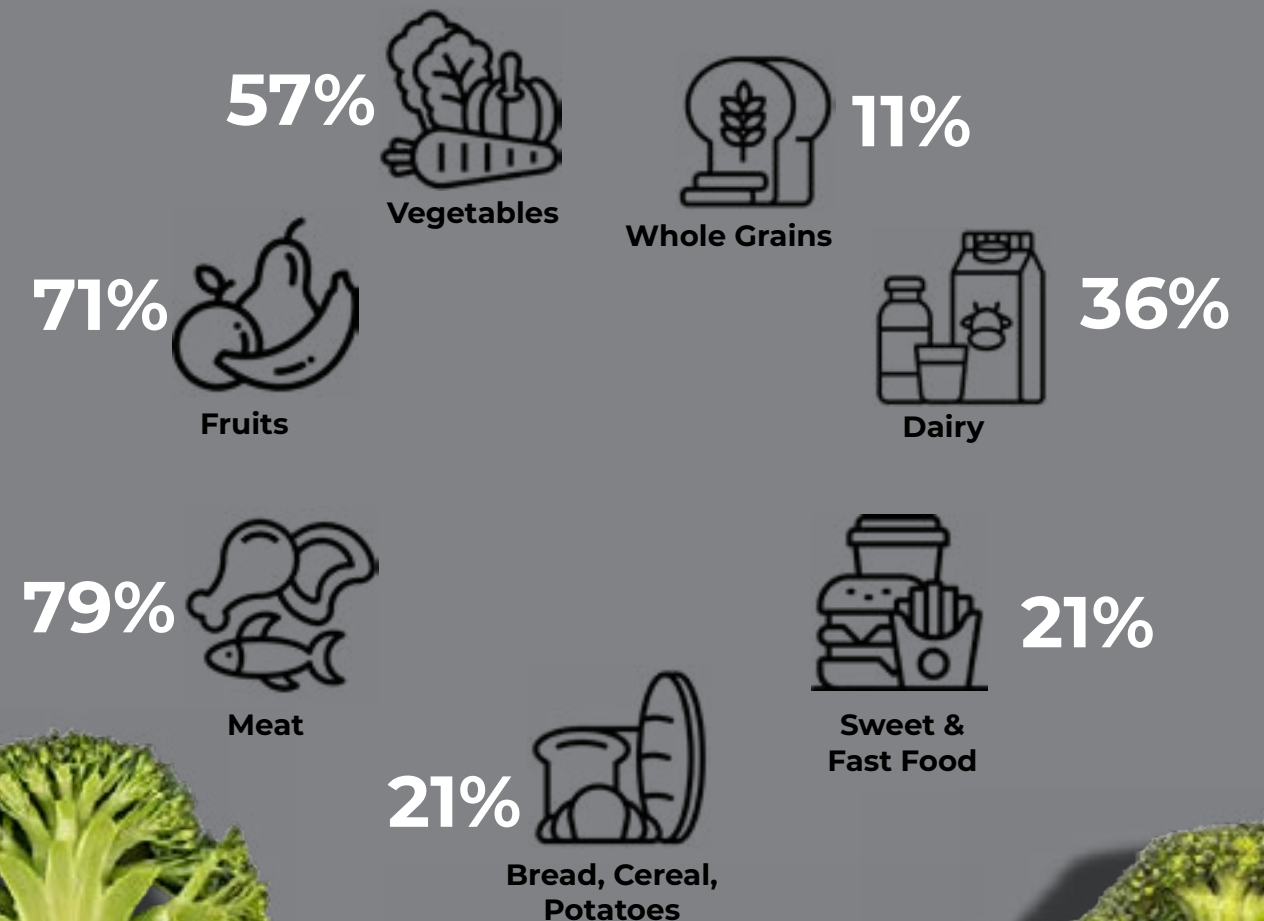


EATING BEHAVIOUR CHANGES DUE TO LACK OF MONEY

When asked if they faced situations where they could not afford balanced meals for themselves and their household members in the last 12 months, 37% of respondents said this was often the case and 43% said it was sometimes the case.

Those facing food insecurity have to go without meat, fruits & vegetables and dairy products. Instead, the most commonly eaten foods are pasta, breads, cereals, potatoes and canned food.

FIGURE 5: FOODS PEOPLE ARE UNABLE TO AFFORD



COMMUNITY FOOD PROGRAM

USAGE Previous 12 months

Almost **50% of participants said they never used any community food programs** (such as food boxes, community meals, food banks, food pantries). Thirty-three per cent indicated they accessed a food bank, 17% used food boxes and 14% accessed community meals. Other programs used included student nutrition programs, meal delivery services and food pantries.



48%

have *never*
accessed a
food
program





RECOMMENDATIONS



Strategies that address poverty and increase incomes of low-income households will also address food insecurity. Recognizing that food banks and community meals were intended as emergency measures and not permanent solutions to food insecurity, our recommendations focus on improving economic outcomes for food insecure households. However, we recognize that charitable food sources are important in the meantime. For this reason, we also offer a recommendation focused on increasing charitable emergency food availability.



3

Advocate for an increase in Social Assistance Rates

Advocate for an increase in social assistance rates, increased earnings allowance and rates that adjust for inflation. This allows individuals who are unable to work, including seniors, people of differing abilities and those with young children or barriers, to have enough income to cover basic living expenses including food.

1

Promote Living Wage

When wages reflect the cost of living in a community, people can afford basic needs and will not have to sacrifice their food budget. Paying a living wage, and supporting employers to pay a living wage, helps ensure people can meet their household needs, including food.



4

Increase accessibility to Food Programs

Explore options with community food programs to expand areas of service and/or service delivery times to increase accessibility to a larger segment of the population.

2

Advocate for Basic Income

A basic income is a guaranteed amount regularly given by the government to every household that needs it, without conditions, to meet basic needs. A basic income allows people to have the purchasing power to buy adequate, nutritious food.



5

Collaborate Food Programs

Consider further collaboration between Perth and Huron food security networks to formally join and represent both counties. An expanded region and membership could lead to greater diversity of ideas, resources and action.



REFERENCES



Household food insecurity in Canada. Proof. (2022, September 9). Retrieved from <https://proof.utoronto.ca/food-insecurity/>

Statistics Canada. 2023. (table). *Census Profile.* 2021 Census of Population. Statistics Canada Catalogue no. 98-316-X2021001. Ottawa. Released March 29, 2023.





United Way
Perth-Huron



**Social Research &
Planning Council**

32 Erie Street, Stratford ON N5A 2M4

Agenda Page 116 of 221 | Tel: 519.271.7730 | 1.877.818.8867

Colleen McGregor
136 Brimicombe Cres.
Goderich, ON N7A 4M2

May 1, 2023

Mayor Murdock and Town Councillors
Town Hall
57 West St.
Goderich, ON N7A 2K5

Re: Supplementary plantings in Maitland Woods

I am writing to you as a member of the Rotary Club of Goderich. Our club is seeking permission to volunteer to plant lower canopy, native to south-western Ontario, shrubs and trees this autumn in the Maitland Woods. The purpose of this project would be to diversify the species within the Maitland Woods to ensure sustainability of a robust, wetland, urban forest.

The background justification for this project is the following. The emerald ash borer effectively killed all types of ash tree which was a large percentage of the upper canopy in the woods. This has allowed more sunlight to reach the lower areas. The non-native aggressive buckthorn shrub, which forms colonies, and can grow to 6 metres in height, has taken advantage of the added sunlight to thrive! The Maitland Trail Association has received permission and training to kill and remove the buckthorn plants from the Maitland Woods. This MTA project is ongoing. As a result, several areas in the woods have been "opened up". This makes the habitat more vulnerable to the invasion of non-native species, especially return of buckthorn.

The Rotary project is to plant this autumn a selection of 50 native shrubs and trees in one area west of the Columbus parking lot. Learning from this effort, another area within the woods would be selected for future planting the following autumn.

Thank you for considering this project. We look forward to your reply.

Rotarian Colleen McGregor
Email: collmcgreg@gmail.com

From: **Jayne Crebolder** <jayne.crebolder@gmail.com>

Date: Wed, May 24, 2023 at 3:52 PM

Subject: Goderich Art Club signs for Show

To: <townhall@goderich.ca>

Cc: <krdumont@hurontel.on.ca>

Dear Mayor Murdoch and members of Council,

The Goderich Art Club requests permission to erect our advertising signs for our Annual Art Show.

The dates are August 11th, 12th and 13th, 2023 at the MacKay centre for Seniors. Given permission we will begin planting the signs early on Aug.11th and remove them in the early afternoon of Aug. 13th.

We also ask permission to have one "living sign" station herself at the corner of North St. and The Square. She sets up an easel, paints and answers questions from passers by.

Thank you for your time on this matter.

Sincerely,
Jayne Crebolder
Art Club Member

June 19 2023

Attention: Clerk Administrator

RECEIVED

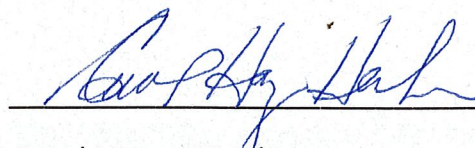
JUN 22 2023

I am writing to advise you the Heubner-Ridder Veterinary Hospital as of June 30 2023 will no longer act as the Pound for The Town of Goderich.

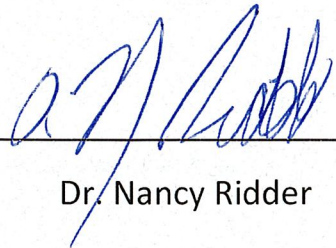
We no longer have staff to assist with the tasks of providing this service.

Please advise the Pound Officer of this change.

Thank-you



Carol Hazen Heubner



Dr. Nancy Ridder



June 13, 2023

Town of Goderich
57 West St
Goderich, ON N7A2K5
Attn: CAO

RE: TOWER SITE LICENCE AGREEMENT

To whom it may concern,

Huron Telecommunications Co-operative Limited (HuronTel) would like to renew our Goderich Water Tower licence agreement term for an additional five years, starting 1 June 2023 until 30 May 2028. This renewal is the second and final such renewal option included in the agreement.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Ryan McClinchey".

Ryan McClinchey,
General Manager
HuronTel



THE CORPORATION OF THE TOWN OF GODERICH

BY-LAW NO. 76 OF 2023

BEING A BY-LAW TO ADOPT A 2023 - 2027 TOWN OF GODERICH STRATEGIC ACTION PLAN

WHEREAS Sections 8 (1) and 9 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, provide that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 224 of the Municipal Act 2001, S.O. 2001, c. 25, as amended, provides that the role of Council is to represent the public and to consider the well-being and interests of the municipality, to develop and evaluate the policies and programs of the municipality and to determine which services the municipality provides;

AND WHEREAS the Council of the Corporation of the Town of Goderich deems it expedient to adopt A 2023 – 2027 Town of Goderich Strategic Action Plan.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:

1. That the 2023 – 2027 Town of Goderich Strategic Action Plan, attached hereto as Schedule 'A'.
2. That this By-Law shall come into full force and effect upon its final passing.
3. That this By-Law shall be cited as the "2023 - 2027 Goderich Strategic Action Plan."

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JUNE 2023.

MAYOR, Myles Murdock

CLERK, Andrea Fisher

Town of Goderich

Setting Priorities & Achieving Results: Strategic Action Plan 2023-2027

Final Report

June 1, 2023

Linton Consulting Services Inc.
kelly@lintonconsulting.ca / www.lintonconsulting.ca

In partnership with A. Goldie Consulting



1.0 Introduction	Pg 3
1.1 Context & Objectives	
1.2 Engagement Approach	
1.3 What We Heard: Highlights	
2.0 Strategic Action Plan 2023-2027	Pg 9
2.1 Introduction	
2.2 Goals	
– Safe & Reliable Infrastructure	
– Environmental Stewardship	
– Welcoming & Caring Community	
– Strong Local Economy	
– Good Government	
3.0 Next Steps	Pg 19
3.1 Towards a Final Product	
3.2 Tracking Progress	
Appendix: Strategic Plan Input Summary	Pg 22



1.0 Introduction

- 1.1 Context & Objectives
- 1.2 Engagement Approach
- 1.3 What We Heard: Highlights

Context

- ❑ With a population of approximately 8,000, the Town of Goderich is one of nine member municipalities within the County of Huron. The Municipality offers a wide range of amenities, facilities, and services making the Town a great place to live, work and play. Goderich is governed by a seven-member Council that consists of a Mayor, Deputy Mayor, and five Councillors.
- ❑ The Town currently has vision, mission and approach statements:
 - Vision: Live, work and play in a progressive, welcoming, and vibrant community.
 - Mission: To provide sustainable services, be environmental leaders and to promote and maintain an exceptional quality of life.
 - Approach: Recognize past experience; progressively face current challenges and prepare for future opportunities and growth.

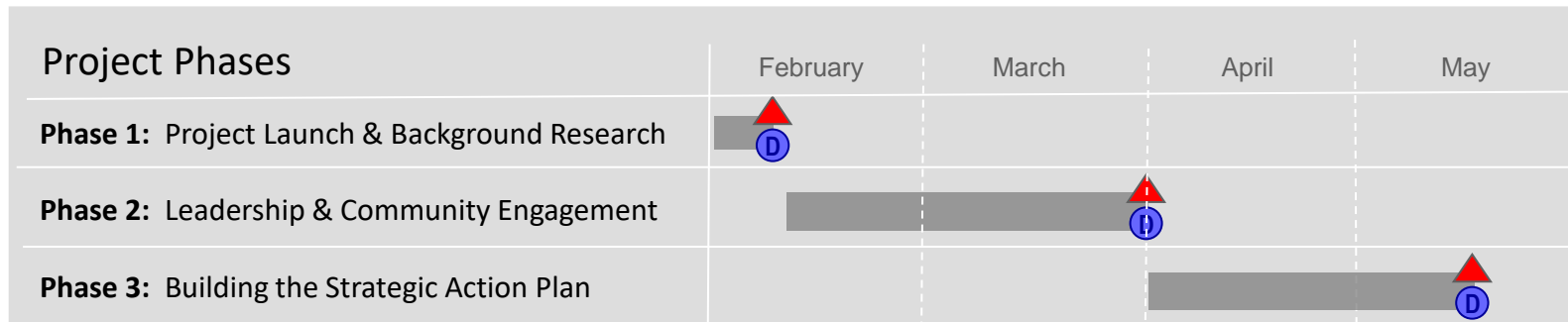
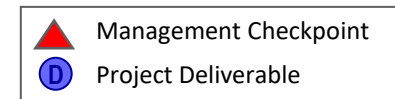
Project Objectives

- ❑ In the lifecycle of every organization, there comes a time when you need to discover – or rediscover – your core purpose and strategic goals. In the case of municipal government, this opportunity comes every four years following the election.
- ❑ Establishing an action-oriented and results-focused Strategic Plan is necessary to help Council work with the management team to establish a community-driven common focus; outline priorities; and establish a do-able action plan.
- ❑ It is also important that a strategic planning process provides an opportunity to engage residents and Town staff to gather their input on community priorities.
- ❑ An effective Strategic Plan needs to achieve these outcomes:
 - Highlight findings from Council, staff, and citizen engagement efforts;
 - A practical action plan that outlines priorities and actions;
 - Prioritize projects to provide direction to budgets; and
 - Achieve widespread support among the Leadership Team (Council and the senior management team) building a shared vision and common ground.



Methodology & Timelines

- ❑ Based on the project objectives, scope and requirements, Linton Consulting facilitated a three-phase process:
 - **Phase 1** is focused on establishing clear expectations on our approach, deliverables and timelines.
 - **Phase 2** includes information gathering, community engagement and interactive interviews/group sessions.
 - **Phase 3** is about pulling everything together in an inspirational, attractive and clearly worded document as roadmap for action establishing the necessary foundation for a results-oriented term of council.



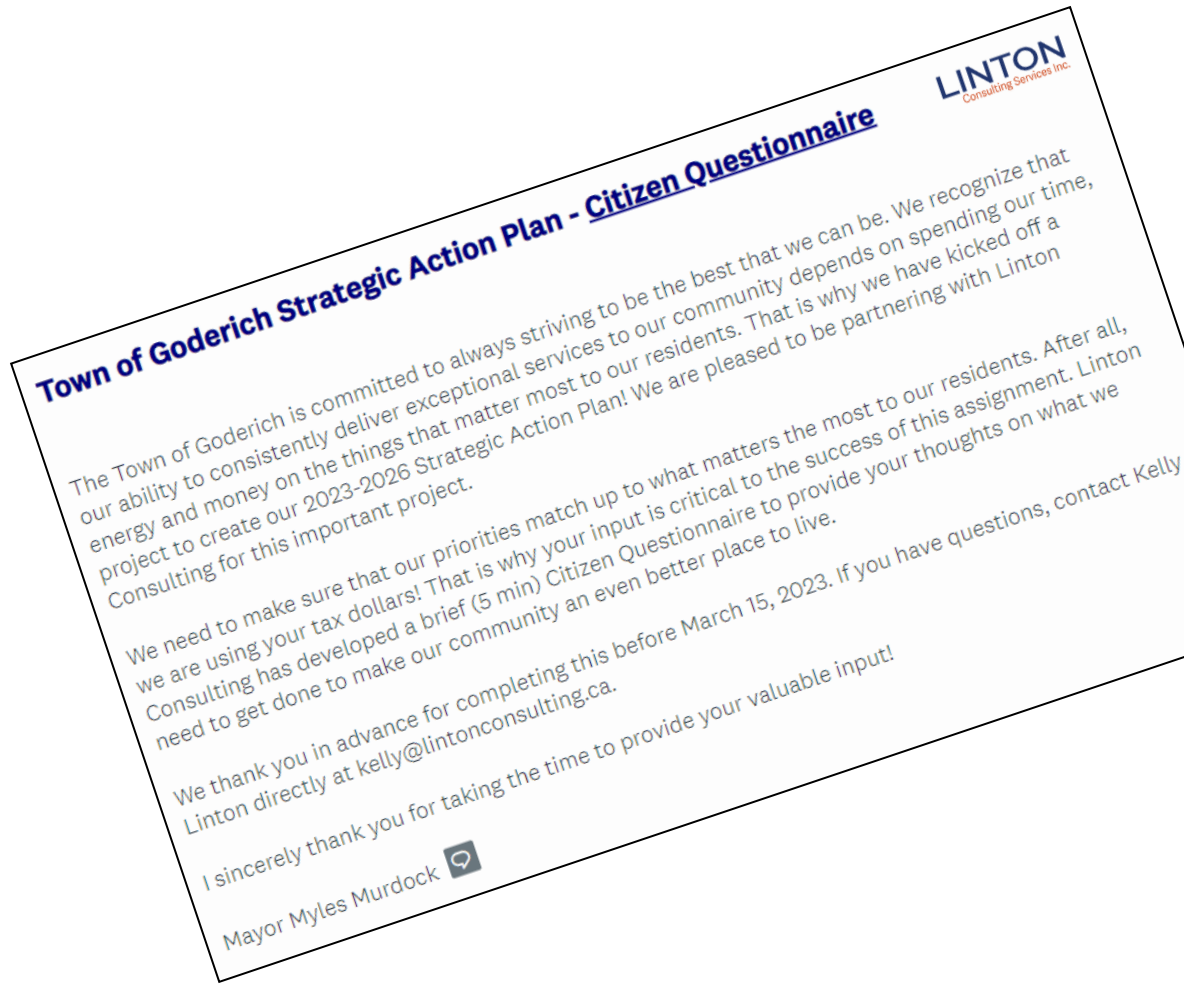
Collaborative Process

- ❑ The Strategic Action Plan is Council’s direction to the administration. It is important that Municipal staff and Town residents have an opportunity to be involved in this process.
- ❑ Phase 2: Leadership & Community Engagement was focused on collecting and summarizing input from:
 - Leadership Team (Members of Council & Senior Management Team) one-on-one interviews;
 - Citizen questionnaire – 624 responses
 - Staff questionnaire – 31 responses
 - Session 1 (March 27): Leadership Team (Members of Council & Senior Management Team)
 - Session 2 (April 25): Leadership Team (Members of Council & Senior Management Team)



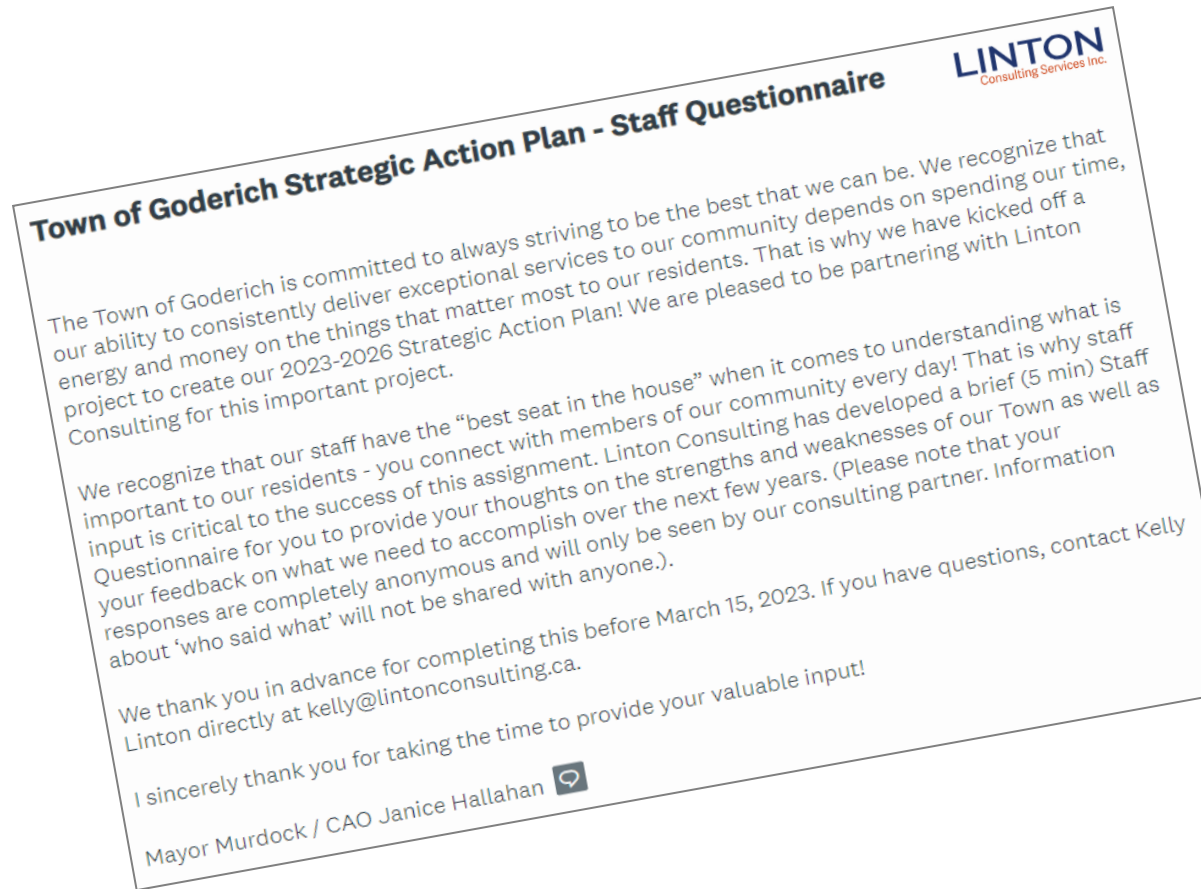
Citizen Questionnaire Highlights

- ❑ An online questionnaire was created to capture valuable input from citizens on Town services and future priorities. The link to this questionnaire was shared on the Town website and social media pages.
- ❑ The questionnaire was live between February 28 - March 31, and 624 residents completed this questionnaire.
- ❑ Detailed results are included in the Appendix, however some of the highlights include:
 - To the question “what makes Goderich unique/special?”, 90% selected “waterfront” as either their first, second or third preferred choice followed by 76% who selected “Unique historic downtown” as either their first, second or third preferred choice
 - The most important “local government services to your household” was “safe and well-maintained roads” and “parks, trails, playgrounds & open spaces”.



Staff Questionnaire Highlights

- ❑ An online questionnaire was created to capture input from Goderich staff on Town services and future priorities. The link to this questionnaire was emailed to all staff.
- ❑ 31 staff members completed this questionnaire.
- ❑ Detailed results are included in Appendix A, however some of the highlights include:
 - Most popular responses to the question “what makes Goderich unique/special?” was “waterfront”.
 - “Build/rebuild municipal facilities” was the top response from staff (61%) to the question “what capital project do you think that citizens would want their tax dollars spent on during this term of Council?”.
 - When asked the question on what methods of communication are preferred by citizens, the top two responses from staff were “Town website” and “Town social media”.



2.0 Strategic Action Plan 2023-2027

2.1 Introduction

2.2 Goals

- Safe & Reliable Infrastructure
- Environmental Stewardship
- Welcoming & Caring Community
- Strong Local Economy
- Good Government

Leadership Team (Council & Senior Management Team) Direction

- ❑ At both the Project Launch meeting and the one-on-one interviews with the Leadership Team, we asked about the key success factors for this project. There was widespread agreement that the Strategic Action Plan 2023-2027 needed to accomplish the following outcomes:
 - **Clear and simple language** that would be understood by all readers.
 - **Action-oriented** to enable the effective tracking of progress. Avoid the use of vague and general statements that make measurement difficult/impossible.
 - **Practical/do-able** to set the team up for success rather than failure. Avoid including lofty goals that could not be achieved.
 - **Within the Town's sphere of influence** to appropriately establish community expectations on what the Town could accomplish. Avoid making promises in areas that fall outside the jurisdiction of local government.
 - **Team-building experience** recognizing that Council and staff must play different but complementary roles to effectively achieve positive results for the community.



Goal 1: Safe & Reliable Infrastructure

Build, maintain, and continuously improve our municipally owned infrastructure.

Goal 2: Welcoming & Caring Community

Strengthen a sense of belonging among everyone who makes Goderich home.

Goal 3: Strong Local Economy

Build a strong and resilient local economy by retaining and attracting economic investment and jobs.

Goal 4: Good Government

Provide citizen-focused services in an effective, transparent, and responsible manner, and provide an exceptional working environment for all our employees.

Goal 5: Environmental Stewardship

Take care of our natural resources demonstrating environmental leadership and providing opportunities for healthy living.

Goal 1: Safe & Reliable Infrastructure

1.1: Taking a long-term perspective and using an evidence-based approach to managing municipal infrastructure.

- a) Engage a design/engineering firm to work with Town staff to produce a comprehensive “Rebuilding Downtown Infrastructure” plan that includes future-state design concepts and options, associated costs with high-level phases/milestones. The outcome of this process will be a costed-out Preferred Option.
- b) Establish a Rebuilding Downtown Infrastructure Task Force with citizen participation with a mandate to facilitate public discussion and inform the Project Team (design/engineering firm & Town staff) throughout the process.
- c) Council makes decision on the Rebuilding Downtown Infrastructure Preferred Option. Initiate communications strategy with residents and downtown businesses.
- d) Complete a go-forward plan with priorities and costing to extend water/wastewater services.

1.2: Investing in continuously improving our road network.

- a) Create a 10-year evidence-based forecast that prioritizes major transportation capital projects; integrate these projects into annual budgets.
- b) Establish an annual Roads Maintenance Program with associated funding to ensure ongoing minor improvements to primary transportation routes.
- c) Complete Council-approved roads projects to high-level of quality within budget.

Goal 1: Safe & Reliable Infrastructure (continued)

1.3: Optimizing the community benefits from our municipally owned buildings and property.

- a) Engage an architect/engineering firm to work with Town staff to produce a concept plan with a business plan/cost-analysis to transform Memorial Arena into a multi-functional, community-oriented facility providing a wide variety of uses, including recreational, leisure, cultural, and convention opportunities. The outcome of this process will be a costed out Preferred Option for Memorial Arena.
- b) Establish a Memorial Arena Task Force (co-chaired by a citizen member and a Member of Council, which includes members from the community groups, citizens, and Town staff) with a mandate to facilitate public discussion and inform the Project Team throughout the process.
- c) In parallel to the above Memorial Arena Plan, complete a targeted facility/property review project to determine if existing municipally owned properties/facilities could be declared surplus and sold to generate revenues to support the Memorial Arena plan.
- d) Council makes decision on Memorial Arena Preferred Option. Initiate community communications strategy.

Goal 2: Welcoming & Caring Community

2.1: Supporting local community organizations & groups.

- a) Establish a policy to provide in-kind support to qualified groups/organizations and promote this opportunity.
- b) Partner with local groups/organizations to facilitate an annual community volunteer fair and volunteer recognition event encouraging more people to become volunteers.

2.2: Making life in Goderich more affordable.

- a) Establish zones where higher density rental housing options are encouraged.
- b) Work with Huron County and local organizations to establish a joint advocacy plan to lobby Federal and Provincial Government for additional funds to address the systemic causes of local homelessness and housing insecurity; create communication/education (digital/print) to address any stereotypes and encourage local support for those in our community experiencing homelessness/housing insecurity.
- c) Review/assess Town-owned property to determine feasible location for more affordable rental housing options. Lobby the Provincial and Federal Government to financially contribute to this housing initiative.
- d) Encourage boarding and “granny-suite” options by proactively promoting our Community Improvement Plan incentives.
- e) Reach Shared Service agreements with neighbouring municipalities to financially contribute to Goderich-based facilities and amenities.

2.3: Promoting smart growth to preserve our heritage and maintain our “small town feel”.

- a) Partner with community groups/organizations/businesses to provide welcome packages to new residents/businesses.
- b) Re-launch the local citizen-led Heritage Advisory Committee.

Goal 3: Strong Local Economy

3.1: Supporting an environment that retains and attracts jobs, workers and investment.

- a) Implementing the recommendations from the County Business Retention & Attraction project as budget allows.
- b) Support local healthcare by enhancing efforts to attract/recruit healthcare professionals.
- c) Engage an education sector partner to provide a local marine training program.
- d) Work with Huron County to identify actions the Municipality can take to attract more workers as part of the County's Workforce Project.
- e) Advocacy to Transport Canada to attract government subsidies to support development and capital infrastructure investment of Ontario (Canadian) Airports in the communities they operate in.
- f) Advocate for port expansion lands with the Provincial Government.
- g) Prepare for proposed nitrogen and ammonia industrial opportunities by identifying and addressing any potential port and rail shipping requirements
- h) Strengthen relationships with BIA and Chamber of Commerce by jointly hosting a Business Town Hall / Job Fair event.

3.2 Optimizing land to increase employment opportunities.

- a) Establish a go-forward plan to service, market and sell existing municipally owned employment lands.
- b) Leverage the Town-owned property review (item 3.2) to establish an inventory of potential employment land. Establish a go-forward plan to make this land shovel-ready for new industry/businesses.

Goal 3: Strong Local Economy *(continued)*

3.3 Ensuring tourism is a positive economic driver.

- a) Select a vendor to work with Town staff to enhance wayfinding signage across the Town.
- b) Partner with the BIA, Chamber of Commerce, and local businesses to create a digital kiosk at the waterfront to promote downtown businesses.
- c) Create digital promotional materials to promote current facilities and amenities to generate convention, sports tournaments, and culture opportunities.

Goal 4: Good Government

4.1: Demonstrating open government & financial accountability.

- a) Host semi-annual Town Hall community information sessions with Council and senior staff.
- b) Enhance youth engagement by hosting Youth Town Hall sessions with Council and by partnering with Huron County on a Joint Youth & Innovation Project.
- c) Review and update terms of reference for advisory committees and boards, and re-launch.
- d) Make the website more user-friendly by streamlining navigation and improving/simplifying content.

4.2: Continuously improve our business processes and practices.

- a) Create a Member of Council training matrix for more thorough understanding of municipal government and Councillor roles and responsibilities.
- b) Identify priority areas to use technology to streamline processes and improve customer service.
- c) Digitize bylaws for convenient public access.

4.3: Diversifying our revenue sources to reduce reliance on residential taxpayers.

- a) Introduce user fees where appropriate.
- b) Introduce a sponsorship/naming rights program to provide advertising opportunities to local businesses and drive non-tax revenues.

Goal 4: Good Government (continued)

4.4: Recognizing excellence among our employees and promoting workplace inclusion and diversity.

- a) Mayor and Council to host an annual staff recognition event.
- b) CAO and senior management team to host bi-annual Staff Town Hall sessions to provide strategic Town updates and encourage input/feedback from staff.
- c) Continue to host informal staff appreciation events throughout the year.
- d) Introduce a “meet the staff” program on Town social media to profile staff and communicate Town services/programs.

Goal 5: Environmental Stewardship

5.1: Protecting and preserving our natural environment.

- a) Explore cost-effective, practical solutions to reduce organic materials ending up in landfill sites. Implement two pilot projects and evaluate level of success.
- b) Establish an education/incentive program to increase the number of native trees planted on private property and establish targets for transitioning Town gardens to native species and pollinator gardens.
- c) Engage external expertise to work with Council and staff to complete a coastal environmental plan.
- d) Continue with the five step Partners for Climate Protection Milestone Framework by meeting the standards set by the Federation of Canadian Municipalities and Local Governments for Sustainability (ICLEI).

5.2: Expanding opportunities for healthy living and recreation.

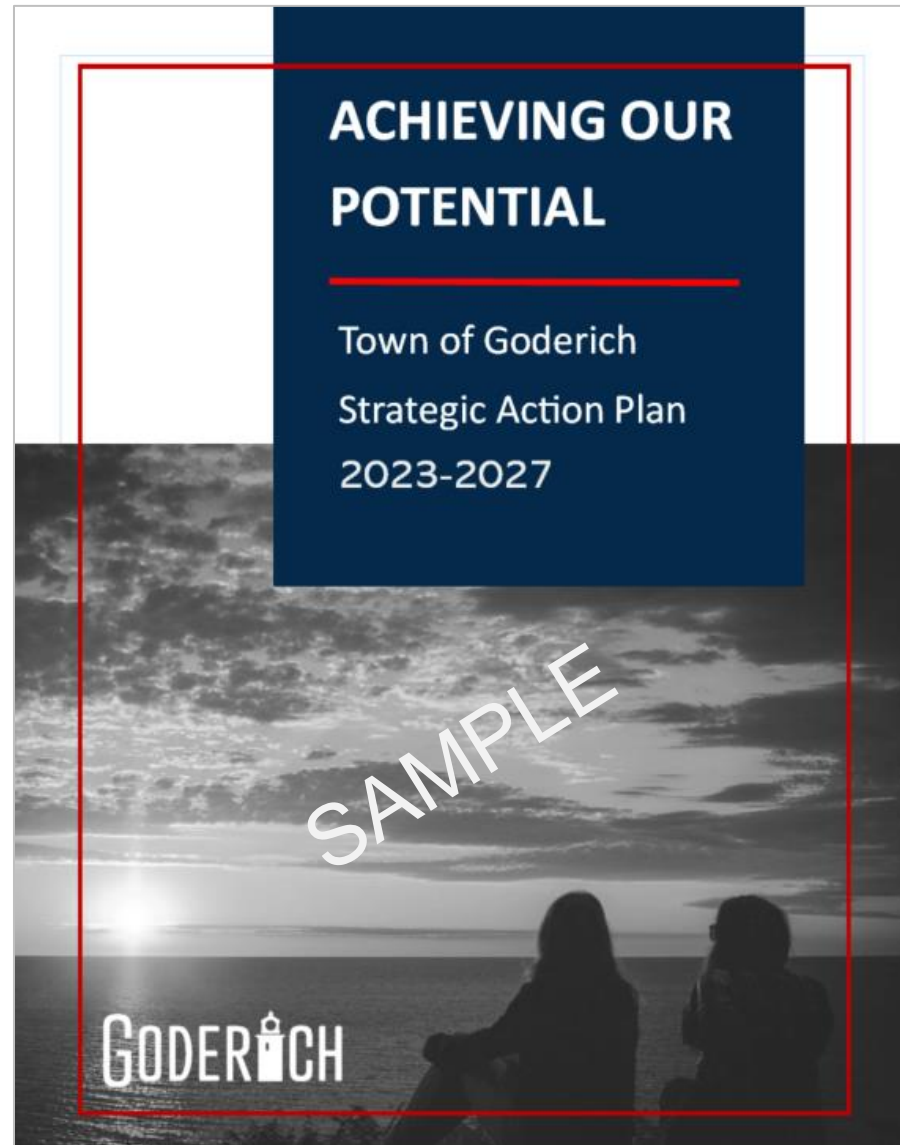
- a) Establish a signed bike route through Town.
- b) Select preferred location and complete a bike/cart pilot project; provide sponsorship opportunity to local businesses to fund this project.

3.0 Next Steps

- 3.1 Towards the Final Product
- 3.2 Tracking Progress


Final Strategic Action Plan Deliverable

- ❑ Once Goderich Council has approved the content of the Strategic Action Plan, Linton Consulting will work with our in house designers and the Town's Communication team to develop a final Strategic Action Plan designed to be read by the entire community.
- ❑ This Plan will include word-for-word content approved by Council. This final document is expected to be completed within a couple weeks of Council approval.



Strategic Action Plan Progress Tracker

- Establishing goals, priorities and actions is important. Being able to monitor and track progress is equally as important. A Strategic Action Plan Progress Tracker (sample page below) has been created to assist the CAO/Senior Team demonstrate progress to Council and the community on a regular basis. Target dates, lead department, % complete, and relevant comments provide a simple tool for ongoing monitoring and tracking for every action included in the Strategic Action Plan.



Goal 1: Safe & Reliable Infrastructure

1.2 Investing in continuously improving our road network.

ACTIONS	TARGET DATE	LEAD	% COMPLETE	COMMENTS
Create a 10-year evidence-based forecast that prioritizes major transportation capital projects; integrate these projects into annual budgets	Spring 2024	Finance	0%	
Establish an annual Roads Maintenance Program with associated funding to ensure ongoing minor improvements to primary transportation routes.	Summer 2024	Public Works & Parks	0%	
Complete Council-approved roads projects to high-level of quality within budget.	Summer 2024	Public Works & Parks	0%	

no progress

in progress

complete

3



Appendix: Strategic Plan Input Summary

- Consultation Approach & Activities
- Council & Senior Management Team Interviews
- Citizen Questionnaire
- Staff Questionnaire

Consultation Approach & Activities

- Introduction

Council & Senior Management Team Interviews

- Introduction
- Input Summary

Citizen Questionnaire

- Introduction
- Findings Summary

Staff Questionnaire

- Introduction
- Findings Summary



Introduction

- ❑ While we recognize that a strategic plan is primarily Council’s direction to the administration, Municipal staff and Town residents need to have an opportunity to be involved in this process.
- ❑ Phase 2: Leadership & Community Engagement was focused on collecting and summarizing input from:
 - Members of Council – one-on-one interviews;
 - Senior Management Team - one-on-one interviews;
 - Municipal Staff – online questionnaire; and
 - Residents – online questionnaire.
- ❑ This input will be summarized and presented to the Leadership Team (Members of Council and Senior Management Team) at the 2nd Leadership Team Session in April. These findings are valuable and will contribute to the strategic goals, priorities and action items to be included in the 2023-2026 Strategic Action Plan.



Introduction

- ❑ Between February 8 – February 23, 2023, in-person and virtual interviews were conducted with each Member of Council and the Senior Management Team.
- ❑ Interviews included the following questions:
 - *What makes Goderich unique/special? What is the Town’s competitive advantage?*
 - *What are the top 2-3 issues/challenges facing the Municipality?*
 - *What 2-3 things need to be accomplished in this term of Council?*
 - *On a scale of 1 to 5 (with “1” being “very poor” to “5” being “excellent”), how healthy is the relationship between Council and Staff? Explain.*
 - *On a scale of 1 to 5 (with “1” being “very poor” to “5” being “excellent”), how effectively does the Municipality communicate with the community? Explain.*
 - *When it comes to this project, how can we “hit it out of the park”?*
- ❑ Senior Management Team members were also asked “Are there any recommendations from previous Council-approved studies/plans that absolutely need to be included in the 2022-2026 Strategic Plan?”



Question 1: What makes Goderich unique/special? What is the Town’s competitive advantage?

Most Common Responses	
Waterfront / lake / harbour	10
Downtown core /square	6
Small town feel	5
Friendly / community-minded people	4

Question 2: What do you see as the top 2-3 issues/challenges facing the Municipality?

Most Common Responses	
Affordable / attainable housing / homelessness	9
Memorial arena	5
Growth threatening small town feel	4
Financial sustainability	4



Question 3: What 2-3 things need to be accomplished in this term of Council?

Most Common Responses

Memorial arena decision	9
Downtown infrastructure financial and project plan	7
Business / industrial / jobs growth	5
Attainable / affordable housing / homelessness	3

Question 5: On a scale of 1 to 5 (with “1” being “very poor” to “5” being “excellent”), how healthy is the relationship between Council and Staff?

Average – 4.7 (Council – 4.6 / senior staff – 4.7)

Comments:

- “very positive” / “very good”
- “super impressed with staff”
- “very collegial”
- “refreshing change”
- “so far, so good”



Question 6: On a scale of 1 to 5 (with “1” being “very poor” to “5” being “excellent”), how effectively does the Municipality communicate with the community?

Average – 3.5 (Council – 3.4 / senior staff – 3.6)

Comments:

- “very good” / “social media is much better”
- “we can always improve”
- “we need to be more open and transparent”
- “website improvements needed”

Question 7: When it comes to this project, how can we “hit it out of the park”?

Most Common Responses

Do-able / practical / achievable	7
Roadmap / help us make decisions	3
Simple language	2

Other comments:

- “common ground among Council and staff”
- “realistic plan on how to measure success”
- “recognize limited staff resources”



Introduction

- ❑ An online questionnaire was created to capture basic input/feedback from citizens on Town services and future priorities. The link to this questionnaire was shared on the Town website and social media pages.
- ❑ Publicly available for approximately one month - between February 28th to March 31st, 624 residents completed this questionnaire.
- ❑ Questionnaire Questions:
 1. Rank the below features that you think make Goderich unique/special?
 2. On a sliding scale of 1 to 5 (with 1 being “not important at all” and 5 being “extremely important”), how important is the following local government service to your household?
 3. Rank the below communication methods based on how you would prefer to learn about Town issues/events/initiatives.

LINTON
Consulting Services Inc.


Town of Goderich Strategic Action Plan - Citizen Questionnaire

The Town of Goderich is committed to always striving to be the best that we can be. We recognize that our ability to consistently deliver exceptional services to our community depends on spending our time, energy and money on the things that matter most to our residents. That is why we have kicked off a project to create our 2023-2026 Strategic Action Plan! We are pleased to be partnering with Linton Consulting for this important project.

We need to make sure that our priorities match up to what matters the most to our residents. After all, we are using your tax dollars! That is why your input is critical to the success of this assignment. Linton Consulting has developed a brief (5 min) Citizen Questionnaire to provide your thoughts on what we need to get done to make our community an even better place to live.

We thank you in advance for completing this before March 15, 2023. If you have questions, contact Kelly Linton directly at kelly@lintonconsulting.ca.

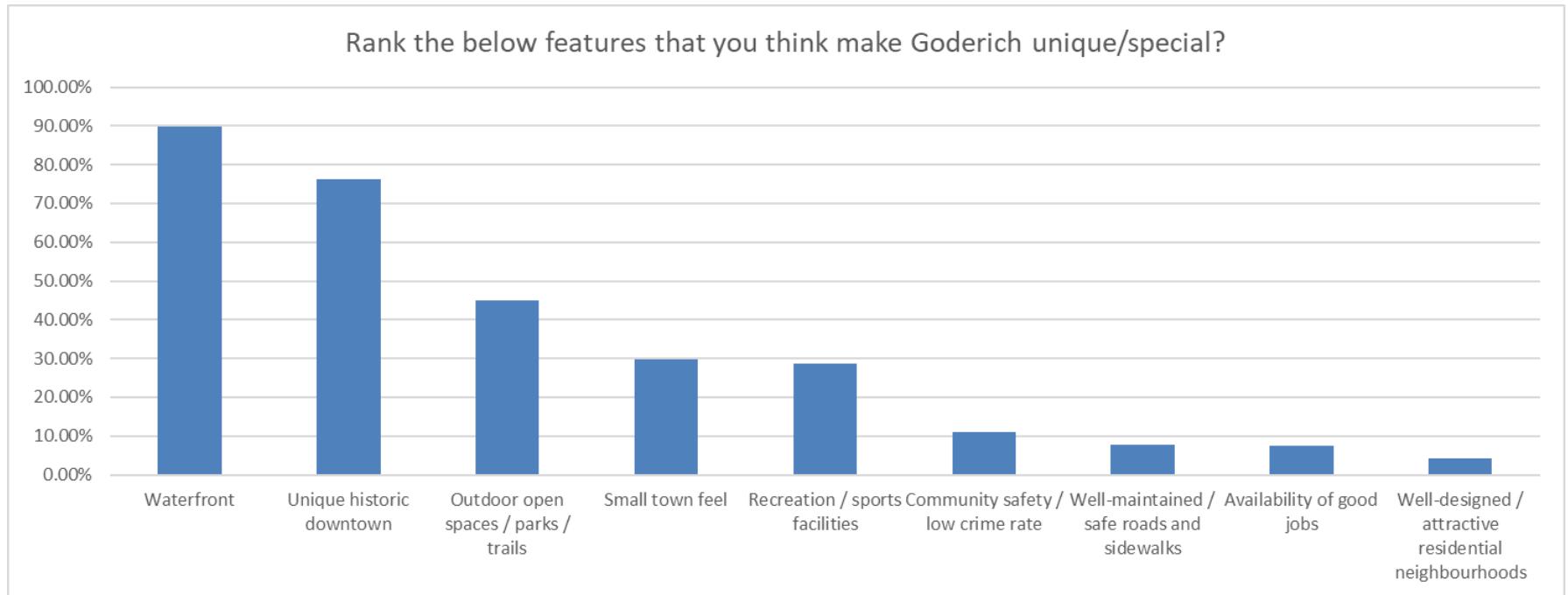
I sincerely thank you for taking the time to provide your valuable input!

Mayor Myles Murdock 



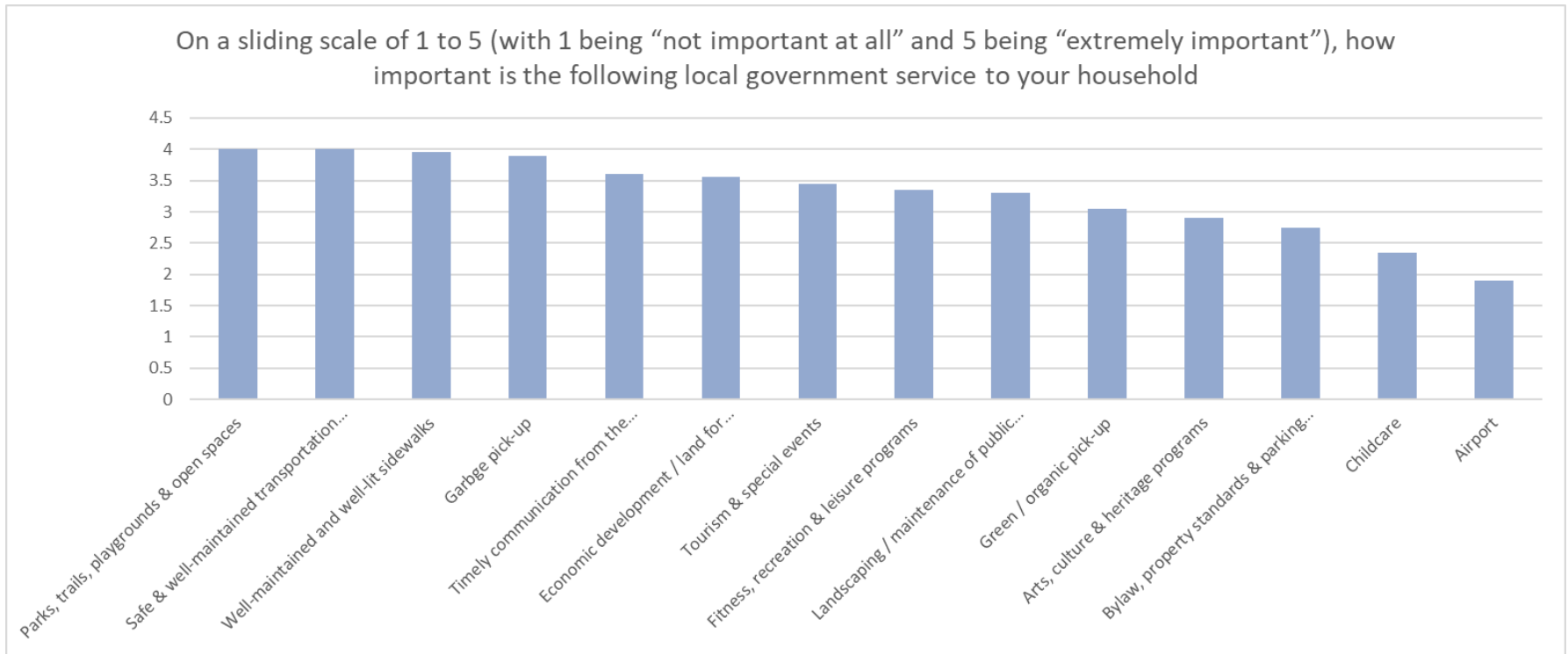
Question 1: Rank the below features that you think make Goderich unique/special?

Note: Below graph shows the top three choices from participants – 90% selected “waterfront” as either their first, second or third preferred choice followed by 76% who selected “Unique historic downtown” as either their first, second or third preferred choice.



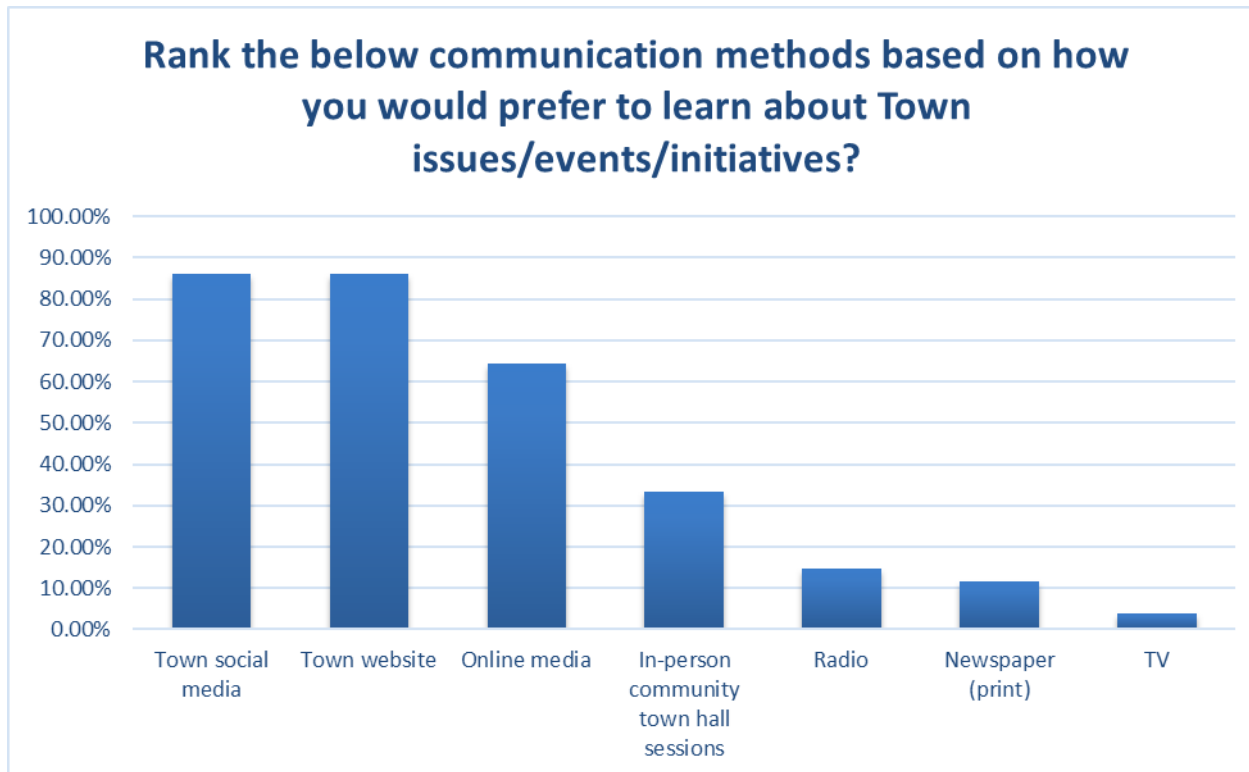
Question 2: On a sliding scale of 1 to 5 (with 1 being “not important at all” and 5 being “extremely important”), how important are the following local government service to your household?

Note: The top responses were “Parks, trails, playgrounds & open spaces” and “Safe & well-maintained transportation network (roads)” both with an average score of 4 out of 5. The third top response was “Well-maintained and well-lit sidewalks” with an average score of 3.95 out of 5.



Question 3: Rank the below communication methods based on how you would prefer to learn about Town issues/events/initiatives.

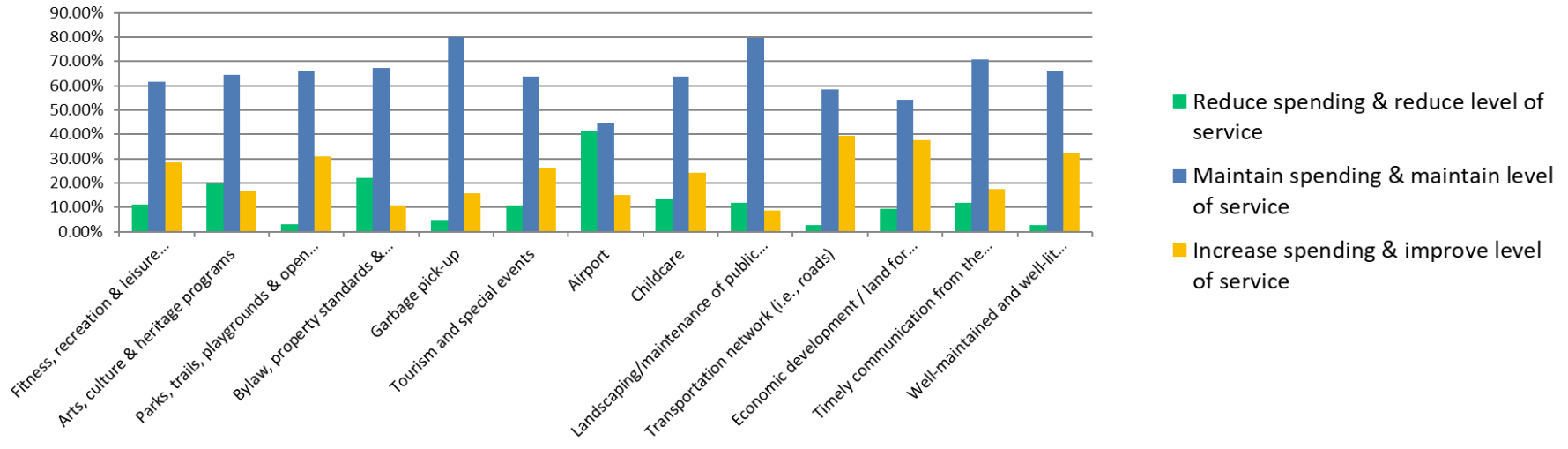
Note: Below graph shows the top three choices from participants – 86% selected “Town website” as either their first, second or third preferred choice and 86% selected “Town social media” as either their first, second or third preferred choice. Since this is an online survey, the results are probably skewed to favour online communication methods.



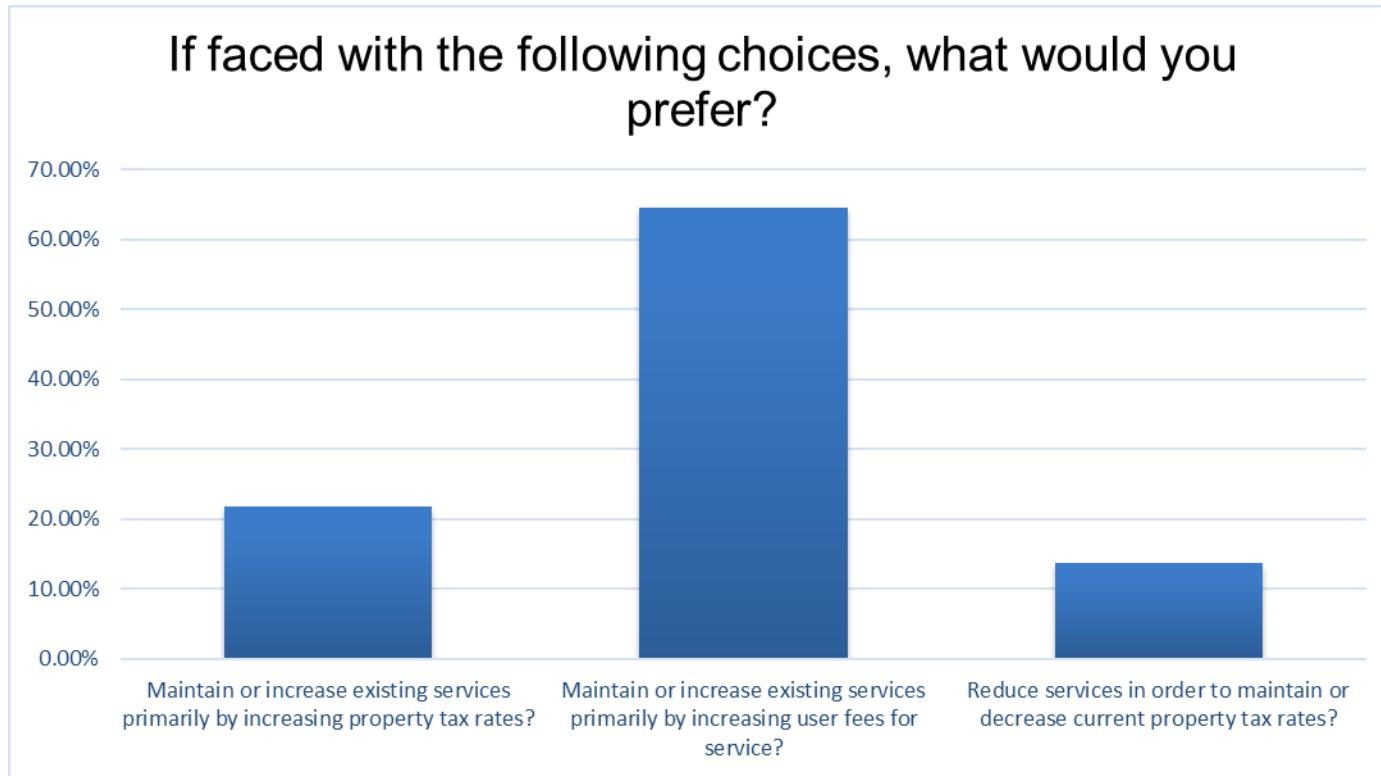
Question 4: Considering that the Town of Goderich receives about 60¢ of every dollar of property tax paid by a resident (County and school boards receive the remainder), for each of the following services, identify what you would like to see happen: i) Reduce spending & reduce level of service, ii) Maintain spending & maintain level of service, or iii) Increase spending & improve level of service?

Note: Most respondents selected “Maintain spending & maintain level of services” for each of the below categories.

Considering that the Town of Goderich receives about 60¢ of every dollar of property tax paid by a resident (County and school boards receive the remainder), for each of the following services, identify what you would like to see happen:

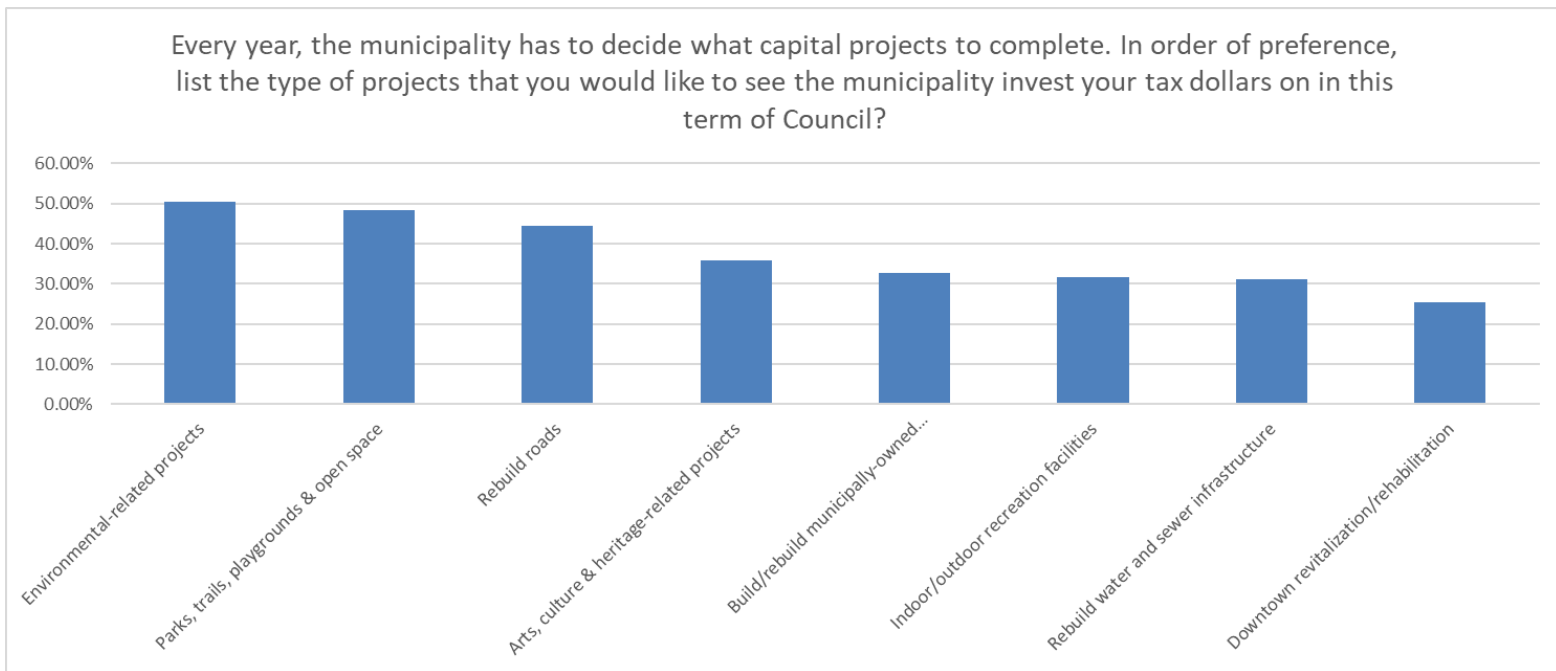


Question 5: If faced with the following choices, what would you prefer? i) Maintain or increase existing services primarily by increasing property tax rates?, ii) Maintain or increase existing services primarily by increasing user fees for service?, or iii) Reduce services in order to maintain or decrease current property tax rates?



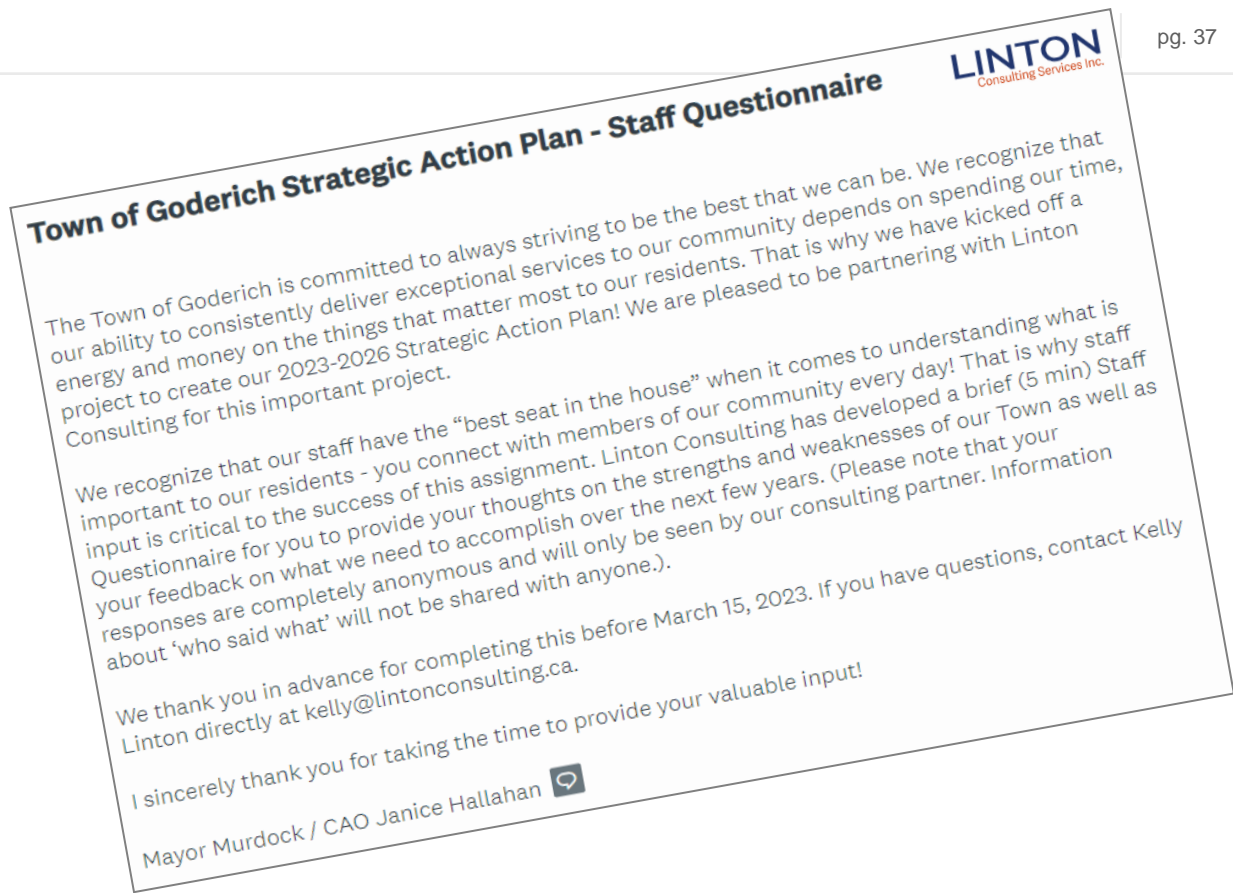
Question 6: Every year, the municipality must decide what capital projects to complete. In order of preference, list the type of projects that you would like to see the municipality invest your tax dollars on in this term of Council?

Note: Below graph shows the top three choices from participants – 50% selected “Environmental-related projects” as either their first, second or third preferred choice followed by 48% who selected “Parks, trails, playgrounds & open space” as either their first, second or third preferred choice. “Rebuild roads” was the third most preferred category at 44%.



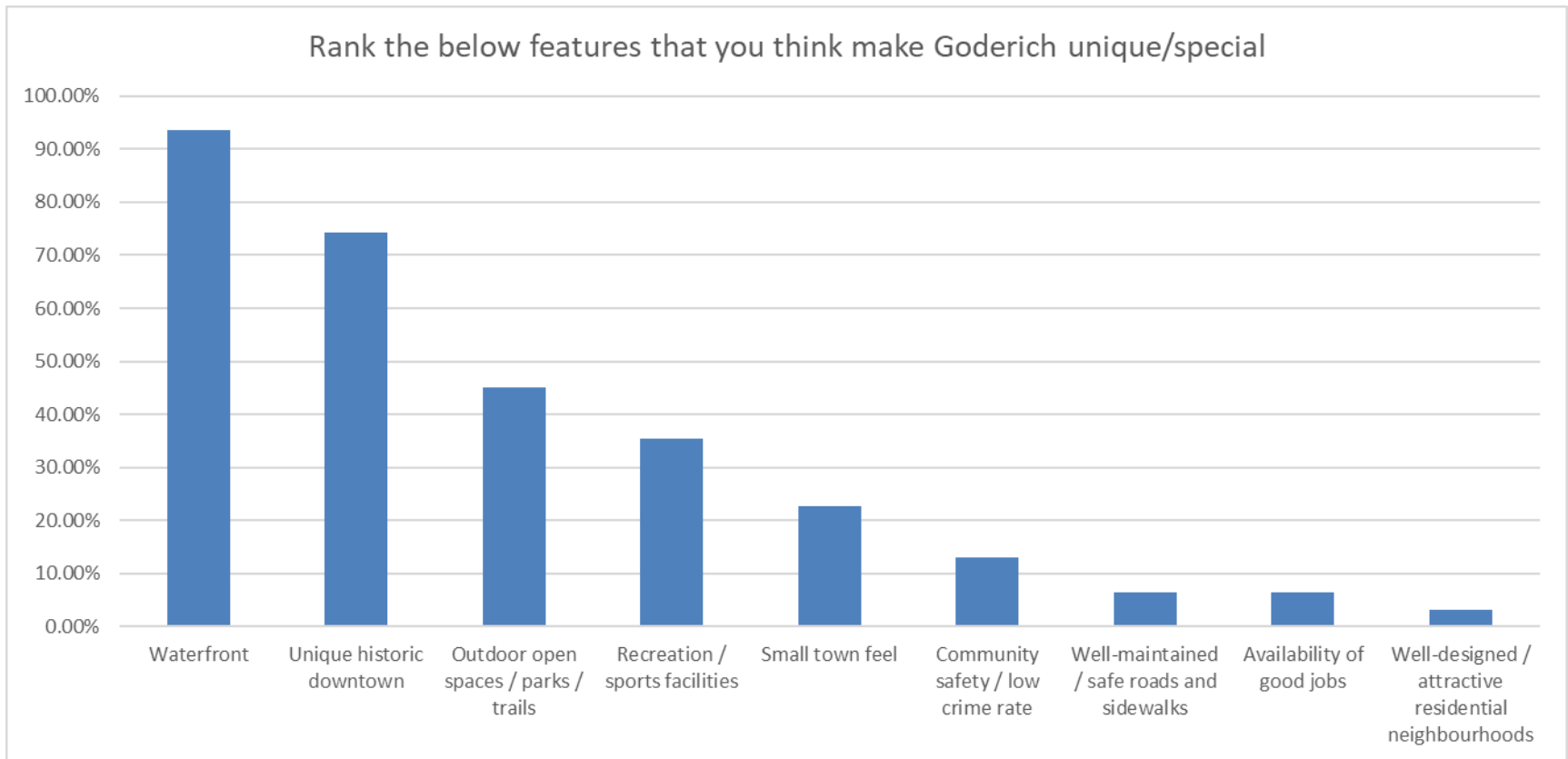
Introduction

- ❑ An online questionnaire was created to capture basic input/feedback from staff on services and future priorities. The link to this questionnaire was emailed to all staff to send in their responses between February 28th to March 31st. 31 staff members completed this questionnaire.
- ❑ Questionnaire Questions:
 1. Rank the below features that you think make Goderich unique/special.
 2. On a sliding scale of 1 to 5 (with 1 being “not important at all” and 5 being “extremely important”), rate the following challenges that you think require attention during this Council term.
 3. Rank the below communications methods based on your perception of how citizens would prefer to hear about Town issues/events/initiatives..



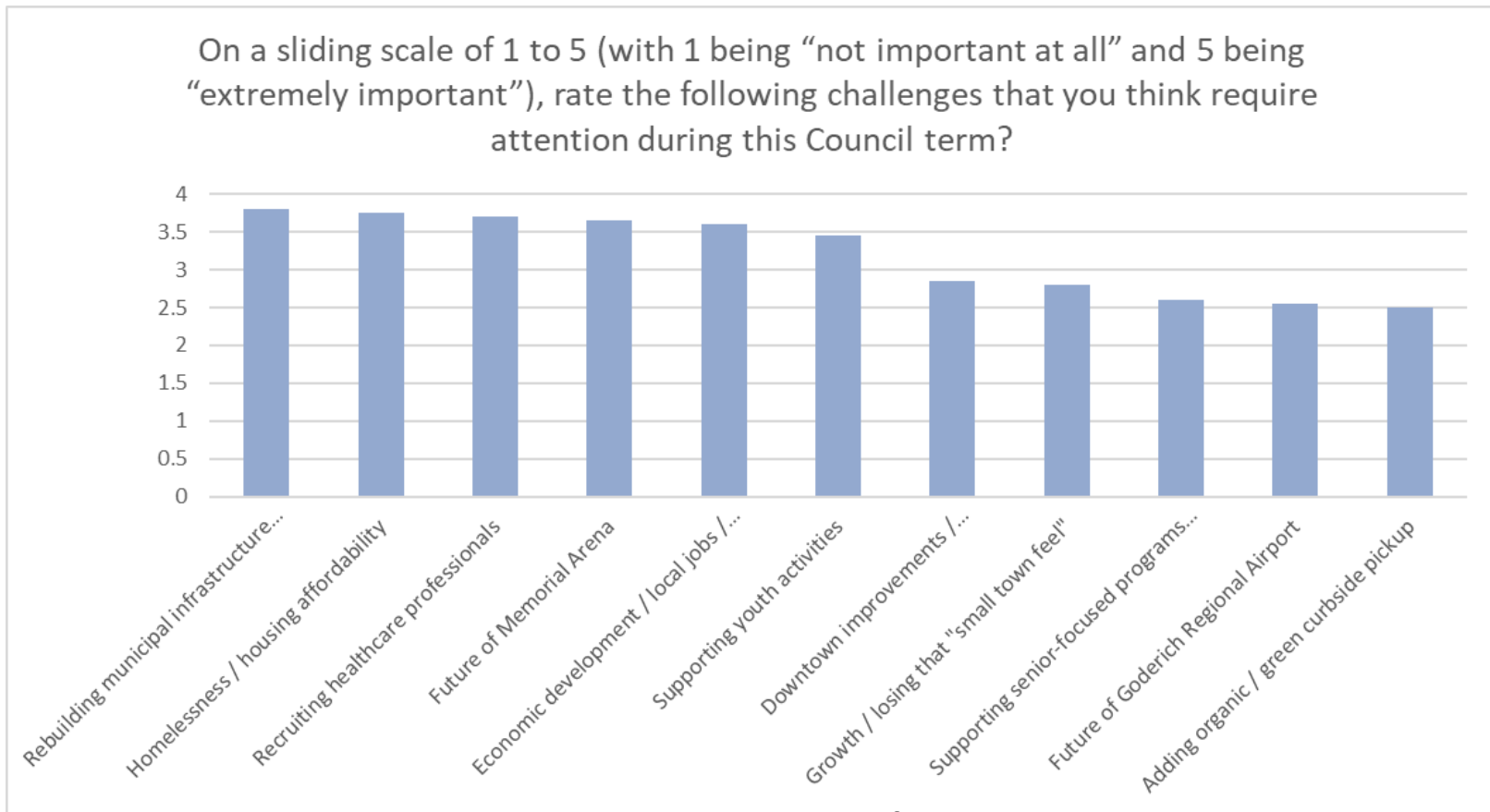
Question 1: Rank the below features that you think make Goderich unique/special.

Note: Below graph shows the top three choices from participants – 94% selected “Waterfront” as either their first, second or third preferred choice followed by 74% selecting “Unique historic downtown” as either their first, second or third preferred choice.



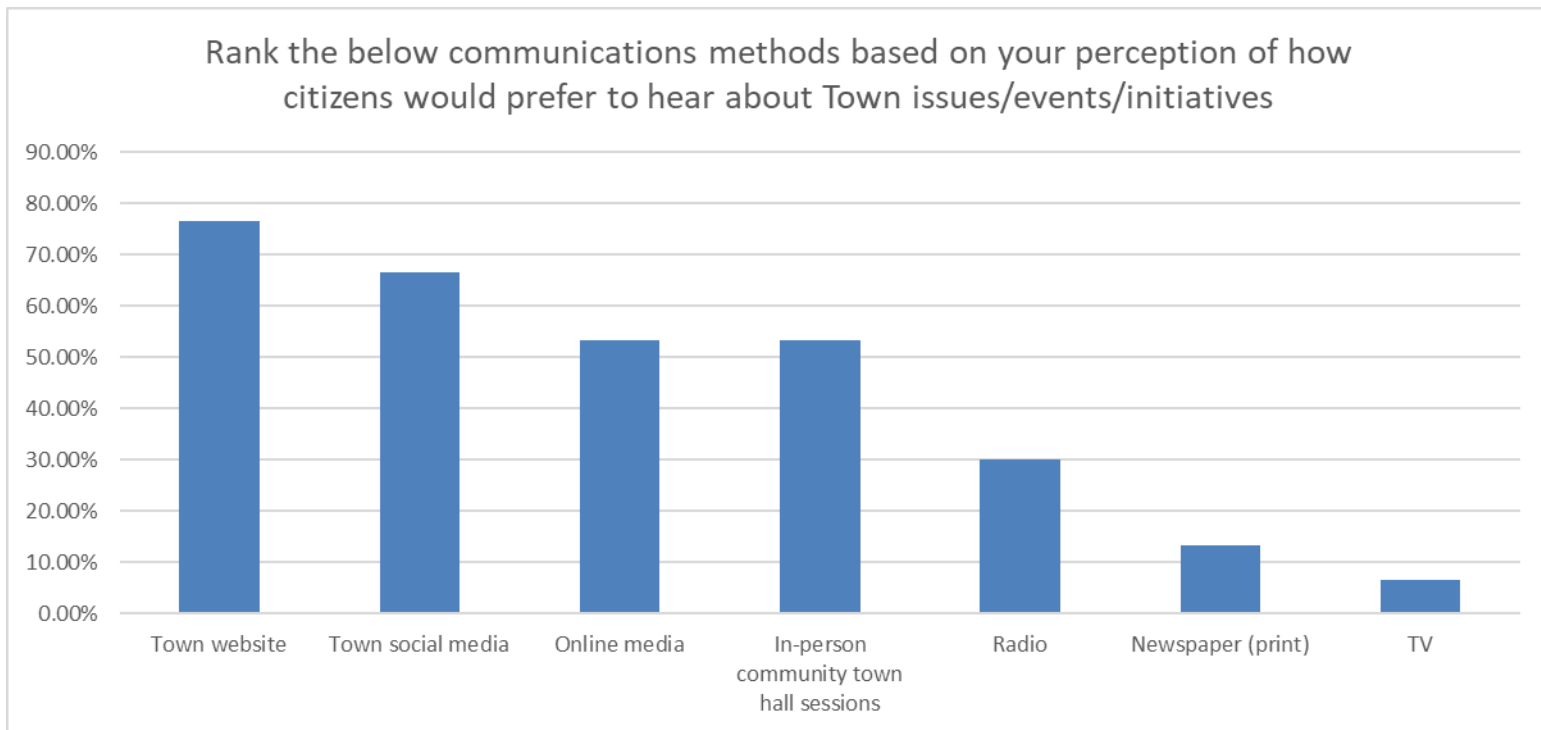
Question 2: On a sliding scale of 1 to 5 (with 1 being “not important at all” and 5 being “extremely important”), rate the following challenges that you think require attention during this Council term.

Note: Below graph shows the top selection from participants is “Rebuilding municipal infrastructure” with an average score of 3.8 out of 5. The second highest scoring item is “Homelessness / housing affordability” with an average score of 3.75 out of 5.

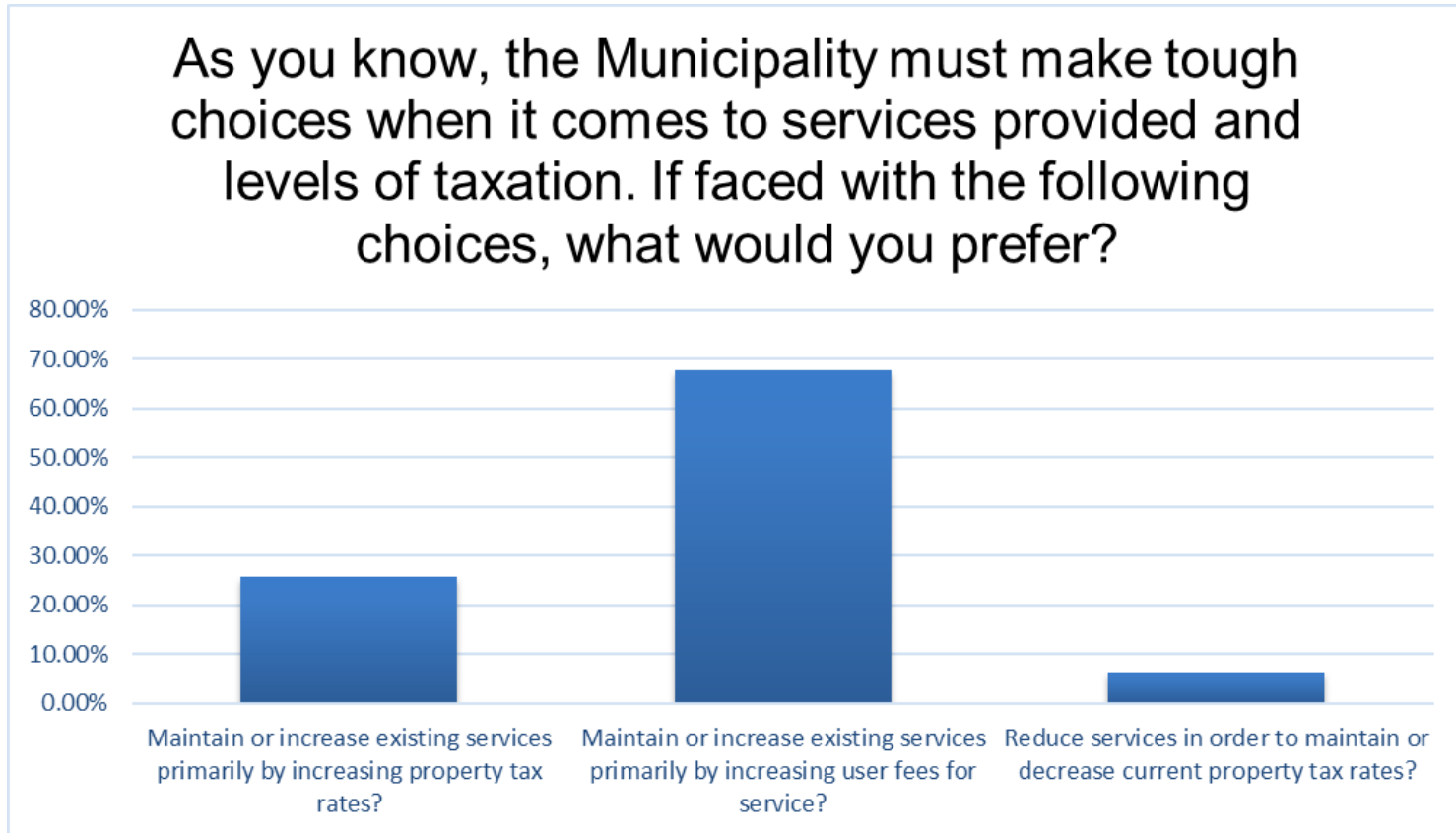


Question 3: Rank the below communications methods based on your perception of how citizens would prefer to hear about Town issues/events/initiatives.

Note: Below graph shows the top three choices from participants – 77% selected “Town website” as either their first, second or third preferred choice followed by 67% selecting “Town social media” as either their first, second or third preferred choice.

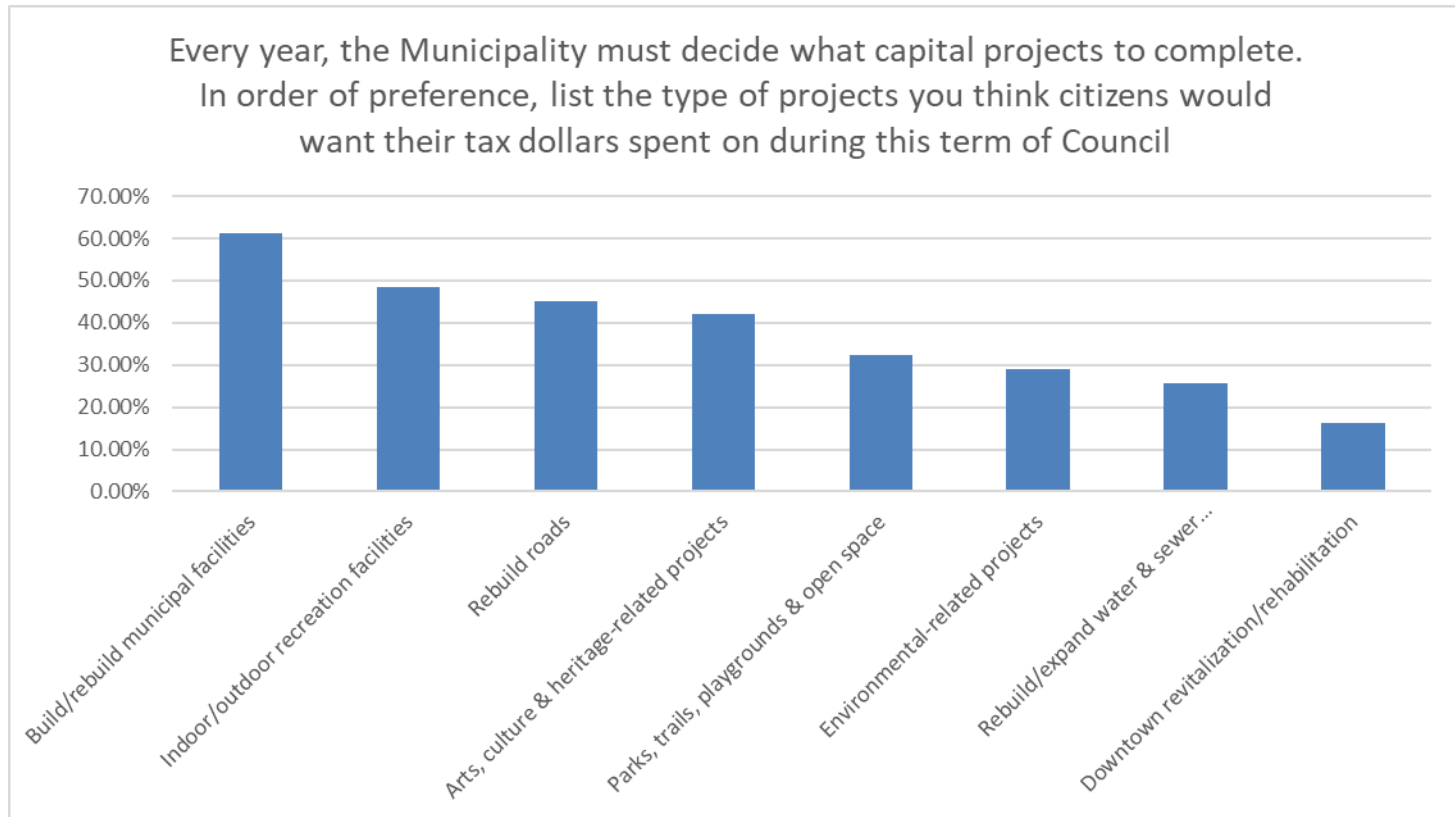


Question 4: As you know, the Municipality must make tough choices when it comes to services provided and levels of taxation. If faced with the following choices, what would you prefer?



Question 5: Every year, the Municipality must decide what capital projects to complete. In order of preference, list the type of projects you think citizens would want their tax dollars spent on during this term of Council?

Note: Below graph shows the top three choices from participants – 61% selected “Build/rebuild municipal facilities” and 48% selected “Indoor/outdoor recreation facilities” as either their first, second or third preferred choice. “Rebuild roads” was the preferred choice for 45% of respondents.



Question 7: The Town of Goderich is committed to attracting and retaining the excellent members of our team. What can we do to ensure that our staff know how much we appreciate them?

Most Common Responses

Address management vs. staff relationship / “us vs them” attitude	8
Review / increase compensation to address cost of living	6
Value staff suggestions / treat staff with respect / be fair	5
Other: <ul style="list-style-type: none"> • Improve morale (3) • Flexible work arrangements / 4-day workweek (2) • More employee appreciation / recognition efforts (2) • More staff (2) 	





**THE CORPORATION OF THE TOWN OF GODERICH
BY-LAW NO. 77 OF 2023**

**BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE
AND AFFIX THE CORPORATE SEAL TO A CLOUDPERMIT SOFTWARE
SERVICE AGREEMENT BETWEEN THE CORPORATION OF THE TOWN OF
GODERICH AND CLOUDPERMIT INCORPORATED FOR THE
CLOUDPERMIT PLANNING MODULE**

WHEREAS the Council of the Corporation of the Town of Goderich deems it necessary and desirable to execute a Cloudpermit Software Service Agreement for the use of the Cloudpermit Planning Module;

AND WHEREAS this Agreement is attached hereto and forms part of this By-Law;

AND WHEREAS the Corporation of the Town of Goderich is agreeable to the terms of this Agreement.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF
THE TOWN OF GODERICH ENACTS AS FOLLOWS:**

1. That the Mayor and Clerk are hereby authorized to execute and affix the Corporate Seal to a Cloudpermit Software Service Agreement for the use of the Cloudpermit Planning Module.

**READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS
26TH DAY OF JUNE 2023.**

MAYOR, Myles Murdock

CLERK, Andrea Fisher

Cloudpermit

Regus Brookfield Place 161 Bay St
 Toronto, Ontario M5J 2S1
 Canada

Order Form

Order #: Q-01425-1
Customer #: CUST-0006796
Date: 2023-06-19
Sales Person: Paul Turenne
Sales Person Email: paul.turenne@cloudpermit.com
Delivery Method: E-Mail

Ship To

Janice Hallahan
 Goderich
 57 West Street
 Goderich, Ontario N7A 2K5
 Canada
 519-524-8344
 jhallahan@goderich.ca

Bill To

Goderich
 57 West Street
 Goderich, Ontario N7A 2K5
 Canada

Subscription

Product		Year 1	Year 2	Year 3
Planning	Annual Total	CAD 7,140	CAD 7,140	CAD 7,140
Subscription Total:		CAD 7,140	CAD 7,140	CAD 7,140

Subscription start date will be the contract signature date unless otherwise stated in the Terms & Condition section.

Service

Description	Annual Total
Implementation Fee	CAD 3,000
Service Total:	CAD 3,000

Customer Total First Year: **CAD 10,140**

Terms and Conditions

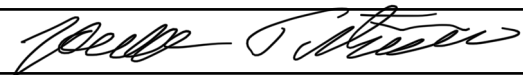
Term: 3 years, billable annually
 Invoicing: Subscription invoice to be sent after contract is signed and then annually.
 Invoice for Implementation Fee to be sent after Go Live Milestone (M2) is approved.
 Payment Term: Net 30 days from Invoice Date
 Subscription Start Date: Date of contract signature

All stated prices are exclusive of any taxes.

Customer Name: _____
 Signature: _____
 Printed Name of Person Signing: _____
 Title: _____
 Date: _____
 Accounts Payable Email: _____

By signing here, the Customer agrees to this Order Form, the Software Service Agreement and any other appendices and documentation expressly referenced in this Order Form, the Software Service Agreement and/or any amendments (together the "Agreement").
 The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Cloudpermit

Signature: 
 Printed Name of Person Signing: Jarkko Turtiainen
 Title: SVP North America
 Date: 06 / 20 / 23

Cloudpermit Software

Service Agreement

THIS AGREEMENT is made by and between the "**Customer**" as identified in the Order form and Cloudpermit, Inc. with its office at Regus Brookfield Place 161 Bay St, M5J 2S1 Toronto, Ontario ("**Cloudpermit**").

1. DEFINITIONS

1.1 Unless the context otherwise requires, the following words and expressions have the following meanings:

"Affiliate" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. Such control, for purposes of this definition, means direct or indirect ownership or control by agreement or otherwise of more than 50% of the voting interests of the subject entity.

"Agreement" means the Order Form, this Software Service Agreement and all appendices and other documents expressly referenced in the Order Form, this Software Service Agreement and/or any amendments.

"Business Day" means any day other than a Saturday, Sunday or federal holiday in Canada.

"Cloudpermit Software" means the Cloudpermit platform, software applications and any third-party software applications that Cloudpermit will provide access to for the Customer and End Users.

"Confidential Information" means any information made available by one Party to the other, in any form or medium, that is proprietary or confidential to a Party or its affiliates, or their respective customers, suppliers, or other business partners, including, without limitation, all documentation, products, tools, materials, inventions, discoveries, works of authorship, programs, derivative works, information, designs, know-how, trade secrets, configurations, technical information, data, ideas, methods, processes, schematics and business plans, whether or not specifically identified as confidential.

"Customer Data" means information, data and other content that is collected, downloaded or otherwise received by Cloudpermit from the Customer or any End User, but does not include any content that is publicly available, currently or in the future.

"Customer Systems" means the Customer's information technology infrastructure including computers, software, databases, database management systems, other electronic systems and networks, whether operated directly by the Customer or through the use of third-party services that enable the Customer and/or End Users to access the Cloudpermit Software.

“End User” means any individual with whom the Customer has agreed regarding use of the Cloudpermit Software and to whom Customer (or, when applicable, Cloudpermit at the Customer’s request) has supplied an Identifier to access the Cloudpermit Software or to whom Customer otherwise provides access to the Cloudpermit Software. End Users may include, for example, residents, employees, consultants, contractors of Customer, and representatives of any other third parties with which Customer transacts business.

“Fees” means the annual subscription fees, implementation fees and any other fees stated in the Order Form, any Appendix or otherwise agreed to in writing by the Parties.

“Force Majeure Event” means any event or occurrence which is outside the reasonable control of a Party and which is not attributable to any act or failure to take commercially reasonable preventative action by that Party, including war, act of foreign enemies, hostilities (regardless of whether war is declared), terrorist activities, strikes, lockouts, pandemics, interruption or failure of electricity, and Acts of God (including fire, flood, earthquake, hurricane, or other natural disaster), but not including insolvency or lack of funds.

“General Communications Network” means communication networks owned, and/or leased, and operated by internet service providers which allow individuals to access the internet and access the Cloudpermit Software via the internet.

“Identifier” means a user name and password that associates an End User with the End User’s account or user ID in the Cloudpermit Software.

“Implementation” means the initial configuration and implementation of the Cloudpermit Software for the Customer.

“Party” and **“Parties”** mean Cloudpermit and its affiliates and/or the Customer.

2. CLOUDPERMIT’S RESPONSIBILITIES

- 2.1 Cloudpermit will make the Cloudpermit Software available to the Customer pursuant to this Agreement and the additional terms and conditions for use of the Cloudpermit Software by End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time.
- 2.2 Cloudpermit will use all commercially reasonable efforts to keep the Cloudpermit Software available for use 24 hours a day, 7 days a week, except for downtime or degradation for maintenance, installation, change, data security risk, requirements of law, regulation by government authorities, a Force Majeure Event, or any other circumstances beyond Cloudpermit’s reasonable control.

3. CUSTOMER’S RESPONSIBILITIES

- 3.1 The Customer and each End User is required to maintain an internet connection at its own cost to access the Cloudpermit Software.
- 3.2 The Cloudpermit Software may be used by the Customer and End Users only in accordance with this Agreement and the additional terms and conditions for use by

End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time.

- 3.3 The Customer will at all times maintain and operate in good repair the Customer Systems and take all actions necessary to secure Customer Data and access credentials, including Identifiers. Cloudpermit is not liable or responsible for any delay or performance failure caused by the Customer or Customer Systems.
- 3.4 If the Customer becomes aware of any actual or threatened harmful activity with respect to Customer Data, Identifiers, unauthorized access to the Cloudpermit Software, or any other breach related to the Cloudpermit Software in any way, the Customer will immediately notify Cloudpermit and the Parties will each mitigate any negative effects of such harmful activity or breach.
- 3.5 The Customer will promptly, upon request by Cloudpermit, provide all necessary information and guidelines to Cloudpermit for providing the Cloudpermit Software to the Customer and its End Users. The Customer ensures that the information and guidelines it provides are correct.
- 3.6 The Customer shall not, and shall not authorize any other person to, access or use the Cloudpermit Software except as expressly permitted by this Agreement and the Customer shall not: (a) copy, modify or create derivative works or improvements to the Cloudpermit Software; (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available the Cloudpermit Software to any person, including on or in connection with any time-sharing, service bureau, software as a service, cloud or other technology or service; (c) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to the source code of the Cloudpermit Software; (d) access or use the Cloudpermit Software other than by an authorized End User through the use of his or her own then-valid access credentials; (e) input, upload, transmit or otherwise provide to or through the Cloudpermit Software any content, information or materials that are unlawful or injurious, or contain, transmit or activate any harmful code or content; or (f) access or use the Cloudpermit Software for purposes of competitive analysis of the Cloudpermit Software, or for the development, provision or use of a competing software service or product.

4. SERVICE FEES AND PAYMENT TERMS

- 4.1 In consideration of Cloudpermit's performance of its obligations under this Agreement, the Customer will pay all Fees in the manner provided for in the Order Form.
- 4.2 All Fees and other amounts payable by Customer stated in the Order Form and in this Agreement are exclusive of applicable taxes.
- 4.3 All amounts payable to Cloudpermit will be paid by the Customer in full without any set-off, recoupment, counterclaim, deduction, debit or withholding for any reason.
- 4.4 Any sum not paid by the Customer when due will bear interest from the due date until paid at a rate of 1.5% per month, compounded monthly, or the maximum rate permitted by law.
- 4.5 Invoices will be sent to the Customer as provided in the Order Form.

5. CHANGES

- 5.1 Cloudpermit reserves the right to make any changes to the Cloudpermit Software that it deems necessary or useful to: (a) maintain or enhance the quality or delivery of the Cloudpermit Software to its customers, the competitive strength of or market for the Cloudpermit Software, or the cost efficiency or performance of the Cloudpermit Software; or (b) to comply with applicable law.
- 5.2 Cloudpermit will make reasonable efforts to notify the Customer of any changes in advance. If such advance notice is not reasonably possible, then Cloudpermit will notify Customer after the change without delay.

6. CUSTOMER DATA, PRIVACY AND PROTECTION

- 6.1 The Parties will each comply with all applicable privacy and data protection laws in force during this Agreement.
- 6.2 Cloudpermit warrants that it will employ security measures in accordance with Cloudpermit's privacy policy available at <https://ca.cloudpermit.com/registration?privacy=true> as may be amended from time to time. Neither Party is responsible for the data security of the General Communications Network or any disturbance in the General Communications Network.
- 6.3 Customer has and will retain sole responsibility for: (a) all Customer Data, including its content and use; (b) all information, instruction and materials provided by or on behalf of the Customer or any End User in connection with the Cloudpermit Software; (c) the Customer Systems; (d) the security and use of Customer's and End Users' access credentials, including Identifiers; and (e) all access to and use of the Cloudpermit Software directly or indirectly by or through the Customer Systems or any End Users' systems.
- 6.4 Customer will employ all physical, administrative, and technical controls, screening, and security procedures and other safeguards necessary to: (a) securely administer the distribution and use of Identifiers or other credentials to access the Cloudpermit Software; and (b) control the content and use of Customer Data, including uploading or other use or processing of Customer Data, whether or not related to the Cloudpermit Software.
- 6.5 Cloudpermit warrants that it will not cause or permit any Customer Data to be collected, reproduced, stored or otherwise processed in any manner or for any purpose other than performance of Cloudpermit's obligations stated in this Agreement.
- 6.6 As between Customer and Cloudpermit, Customer is and shall remain the sole and exclusive owner of all right, title, and interest in and to Customer Data. Customer hereby grants to Cloudpermit a license to use and process Customer Data as necessary for performance of the Cloudpermit's obligations stated in this Agreement and the Customer's and End User's use of the Cloudpermit Software.
- 6.7 Each Party will promptly notify the other Party if a Party becomes aware of any unauthorized access, use or other act regarding Customer Data or if a Party becomes

the subject of any government, regulatory, or other investigation or proceeding relating to its privacy, data security or handling practices.

- 6.8 The Cloudpermit Software may provide external links to other sites on the internet, as a convenience for the Customer and End Users. Cloudpermit is not responsible for such linked destinations and such links do not imply Cloudpermit's association, affiliation, sponsorship or endorsement of the content, operation or security of any such linked destination.
- 6.9 Cloudpermit will provide a mechanism for the Customer to download all Customer Data by Cloudpermit's maintaining a backup of Customer Data during the Term of the Agreement to the fullest extent commercially reasonable in light of the circumstances that required such data recovery and restoration.

7. IDENTIFIERS AND THEIR USE

- 7.1 Cloudpermit will deliver to the Customer identifiers necessary for access to and use of the Cloudpermit Software in accordance with this Agreement and the additional terms and conditions for use by End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time.
- 7.2 The Customer will be responsible for the use of the Cloudpermit Software by its employees, agents and End Users, including use of Identifiers. The Customer will notify Cloudpermit without delay if an Identifier has been disclosed to a third party or if the Customer suspects that an Identifier has been disclosed or otherwise misused.
- 7.3 Upon request by Cloudpermit, the Customer will change any Identifier for access to the Cloudpermit Software, if needed for data security reasons or other risks related to the Cloudpermit Software.

8. DATA LOCATION

- 8.1 The servers used by Cloudpermit to provide the Cloudpermit Software and all data regarding the Cloudpermit Software will be hosted in Canada.

9. WARRANTIES

- 9.1 Each Party represents and warrants to the other Party that it has all required powers and capacity to enter into this Agreement, to grant the rights and license granted under this Agreement, and to perform its obligations under this Agreement.
- 9.2 The Customer represents, warrants and covenants to Cloudpermit that the Customer owns or otherwise has, and will have, the necessary rights and consents in and relating to the Customer Data so that, as received by Cloudpermit and processed in accordance with this Agreement, neither Party and will infringe, misappropriate or otherwise violate any intellectual property rights, or any privacy or other rights of any third party or violate any applicable law.
- 9.3 EXCEPT FOR THE EXPRESS WARRANTIES STATED IN THIS AGREEMENT, ALL SOFTWARE, SERVICES AND MATERIALS PROVIDED BY ONE PARTY TO THE OTHER HEREUNDER ARE PROVIDED "AS IS". CLOUDPERMIT HEREBY DISCLAIMS ALL CONDITIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR

OTHERWISE UNDER THIS AGREEMENT, AND CLOUDPERMIT SPECIFICALLY DISCLAIMS ALL IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE.

10. OWNERSHIP AND INTELLECTUAL PROPERTY RIGHTS

- 10.1 The Customer acknowledges that, as between the Customer and Cloudpermit, Cloudpermit owns all right, title, and interest, including all intellectual property rights, in and to the Cloudpermit Software. The Customer and End Users are granted only a limited right to use the Cloudpermit Software during the term of this Agreement in accordance with this Agreement and the additional terms and conditions for use by End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time.
- 10.2 If the Customer or any of its employees or contractors sends or transmits any communications or materials to Cloudpermit by mail, email, telephone, or otherwise, suggesting or recommending changes to the Cloudpermit Software, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like, Cloudpermit is free to use and incorporate such feedback irrespective of any other obligation or limitation between the Parties governing such feedback for any purpose whatsoever and without any requirement to pay any compensation to the Customer or to any other person or entity.

11. INDEMNITY

- 11.1 Each Party will indemnify, defend and hold harmless the other Party and its officers, directors, employees, agents, successors, subcontractors, attorneys, affiliates and assigns from and against any and all losses, damages, liabilities, claims, penalties, fines, costs or expenses of whatever kind, including legal fees, disbursements and charges, and the cost of enforcing any right to indemnification and the cost of pursuing any insurance providers incurred by a Party to the extent arising out of or relating to: (a) any claim by a third party that a Party's acts or omissions with respect to the Cloudpermit Software infringes a third party's intellectual property right, provided that the foregoing obligation does not apply to any claim arising out of or relating to any access to or use of the Cloudpermit Software in a manner contrary to this Agreement or the additional terms and conditions for use by End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time, or contrary to any instructions provided by Cloudpermit regarding use of the Cloudpermit Software or use of the Cloudpermit Software in combination with any hardware, system, software, network or other materials or service not provided or authorized by Cloudpermit; (b) the indemnifying Party's breach of this Agreement; or (c) the indemnifying Party's negligence or willful misconduct in connection with this Agreement.
- 11.2 If any part of the Cloudpermit Software is, or in Cloudpermit's reasonable opinion is likely to be, claimed to infringe, misappropriate or otherwise violate any third party intellectual property right, or if the Customer's or any End User's use of the Services is enjoined or threatened to be enjoined, Cloudpermit may, at its option and sole cost and expense: (a) obtain the right for the Customer to continue to use the Cloudpermit Software materially as contemplated by this Agreement; (b) modify or replace the Cloudpermit Software, in whole or in part, to seek to make the Cloudpermit Software (as so modified or replaced) non-infringing, while providing materially equivalent

features and functionality, in which case such modifications or replacements will constitute the Cloudpermit Software as provided under this Agreement; or (c) by written notice provided sixty (60) calendar days in advance to the Customer to terminate this Agreement with respect to all or part of the Cloudpermit Software (providing a pro-rated refund for any prepaid access to the Cloudpermit Software) and require the Customer to immediately cease any use of the Cloudpermit Software or any specified part or feature thereof.

12. LIMITATION OF LIABILITY

- 12.1 IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY IN CONTRACT, TORT OR OTHERWISE, WHATEVER THE CAUSE THEREOF, FOR ANY LOSS OF PROFIT, BUSINESS, REVENUE OR GOODWILL, DAMAGES CAUSED BY DELAYS, OR A FAILURE TO REALIZE EXPECTED SAVINGS, OR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY, AGGRAVATED OR PUNITIVE COST, DAMAGES OR EXPENSE OF ANY KIND, HOWSOEVER ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT OR THE CLOUDPERMIT SOFTWARE, WHETHER OR NOT SUCH DAMAGES, COSTS, LOSSES OR EXPENSES COULD REASONABLY BE FORESEEN OR WHETHER OR NOT THEIR LIKELIHOOD HAS BEEN DISCLOSED.
- 12.2 NEITHER PARTY SHALL BE LIABLE FOR THE DESTRUCTION, LOSS OR ALTERATION OF THE OTHER PARTY'S DATA OR DATA FILES, NOR FOR ANY DAMAGES AND EXPENSES INCURRED AS A RESULT, INCLUDING EXPENSES INVOLVED IN THE RECONSTRUCTION OF DATA FILES.
- 12.3 IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY IN 11.1 ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE AGGREGATE AMOUNT PAID OR PAYABLE TO CLOUDPERMIT PURSUANT TO THIS AGREEMENT DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM. MAXIMUM LIABILITY SHALL BE SIX (6) MONTHS OF THE ANNUAL SUBSCRIPTION FEE.

13. CONFIDENTIALITY

- 13.1 In connection with this Agreement each Party (as the "Disclosing Party") may disclose or make available Confidential Information to the other Party (as the "Receiving Party"). "Confidential Information" means information in any form or medium (whether oral, written, electronic or other) that the Disclosing Party considers confidential or proprietary, including, information consisting of, or relating to, the Disclosing Party's technology, trade secrets, know-how, business operations, plans, strategies, customers and pricing and information with respect to which the Disclosing Party has contractual or other confidentiality obligations, in each case whether or not marked, designated or otherwise identified as "confidential".
- 13.2 Confidential Information shall not include any data or information: (i) that, at the time of disclosure, is in or, after disclosure, becomes part of the public domain, through no act or failure on the part of the Receiving Party; (ii) that, prior to disclosure by the Disclosing Party, was already in the possession of the Receiving Party, as evidenced by written records kept by the Receiving Party in the ordinary course of its business, or as evidenced by proof of actual prior use by the Receiving Party; (iii) that was independently developed by the Receiving Party, by persons having no direct or indirect access to the Disclosing Party's Confidential Information provided that the

Receiving Party provides clear and convincing evidence of such independent development; or (iv) which, subsequent to disclosure, is obtained from a third person: (A) who is lawfully in possession of the such information; (B) who is not in violation of any contractual, legal, or fiduciary obligation to either Party, as applicable, with respect to such information; and (C) who does not prohibit either Party from disclosing such information to others; (v) is further disclosed with the prior written consent of the Disclosing Party, but only to the extent of such consent; or (vi) is a disclosure required by provincial or federal open records and/or freedom of information laws or a disclosure ordered by a court or similar adjudicator or authority.

- 13.3 Each Party will, and will cause its employees, agents and contractors to hold Confidential Information of the other Party in confidence, and will use the same degree of care by instruction, agreement or otherwise, to maintain the confidentiality of the other Party's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information, and with at least a reasonable degree of care commensurate with the nature and importance of such Confidential Information. Each Party agrees not to make use of Confidential Information other than for the exercise of rights or the performance of obligations under this Agreement, and not to release, disclose, communicate or make it available to any third person other than employees, agents and contractors of any Party or third party who reasonably need to know it in connection with the exercise of rights or the performance of obligations under this Agreement.
- 13.4 In the event that a Party receives a request to disclose all or any part of the Confidential Information under the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction or by a governmental authority, such Party will: (i) immediately notify the other Party of the existence, terms and circumstances surrounding such a request; (ii) consult with the other Party on the advisability of taking legally available steps to resist or narrow such request; and (iii) if disclosure of such Confidential Information is required, exercise reasonable efforts to obtain an order or other reliable assurance that confidential treatment will be accorded to such portion of the disclosed Confidential Information which the other Party so designates.
- 13.5 Each Party acknowledges and agrees that any unauthorized use or disclosure by it of any of the other Party's Confidential Information, in whole or part, will cause irreparable damage to the Disclosing Party, that monetary damages would be an inadequate remedy and that the amount of such damages would be extremely difficult to measure. The Receiving Party agrees that the Disclosing Party shall be entitled to seek temporary and permanent injunctive relief to restrain the Receiving Party from any unauthorized disclosure or use. Nothing in this Agreement shall be construed as preventing the Disclosing Party from pursuing any and all remedies available to it for a breach or threatened breach of this Agreement, including the recovery of monetary damages from the Receiving Party.
- 13.6 Cloudpermit is entitled to identify the Customer as a user or former user of the Cloudpermit Software without violating any confidentiality obligation.

14. TERM AND TERMINATION

- 14.1 This Agreement commences on the date of its execution by the Customer and will continue in effect for the term stated in the Order Form unless terminated earlier under any of this Agreement's express provisions.

- 14.2 Either Party may terminate this Agreement by giving written notice to the other Party upon the occurrence of any of the following: (a) the other Party defaults with respect to a material obligation under this Agreement and does not remedy that default within ten (10) Business Days after receiving written notice of the default; or (b) the other Party: (i) makes a general assignment for the benefit of its creditors; (ii) has issued against it a bankruptcy order or otherwise becomes subject to any involuntary proceeding under any domestic or foreign bankruptcy law; or (iii) commences or institutes any application, proceeding or other action under any law relating to bankruptcy, insolvency, winding-up, reorganization, administration, plan of arrangement, relief or protection of debtors, compromise of debts or similar laws. Termination related to such assignment or bankruptcy will not result in any penalties or liability to either Party.
- 14.3 Upon the expiration or termination of this Agreement, except as expressly otherwise provided in this Agreement: (a) all rights, grants of rights, licenses, consents and authorizations by either Party to the other will immediately terminate; (b) notwithstanding anything to the contrary in this Agreement, with respect to Confidential Information then in its possession or control: (i) the Receiving Party may retain the Disclosing Party's Confidential Information in its then current state and solely to the extent and for so long as required by applicable law, (ii) Cloudpermit may retain Customer Data in its backups, archives and disaster recovery systems until such Customer Data is deleted in the ordinary course of its business, (iii) all information described in this Agreement will remain subject to all confidentiality, security and other applicable requirements of this Agreement; and (c) Cloudpermit may disable all Customer and End User access to the Cloudpermit Software.
- 14.4 Termination or expiration of this Agreement will be without prejudice to any rights, remedies or obligations of the Parties accrued under this Agreement prior to termination or expiration.

15. FORCE MAJEURE

- 15.1 Neither Party will be liable for failure to fulfill, or for delay in fulfilling, its obligations required hereunder due to a Force Majeure Event.
- 15.2 The Party whose performance under this Agreement is prevented or delayed by a Force Majeure Event will advise the other Party by notice in writing of the occurrence of the Force Majeure Event as soon as possible and shall do all things reasonably possible to mitigate any loss being caused to the other Party by reason of the Force Majeure Event, and will notify the other Party of the termination of the Force Majeure Event.

16. NOTICES

- 16.1 Every notice or other communication between the Parties will be deemed to have been given and made if in writing and if served by personal delivery upon the Party for whom it is intended, when sent by registered or certified mail, return receipt requested, or by a national courier service, or if sent by email (receipt of which is confirmed) to the Customer's and Cloudpermit's contact persons as stated in the Order form.
- 16.2 Any such notification will be deemed to have been delivered: (a) upon receipt, if delivered personally; (b) on the next Business Day, if sent by national courier service

for next business day delivery or if sent by email and (c) in five Business Days if sent by mail when the actual time of receipt is not otherwise shown by the postal system. Any correctly addressed notice or last known address of the other Party that is reasonably relied upon that is refused, unclaimed, or undeliverable because of an act or omission of the Party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities by mail, through messenger or commercial express delivery services.

17. ASSIGNMENT

- 17.1 Neither Party may assign or transfer this Agreement or any right under this Agreement without the prior written consent of the other Party, except to an Affiliate or successor in interest by merger, acquisition or reorganization.

18. AMENDMENTS AND WAIVERS

- 18.1 No amendment to this Agreement will be valid or binding unless it is made in writing and executed by all Parties. No waiver of any breach of any provision of this Agreement will be effective or binding unless made in writing and signed by the Party purporting to give any waiver and, unless otherwise provided, any waiver will be limited to the specific breach waived.

19. SEVERABILITY

- 19.1 If a provision of this Agreement is or becomes invalid, ineffective or unenforceable, the validity, effectiveness or enforceability of the remaining provisions will remain unaffected. The Parties will negotiate in good faith to replace the invalid, ineffective or unenforceable provision immediately with a valid, effective or enforceable provision which comes as close as possible to the spirit and purpose of the provision to be replaced.

20. APPLICABLE LAW AND DISPUTES

- 20.1 This Agreement is governed by the laws of the province in which the Customer is located excluding any conflict of law rule or principle of such laws that might refer such interpretation or enforcement to the laws of another jurisdiction. Each Party submits to the jurisdiction of the applicable court(s) in such location with respect to any matter arising under this Agreement.

21. CONTINUING TO PERFORM

- 21.1 Except in the event of termination of this Agreement pursuant to its terms, during a dispute or notice or cure period, Cloudpermit will continue to fulfill all its obligations under this Agreement, and Customer will continue to make all payments required by the Agreement.

22. ENTIRE AGREEMENT

- 22.1 This Agreement is the complete agreement between the Parties concerning the subject matter of this Agreement and replaces any prior oral or written communications between the Parties. There are no conditions, understandings, agreements,

representations, or warranties expressed or implied, that are not specified in this Agreement including, without limitation, the Order Form. In the event and to the extent of an inconsistency or conflict between any of the terms of this Agreement, including its appendices, and any other documents incorporated herein by reference, the conflict or inconsistency shall be resolved by giving those provisions and documents the following order of descending precedence: (1) the Order Form; (2) this Software Service Agreement; (3) any Appendices; (4) any other document referenced by this Agreement or agreed to by the Parties, unless it expressly and specifically replaces or modifies any of the prior documents, in whole or in part.

23. RELATIONSHIP

- 23.1 The Parties are independent contractors and no other relationship is intended. Nothing herein shall be deemed to constitute either Party as an agent, representative or employee of the other Party, or both Parties as joint venturers or partners for any purpose. Neither Party shall act in a manner that expresses or implies a relationship other than that of independent contractor. Each Party shall act solely as an independent contractor and shall not be responsible for the acts or omissions of the other Party. Neither Party will have the authority or right to represent nor obligate the other Party in any way except as expressly authorized by this Agreement.

24. NO THIRD PARTY BENEFICIARIES

- 24.1 This Agreement is for the sole benefit of the Parties and their successors and assigns and nothing herein, express or implied, is intended to or shall confer upon any other person any legal or equitable right, benefit or remedy. End Users may benefit from their use of the Cloudpermit Software, but End Users' relationships to the Parties are not defined by this Agreement because they are defined solely: (a) to Cloudpermit by the terms and conditions for use by End Users available at <https://ca.cloudpermit.com/registration?terms=true> as may be amended from time to time; and (b) to the Customer by separate agreement(s), if any, between the Customer and End Users.

25. EXECUTION

25.1 ***This Agreement must be executed simultaneously in two separate places:*** (1) on the Order Form; and (2) in the signature block below (both documents must be signed by the Customer before execution of this Agreement is complete). They may be executed in two or more identical counterparts, or by way of facsimile and electronic transmission without any further exchange of documents containing original signatures, each of which when executed by a Party will be deemed an original and such counterparts together will constitute one and the same Agreement.

CUSTOMER NAME: _____

Signature: _____

Printed Name of Person Signing: _____

Title: _____

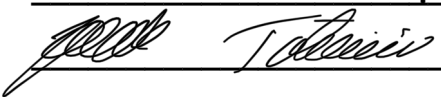
Date: _____

I confirm that I have received and read all applicable product descriptions.

By signing here, the Customer agrees to the Order Form, this Software Service Agreement and any other appendices and documentation expressly referenced in the Order Form, this Software Service Agreement and/or any amendments (together the "**Agreement**").

The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Signature: _____ **Cloudpermit**



Printed Name of Person Signing: _____ **Jarkko Turtiainen**

Title: _____ **SVP North America**

Date: _____ **06/20/23**



**CLOUDPERMIT
IMPLEMENTATION MODEL**



TABLE OF CONTENTS

CLOUDPERMIT IMPLEMENTATION DESCRIPTION..... 2
 IMPLEMENTATION TIMELINE..... 2
 IMPLEMENTATION MODEL 3
 Kickoff..... 3
 Workshop 3
 Configuration 3
 Training & Testing..... 3
 Go Live..... 3
 MILESTONES & ACCEPTANCE CRITERIA 4
 CHANGE MANAGEMENT 4
 ADDITIONAL SERVICES COST..... 4

CLOUDPERMIT IMPLEMENTATION DESCRIPTION

The implementation model, described herein, details the proven model used to implement the various products offered by Cloudpermit for a new public-facing solution for the Customer. This is accomplished through a five-stage implementation process: Stage 1 – Kickoff, Stage 2 – Workshop, Stage 3 – Configuration, Stage 4 - Training & Testing and Stage 5 - Go Live.

The product(s) to be implemented is identified on the approved order form and is inclusive of the functionality that is identified in the product specific documentation.

Any services not listed on the Order Form are considered out of scope and can only be added through an agreed upon change order.

IMPLEMENTATION TIMELINE

The implementation schedule for Cloudpermit is mutually agreed upon prior to the Kickoff meeting and documented with a project plan. Any modifications or extensions to the project plan will be requested through the customer’s authorized representative and evaluated by Cloudpermit Head of Professional Services for review and discussion. If this modification or extension is granted, Cloudpermit will provide a change order to be signed by the Customer. Cloudpermit standard implementation timeline is detailed below.

Cloudpermit Estimated Project Timeline	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	
Building Department	5-6 weeks																			
By-Law or Code Enforcement						4-5 Weeks														
Planning Department										8-10 weeks										



To manage this timeline, Cloudpermit Implementation Specialist will establish a weekly meeting checkpoint to ensure the implementation is on track and weekly action items are achieved.

IMPLEMENTATION MODEL

As part of the Implementation Model, Cloudpermit and the Customer will be responsible for performing tasks throughout the various stages of the implementation process. The following is a description of tasks needed to successfully complete the implementation of the Cloudpermit Product. For a more detailed description please refer to the Cloudpermit Implementation Methodology documentation.

Kickoff

A meeting between Cloudpermit and the Customers staff and key stakeholders to provide an overview of the product, discuss the goals and objectives and the agreed upon project schedule to establish a plan for a successful implementation.

Workshop

Cloudpermit solution is built on standard, out of the box, functionality. The workshop will ensure that the Implementation Specialist has a full understanding of the business processes, the details the municipality needs to collect from the applicant, fee schedules and any templates which needs to be generated. Cloudpermit standard out of the box solution integrates with ESRI ArcGIS through a REST(API) to establish the property location and also integrates with certain Payment Providers to allow for online payments. Cloudpermit encourages the use of 3rd party payment providers which are already integrated with Cloudpermit. The Implementation Specialist can provide a full list of the 3rd party payment providers, however, if the municipality uses another 3rd party vendor, then a custom integration is needed and could impact the schedule. This should be identified as soon as possible to minimize the impact to the schedule.

Note: Any Non-Standard Integrations are subject to additional Scope and costs.

Configuration

Configuration of Cloudpermit with the features and functionalities needed to allow the customer the ability to process applications using the online Cloudpermit solution.

Training & Testing

Cloudpermit Implementation Specialist will provide two (2) standard training sessions to key users of the system to ensure the customer can successfully test the product.

Additional Training: Cloudpermit's training is built to ensure the customer is ready to utilize the software to its full extent. In some cases, additional training is necessary during implementation or Post Go Live. The customer can order additional training according to Cloudpermit's price list.

Go Live

Go Live includes a Go/No Go decision prior to a scheduled Go Live meeting where the training environment configuration will be promoted to the production. At the Go Live meeting the customer will



submit their first Customer permit/application and/or create their first case in Cloudpermit to satisfy the Customers go live.

MILESTONES & ACCEPTANCE CRITERIA

Milestones are used for acceptance of various steps within the Implementation process. At the completion of each milestone the client will receive a Milestone Acceptance Document to be signed accepting that the tasks provided within each milestone have been completed. It is agreed that the Customer will accept each Milestone, unless such Milestone contains a “go live blocker” defect and Customer so notifies Cloudpermit, in writing, within 5 business days of the Milestone Acceptance Request. Milestones that do not receive notification of non-acceptance within 5 business days will be deemed accepted.

Milestone Number	Milestone Description	Billable Amount
M1	Project Plan Acceptance	50%
M2	The kickoff, configuration, and 1 st training sessions has been completed	50%
	Go Live tasks have been completed and the first permit/application is entered in Cloudpermit production Environment.	

Once Cloudpermit has provided corrections, Customer will have Seven (7) business days to verify that the corrections are sufficient and to provide written notice of any failure to correct a Go Live Blocker. If no written notification is provided, the corrections and the Milestone will be deemed accepted.

Cloudpermit will correct all Go Live Blockers as described above and handle Post Go Live issues within a reasonable Post Go Live window. All other Defects will be tracked for potential future releases. Notice of any Go Live Blocker defect must be provided to Cloudpermit in writing.

CHANGE MANAGEMENT

Cloudpermit Implementation Model provides a comprehensive, fully inclusive approach to implement the Cloudpermit solution. During the implementation process, additional needs may be identified for the Customer, that are outside of the project scope. These items once identified will be managed through a Change Request. The Change Order will identify the request, detail the requirements and justification and any scheduling or cost implications resulting from the change Request.

ADDITIONAL SERVICES COST

Additional Services are available from the Professional Services team that may not be included in the previously agreed upon scope. Cloudpermit can provide additional services as per the price list and through a change order

For on-site meetings, travel and per diem expenses will be invoiced to the Customer in accordance with Cloudpermit Travel Policy which will include airfare, mileage, hotel accommodations and daily per diem.

A woman wearing a white hard hat and a high-visibility safety vest is shown in profile, looking at a tablet device. The background is dark with some blurred lights, suggesting an outdoor construction or industrial setting at night. The overall color palette is dominated by dark blues and greys, with the white of the hard hat and vest providing contrast.

Cloudpermit Planning Canada Product Description 2023

Cloudpermit 
Products |

Contents

- General Description..... 2
- Cloudpermit Core Benefits..... 2
- Cloudpermit Planning 2
- Cloudpermit Planning Key Core Features 3
 - Pre-Consultation 3
 - Committee and Council Meetings 4
 - Public Notice 5
 - Circulation 6
 - Configurable Two-Tier Approvals..... 7
 - Conditions and Comments..... 8
 - Processing Time Calculator..... 8
- Application Types..... 8
- Configuration Tools 10
- Cloudpermit Configuration 11
- Cloudpermit Third-Party Integrated Systems..... 13
 - Standard Configurable Third-Party Integrations 13
 - Geographic Information System (GIS) 13
 - Online Payment 13
 - Authentication through Open ID Connect (OIDC) 14
 - Multi-Factor Authentication (MFA) 14
 - Additions and Minor Changes to Third-Party Integrations..... 14
 - Custom Integrations..... 14
 - Integrations with Backend Systems 15
 - Integrations with Electronic Archives..... 15

General Description

Cloudpermit is an online community development software that provides local governments with Software-as-a-Service (SaaS) products available 24/7.

The Cloudpermit product portfolio includes the Building Permitting, Planning, and Code Enforcement products.

This product description applies to the Planning product.

The information in this document is subject to change without notice aligning with future releases. Releases supply information about new features and non-security updates.

Cloudpermit Core Benefits

Cloudpermit supplies one complete end-to-end product for local governments to manage the entire building, licensing, and planning e-permitting and code enforcement case process. It allows all parties integral to the process, from applicants to authorities to key stakeholders. This ensures that all parties receive real-time information about applications, licenses, and cases.

Below are described the primary benefits Cloudpermit provides to its customer base:

- ⇒ Cloudpermit standardizes local government's building, licensing, planning, and code enforcement processes by supplying the best digital practices.
- ⇒ The 24/7 online service on any browser or operating system allows remote and mobile work on-site.
- ⇒ Monthly releases enable automatic updates to the product providing the latest updates and enhancements while not requiring users to download or install any software files.
- ⇒ A cloud-based SaaS product provides a quick and easy implementation with a municipality-based configuration, lessening the burden on municipal resources.
- ⇒ Through interactive maps, local governments can use high-quality location data and up-to-date property information. This up-to-date property information is derived directly from the local government's Geographic Information System (GIS).
- ⇒ Workspaces enable instant collaboration and communication within applications and code enforcement cases, simultaneously speeding up processes and improving the workflow for all involved parties.

Cloudpermit Planning

The Cloudpermit Planning product helps streamline processes associated with the day-to-day responsibilities of planning departments. It offers unique features to assist with pre-consultation, circulation, public notice, and much more.

The Planning product provides end-to-end, online software for local government planning department customers, which helps them to manage applications efficiently and effectively. In addition, it allows the public to submit and track their applications online.

The Cloudpermit software is automatically updated periodically with the latest updates and enhancements, not requiring users to download or install any software files.

This product description provides more detail about the Cloudpermit Planning product's main features and integrations.

Cloudpermit Planning Key Core Features

The Cloudpermit Planning software provides **Pre-Consultation, Committee and Council Meetings, Public Notice, Circulation, Configurable Two-Tier Approvals, Conditions and Comments, and Processing Time Calculator** features to enhance an excellent user experience in the planning workflow.

Cloudpermit Planning Key Core Features:

Pre-Consultation

Committee and Council Meetings

Public Notice

Circulation

Configurable Two-Tier Approvals

Conditions and Comments

Processing Time Calculator

Pre-Consultation

The Pre-Consultation feature is for applicants and municipal authorities.

Pre-consultation is an interactive process where applicants and their authorized representatives can present and discuss a development proposal with relevant staff and external agencies in the local government well advanced of the planning project start.

Cloudpermit enables municipalities to track and document their pre-consultation process digitally.

The pre-consultation process is as follows:

- ⇒ Applicants request a pre-consultation through a guided step-by-step process in Cloudpermit. The pre-consultation usually includes one or more meetings between the parties, which the municipal planning authority sets up via Cloudpermit.
- ⇒ Upon meeting completion, the municipal authority prepares a pre-consultation result and identifies the complete application with requirements for the applicants to submit to the municipality in Cloudpermit.

The planning authority has published the pre-consultation result.

Planning Approval

2574 SUNNINGDALE RD W, Middlesex Centre

Site plan approval: 261 - Land owned by a non-farmer improved with a non-farm residence with a portion being farmed

SHOW MAP **HIDE FULL DATA** **Assigned to** Unassigned

Show messages

Roll number 3939034060031020000	Application number -	Municipal ID 3205955	Property code 261	Legal description CON 6 S PT LOT 30
Ward 2	Submitted 2022-10-06, 12:24 p.m.	Approval authority Middlesex County, Planning Department		

PRE-CONSULTATION > **APPLICATION** > **FULFILLMENT**

CURRENT STEP: COMPLETED **4 / 4**

Pre-consultation with the Planning and Development Services Department is advisable to determine the need for other planning approvals. Staff will provide assistance with the Municipality's requirements and standards.
To arrange a pre-consultation meeting, complete the request form, and provide a conceptual site plan (layout of the proposal).
For more info, go to <https://www.middlesexcentre.on.ca/services/residents/planning-services>

RESULT Close

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Committee and Council Meetings

The Committee and Council Meetings feature is essential to the planning approval process. Following a strict municipality-based protocol, these meetings are held to decide on planning applications under agreed policies in the local government.

Cloudpermit allows municipal planning authorities to manage better meeting dates. If municipal authorities participate in meetings across local governments, they provide a shared view of each council and committee associated with the user. Each approval application can be assigned to an upcoming meeting enabled within Cloudpermit, automatically creating, and sharing agendas and other relevant documents within the Committee and Council Meetings feature.

The "Committee and Council Meetings" section in the application workspace.

COUNCIL AND COMMITTEE MEETINGS		Close
Middlesex Centre (CofA) meeting, Middlesex Centre 2021-12-17, 12:00 a.m.	Committee Meeting will be held on 2021-12-17 at 12:00 a.m.	
CofA Meeting (Middlesex Centre) meeting, Middlesex Centre 2021-12-17, 12:00 a.m.		POSTPONED TO ANOTHER MEETING
Zoning Board of Appeals (ZBA) meeting, Middlesex Centre 2022-03-17, 7:00 p.m.		DONE ✓
CofA Meeting (Middlesex Centre) meeting, Middlesex Centre 2022-11-15, 7:00 p.m.		DONE ✓

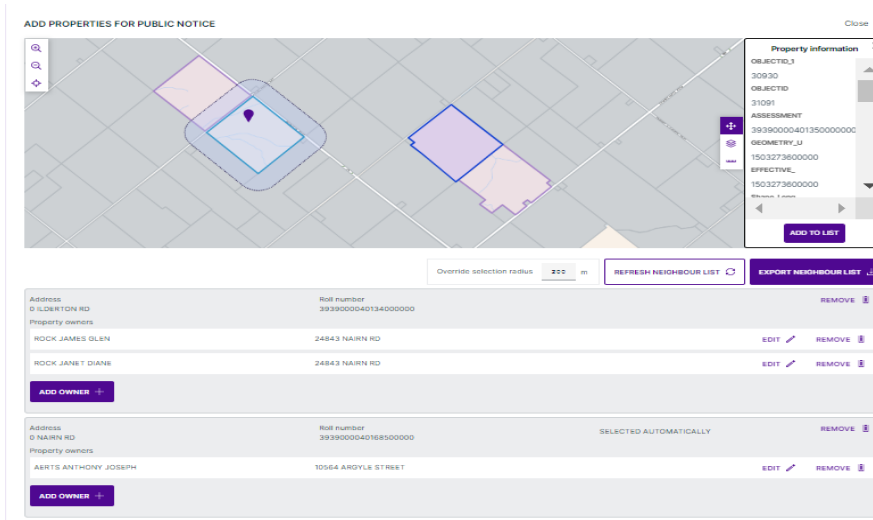
Public Notice

The Public Notice feature allows municipal authorities to manage information and tasks relating to public hearings and notices of specific planning applications in Cloudpermit. It also helps neighbors and citizens supply their opinions on the planning proposal as part of the approval process.

Through Cloudpermit's *Public Notice* feature, municipal authorities can notify the public of specific planning application-related matters online and display an advert in their local newspapers. Cloudpermit also supplies a standard "public notice letter" template that can be shared in traditional media and circulated to nearby property owners.

Cloudpermit supplies buffer zone functionality that finds properties and their owners within a radius decided by the municipal authority. A listing of mailing addresses of property owners can be enabled with the proper integrations with the municipal authority's GIS property data.

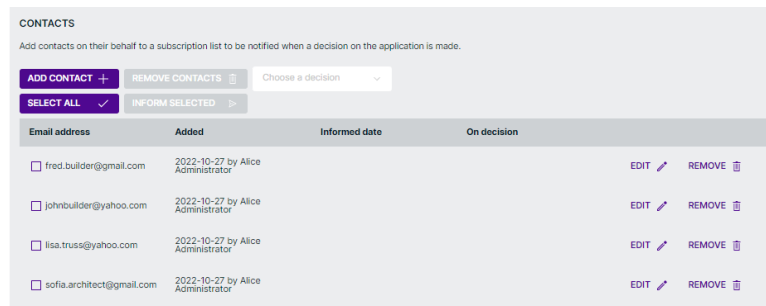
The view for adding properties for public hearing in the Public Notice feature.



Cloudpermit supplies a maintenance feature to manage the citizen mailing list, providing updates on each application's decisions.

The planning department authorities can add new contacts to public notice contact list in Cloudpermit. At the same time, citizens can self-register to receive the application decision, either approval or denial, through a link or a QR code. Users who sign up via the QR code will automatically be notified, while users added manually must be notified manually.

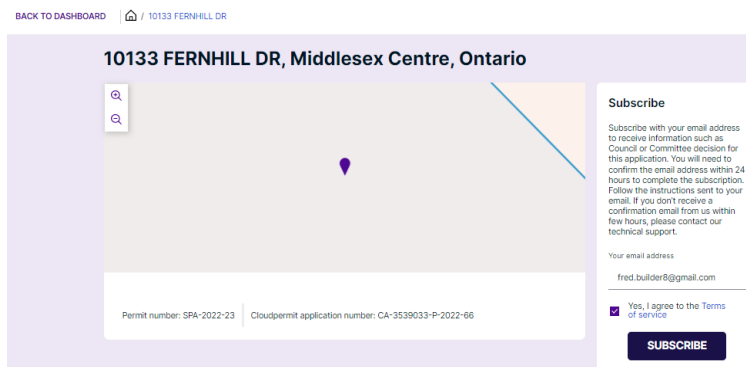
The "Contacts" section of the Public Notice feature.



The self-registering options in the Public Notice feature.



The subscription view in the Public Notice feature.



Circulation

Circulation is an essential part of processing workspaces within Cloudpermit.

Cloudpermit allows municipalities to decide which internal and external organizations, agencies, and corporations may participate as stakeholders in the Circulation process and add them to the municipality's approver groups in Cloudpermit.

In practice, the responsible municipal authority circulates the planning approval to the stakeholders, such as fire, water, or sewerage departments requesting comments or approvals in Cloudpermit. This way, comments and approvals can be requested from all stakeholders concurrently in real-time, which speeds up the approval processes.

Cloudpermit supplies user management and task assignment functionalities for stakeholder organizations to manage their requests and circulations. However, the planning department's authorities can control who can see the original comments online. The circulation feature comes with built-in notifications intended for circulation recipients and workspace assignees of new circulation requests and/or upcoming due dates.

Additionally, Cloudpermit allows municipal department authorities to complete the circulation request on the stakeholders(s) behalf and record their results on Cloudpermit.

That way, Cloudpermit helps municipal authorities ensure all circulations are accurately recorded within Cloudpermit and save time.

The municipal planning authority has completed the circulation request.

Status	Assigned to	Request	Due date	Completed
Complete	Middlesex Centre - Ministry of Municipal Affairs	2022-10-27, 9:49 a.m. by Alice Administrator	2022-10-28	2022-10-27 9:54 a.m.

Request description **Visibility** Authorities and selected circulation assignee

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Stakeholder comments

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[ADD COMMENT +](#)

by Alice Administrator, 2022-10-27, 9:54 a.m.

After circulation, the requesting authority prepares and publishes a report to applicants, including received comments and approvals for the project. Cloudpermit notifies the assigned circulation authorities or the organization's administrator of new circulation requests and approaching due dates.

Configurable Two-Tier Approvals

The Configurable Two-Tier Approvals feature applies to planning applicants and municipal authorities.

Depending on the local government, lower-tier municipalities such as towns and villages may require approval on certain application types from upper-tier municipalities like the county. Cloudpermit's built-in, Configurable Two-Tier Approvals feature makes a delegation of approval flexible allowing you to set the application to the lower or upper tier at any time in the approvals process.

The feature provides several built-in benefits for applicants, property owners, and the public. For example, when specific applications must be submitted to the lower tier while other application types must be submitted to the county, Cloudpermit will automatically submit the application to the correct municipal authority.

This helps ensure that suitable applications get submitted to the correct municipal authority while eliminating confusion for the applicant on where and how to submit their application.

The screenshot below shows the "Set approval authority to upper-tier" feature, which allows lower-tier municipal users to set the approval of a workspace to the upper-tier municipality.

Setting an upper-tier approval as the workspace's approval authority.

The screenshot displays the Cloudpermit interface for a 'Planning Approval' workspace. The workspace details include the address '0 HEDLEY DR, Middlesex Centre' and the application number 'SPK-2022-41'. The current step is 'In approval' (8/10), with the next step being 'IN UPPER-TIER APPROVAL'. A dropdown menu is open, showing the option 'Set approval authority to upper-tier'.

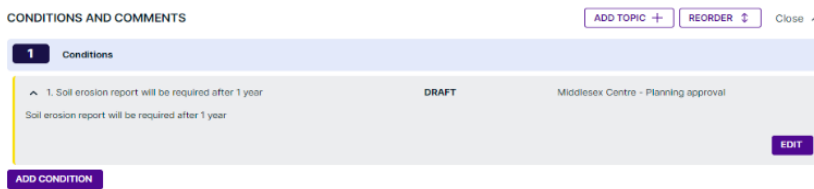
Cloudpermit's Two-Tier Approvals feature is an incredibly beneficial feature for counties and municipalities that collaborate and share resources. The Two-Tier Approvals functionality allows the distribution of correct user permissions in both tiers enabling visibility and available permissions for applications on various levels and stages.

Conditions and Comments

Planning authorities may impose conditions for planning projects in Cloudpermit. Conditions can enhance development quality and enable development where it would have been necessary to refuse planning approval.

The planning application workspace includes a section for establishing and commenting on conditions. All conditions must be closed before the final approval.

The "Conditions and Comments" section in the application workspace.

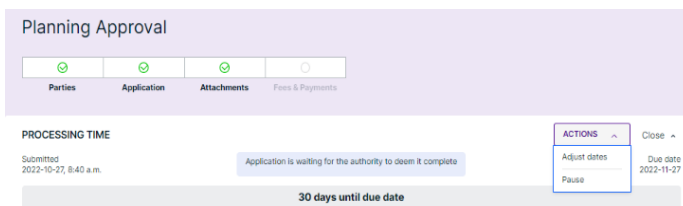


Processing Time Calculator

The Processing Time Calculator feature allows local governments to set processing times and deadlines for each approval application type or internal target.

Supplying transparency into processing times and deadlines, this feature automatically calculates application review and decision-making deadlines for each application and displays their urgency on the user's dashboard. Targets can be paused or adjusted at any time.

The Processing Time Calculator feature in the application workspace.



Additionally, applications can be sorted based on the closest or further due date to help planning departments keep track of the dates.

Application Types

Cloudpermit's Planning product offers a list of application types, that municipal planning departments processes on a regular basis and are ready to be used at the time of sign-up. New application types can be added to the library of application types on a request basis.

The below list of application types applies to Cloudpermit Planning product.

Application Type	Description
Condominium Approval	Establishes the occupancy, or ownership structure, for the building. Unit owners have individual ownership of their personal units and share possession and responsibility, usually through a condo board, of common spaces with others who live there.
Condominium Conversion	Conversion of a rental building to a condominium is a project that involves changing the legal structure of an existing development. It enables an owner to share in the ownership and operation of a residential or commercial complex, while having negotiable title to an individual unit.
Consent	The approval required to subdivide land without the requirement of a plan of subdivision. Reasons to apply for Consent to divide (sever) land is to create a new building lot. Normally, this means when creating <2 new lots.
Minor Variance	Small variation from the requirements of the zoning bylaw. A minor variance approval is a certificate of permission because it allows the property owner to obtain a building permit even though their property does not comply precisely with the zoning bylaw.
Municipal Addressing	Different kinds of developments need various municipal addressing or municipal numbering. Specifically, those developments that result in new properties. For example, emergency services, property assessments, building and other permits all need correct municipal addresses.
Official Plan Amendment	An Official Plan Amendment is a formal document that changes a municipality's official plan. Changes may be needed because of new circumstances in the community or because of requests made by property owners.
Official Plan Amendment and Rezoning	Combination of an amendment to the Official Plan and the Rezoning of the property.

Pre-Submission	A Pre-Submission package is circulated to relevant municipal departments and external agencies to determine what supporting studies, documents, and information are required, if any. The Pre-Submission process does not imply or suggest any position or decision whatsoever on behalf of the Corporation of the City Windsor.
Rezoning	If you want to use or develop your property in a way that is not allowed by the zoning bylaw, you may apply for a zoning change, also known as a Zoning By-Law Amendment or a Rezoning. Council can consider a change only if the new use is allowed by the official plan.
Site Plan Approval	Site plan control is a planning tool that a municipality uses to evaluate certain site elements, such as walkways, parking areas, landscaping, or exterior design on a parcel of land where development is proposed.
Subdivision	A registered plan of Subdivision is a legal document that shows the exact surveyed boundaries and dimensions of lots on which houses, or buildings are to be built, the location and width of streets, and the sites of any schools or parks. Normally, this is when an application seeks to create >2 new lots.
County/Regional Official Plan Amendment	A County/Regional Official Plan Amendment is a formal document that changes a county or regional official plan. Changes may be needed because of new circumstances in the community or because of requests made by property owners.

A County/Regional Official Plan Amendment is a formal document that changes a county or regional official plan. Changes may be needed because of new circumstances in the community or because of requests made by property owners.

Configuration Tools

Administrative users can adjust the service to the municipality's requirements using Cloudpermit's configuration tools.

Cloudpermit unique configuration enables the following:

- ⇒ Managing planning approver and user groups and application type configuration with requirements for each type.
- ⇒ Automating notifications, for example, for permit expiry.
- ⇒ Managing review configurations, application approval fees, and system language selections.

All municipalities can manage their document templates and role-based permissions in Cloudpermit. Additionally, Cloudpermit provides planning departments various templates and forms, such as a planning report and a public notice template.

Cloudpermit Configuration

The tables below display the Cloudpermit Planning features configuration.

Configuration:

Section	Component	Description
Application type - categories	Category description	It allows changing the description of a category.
Application type - categories	Project types	It includes Category, Scope, and Proposed Use project types.
Attachment types	Add a new attachment type	It includes available attachment types for permits.
Application number	Application number	It allows assigning a numbering system to a municipality.

Pre-Consultation:

Section	Component	Description
Managing forms	Required forms	It allows adding required forms to applications.
Managing required attachments	Required attachments	It allows adding required attachments to applications.
Managing required party roles	Required party roles	It allows adding required party roles to applications.

Committees and Councils:

Section	Component	Description
Adding new committees and councils	Committee and councils	It allows adding new committees and councils to the municipality.

Application and Review:

Section	Component	Description
Sign off	Compliance language	It allows a wording specific to a country/province/state.

Two-Tier Approvals:

Section	Component	Description
Two-tier municipalities and planning groups	Upper-tier municipalities	It enables adding and editing municipalities and planning groups for two-tier processes.

Processing Time Calculator:

Section	Component	Description
Processing time calculator	Application configuration	It enables to select of the processing time calculator for municipality groups.
Processing days	Application configuration	It enables setting target times in days and calculation times in business days or calendar days.

Public Notice:

Section	Component	Description
Public Notice Letter	Templates	It enables configuring a Public Notice letter template.
Neighbor default radius	Application configuration	It enables adjusting the default radius neighbors for the Public Notice feature.

Fees Management:

Section	Component	Description
Fee schedule	Configuration	It includes a list of available fees specific to each client.
Other settings	Online payment integration	It allows configuring Cloudpermit to accept payment from online providers.

Templates:

Section	Component	Description
Templates	PDF Templates	It enables to configure report templates with customizable layout.
Location for the application	Extra map layers	Cloudpermit can enable additional map layers for the client.

Cloudpermit Third-Party Integrated Systems

Cloudpermit has standard configurable integrations to over twenty (20) systems categorized under six different integration types described below.

Suppose the need for integration with a standard configurable integration cannot be fulfilled. In that case, Cloudpermit may provide integration to a new system, make a minor change to an existing one, or develop a custom one. These integrations are priced separately and, if applicable, addressed within your contract.

Standard Configurable Third-Party Integrations

Cloudpermit has integrations to third-party systems that can be configured for the client as part of the standard implementation. These integrations may include monthly or annual fees, which will be stated in a contract.

Geographic Information System (GIS)

Cloudpermit supports a one-way integration with the municipal authority's GIS to search properties by civic address or property identifier, retrieve property information, read map layers to be shown on maps, and retrieve owner information.

Supported GIS integrations include the following:

- **ESRI ArcGIS**
- **CGIS**
- **CartoVista**
- **MuniSight**

Online Payment

Cloudpermit integrates with most online payment providers through various online checkout systems or payment gateways to process fees and dues. Users can choose an online payment option for their bills when an online payment integration is configured for a municipality.

Payer information and bill contents are sent to the PCI-compliant payment provider and forwarded to the provider's checkout page. The payment provider returns information about the success of the payment. Where necessary (and possible), the convenience fees are configured in the payment system.

Supported Online Payment integrations include the following:

- **Allpaid**
- **Bambora**
- **CCP/NIC Online Payment**
- **ePay**
- **E-xact**
- **Government Window**
- **Merchante**
- **Moneris**
- **OpenEdge**
- **Paymentus**
- **PayNowlink**
- **Square**

- Stripe
- Payeezy

Authentication through Open ID Connect (OIDC)

When a user account is linked to an external system for authentication, Cloudpermit sends the authentication through an Open ID Connectivity (OIDC) API (Application Program Interface) to a third-party login page for the organization.

With this integration, the whole authentication happens in the third-party system, which returns a success of authentication to Cloudpermit. The integration does not include authorization; all groups and permissions are managed in Cloudpermit.

Supported OIDC authentication integrations include the following:

- Azure AD

Additional AD integrations are priced separately and, if applicable, addressed within your contract.

Multi-Factor Authentication (MFA)

When a Multi-Factor Authentication (MFA) is needed for a department, Cloudpermit login will require at least Two-Factor authentication.

After successful Cloudpermit authentication, the users will be sent to a third-party system for second-factor authentication, such as a mobile app or Security Management System (SMS).

The third-party system must supply an OIDC (Open ID Connect) interface, and it returns the success of the second-factor authentication to Cloudpermit.

Supported MFA integration includes the following:

- Duo

Additions and Minor Changes to Third-Party Integrations

Cloudpermit adds integrations with new systems if the integration is for an existing integration type, e.g., Online Payment or GIS. Cloudpermit has confirmed that the third-party system has Application Program Interfaces (APIs) that support the current integration model.

All integrations to new systems and minor changes to existing system integrations must be agreed upon separately, and they are not included in the standard implementation.

Delivery may contain a development fee and an annual or monthly fee.

Cloudpermit will give an estimated future release for integration upon agreement.

Custom Integrations

All other integrations that are not Configurable Standard integrations, minor changes to existing integrations, or new systems with an existing integration type are considered Custom Integrations.

All custom integrations require a feasibility study and specifications before the agreement. Cloudpermit will give an estimated future release for integration upon agreement.

Delivery of a Custom Integration contains a development fee and an annual or monthly fee.

Integrations with Backend Systems

In backend system integrations, Cloudpermit leverages an integration process that enables sending the information to a backend system.

- ⇒ Cloudpermit creates a folder in the backend system for each workspace.
- ⇒ Cloudpermit will link the properties and contacts into the folder and make new contacts if necessary.
- ⇒ Cloudpermit updates the status of the folder and specified data fields in the folder.

Integration can be configured to include the transfer of fees to the backend system. Completed reviews and inspections can be configured to be transferred too. The integration setup will require changes in the backend system and mapping statuses and codes between the systems.

Integrated backend solutions are priced separately and, if applicable, addressed within your contract.

Integrations with Electronic Archives

This type of integration sends the content of a workspace to an external system for archival. The third-party systems are Enterprise Content Management (ECM) or Electronic Archives. Cloudpermit will create an archival folder in the third party, write the values of the configured data fields in the folder, and transfer configured attachments into the folder for archival.

Integrated electronic archive solutions are priced separately and, if applicable, addressed within your contract.



THE CORPORATION OF THE TOWN OF GODERICH

BY-LAW NO. 78 OF 2023

BEING A BY-LAW TO ADOPT TERMS OF REFERENCE FOR THE CORPORATION OF THE TOWN OF GODERICH REBUILDING DOWNTOWN INFRASTRUCTURE TASK FORCE

WHEREAS Section 5(3) of the Municipal Act, 2001, S. O. 2001, c, 25, as amended, provides that municipal power shall be exercised by By-Law;

AND WHEREAS the Council of the Corporation of the Town of Goderich deems it expedient to adopt Terms of Reference for the Rebuilding Downtown Infrastructure Task Force.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:

1. That the “Terms of Reference for the Rebuilding Downtown Infrastructure Task Force” attached hereto as “Schedule A” is hereby adopted and shall form part of this By-Law.
2. That is By-Law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JUNE 2023.

MAYOR, Myles Murdock

CLERK, Andrea Fisher



REBUILDING DOWNTOWN INFRASTRUCTURE TASK FORCE

TERMS OF REFERENCE

Established by Council:	June 26, 2023
Regular Review Timeframe:	Annually by the Clerk
Date Task Force Ends:	Upon Project Completion

1. REPORTING STRUCTURE

While it is the legislative mandate of Goderich Town Council to make the final decision on all matters that affect the municipality, the role of the Task Force is to discuss and make recommendations regarding the Rebuilding Downtown Infrastructure Project.

2. MANDATE

The Task Force's mandate is to:

- a) Develop a vision for Goderich's Downtown Revitalization/Reconstruction Project.
- b) Engage a design/engineering firm to work with the Task Force to produce a comprehensive "Rebuilding Downtown Infrastructure" plan that includes future state design concepts and options, associated costs with high level phases/milestones.
- c) Facilitate public discussion and input throughout the process, as appropriate.

3. OBJECTIVES

The objective of the Task Force is to develop a vision, consider and choose a design, and recommend to Council a preferred option regarding the Rebuilding Downtown Infrastructure project.

4. TERM OF APPOINTMENT

The Term for Task Force members shall be to completion of the project.

A member may resign from the Task Force at any time by advising of their intention in writing to the Chair of the Task Force, and to the Clerk.

A Task Force member may be re-appointed by Town Council to fill a vacancy.

5. **QUALIFICATION**

Members shall be chosen for their special expertise, experience, dedication, and commitment to the mandate of the Task Force.

6. **COMPOSITION OF MEMBERS**

The Task Force shall be composed as follows:

- Town of Goderich Mayor
- Town of Goderich Councillor
- Town of Goderich Councillor
- 1 BIA Board Member
- 1 Chamber of Commerce Board Member
- Town Engineer and Landscape Architect/Urban Planner
- Chief Administrative Officer
- Director of Operations
- Clerk/Planning Coordinator

If a Task Force member is unable to complete the term as set in Section 4 above, a new Task Force member will be selected by Town Council.

The Task Force members shall serve without remuneration.

7. **ADVISORY STAFF**

From time to time, the Task Force may request the advice or participation of individuals or organizations with a particular area of expertise.

8. **QUORUM**

Quorum shall be reached with the presence of a majority of the appointed members, at a time no later than fifteen (15) minutes past the scheduled meeting time.

The issuance of an Agenda for a meeting of the Task Force will be considered as notice of that meeting.

9. **FREQUENCY AND LOCATION OF MEETINGS**

The Task Force will meet on an as-needed basis, to be determined or at the Call of the Chair, at a date and time to be determined at the first meeting of the Rebuilding Downtown Infrastructure Task Force. Meetings will be held in hybrid format, both in person in the Menesetung Room, Town Hall, and via an electronic platform. The Length of meetings shall be no more than one hour and a half.

Any member of the Task Force who misses three consecutive meetings, without being excused by the Task Force, may be removed from the Task Force and Council shall advertise for the vacant position.

All meetings shall be open to the public (in accordance with the Town of Goderich's Procedural By-Law and the Municipal Act). A meeting of the Task Force may only be closed to the public if the subject matter being considered meets the criteria established in Section 239 of the Municipal Act. The Task Force shall maintain a record of the Closed meeting and provide it to the Town Clerk.

10. AGENDAS AND MINUTES

The agenda shall be prepared by the Administrative Assistant to the CAO and Clerk/Planning Coordinator with the assistance of the Clerk. The Clerk's office will post the agenda on the Town's website.

Minutes of all meetings of the Task Force shall be provided to members. The Clerk's office will electronically circulate the meeting minutes to all members of Council in the next Council Agenda package for their information and post the meeting minutes on the Town's website.

11. SELECTION OF THE CHAIR

The Chair shall be selected by the Task Force at the inaugural meeting.

12. ROLE OF THE CHAIR

The role of the Chair is to:

- a) Communicate via email or meet with the Task Force Secretary to prepare the upcoming agenda.
- b) Preside at the meetings of the Task Force per the Town's Procedural By-Law, and to keep discussion on topic.
- c) Provide leadership to the Task Force to ensure that its activities remain focused on its mandate.
- d) Recognize each member's contribution to the Task Force's work.

In the absence of the Chair, the Task Force will appoint a Chair for that meeting and will Chair the meetings and act for the Chair as necessary.

13. ROLE OF THE SECRETARY

The role of Secretary is to confirm the meeting date and location with the Clerk's Office, shall keep on file minutes and records of all applications and the decisions thereon and of all other official business of the Task Force, prepare the agenda, take the minutes, and provide a copy of the minutes to the Town Clerk's office and all Task Force members.

14. ROLE OF TASK FORCE MEMBERS

The role of a Task Force member is to:

- a) Ensure that the mandate of the Task Force is being fulfilled.
- b) Provide the Chair with agenda items.
- c) Task Force Members must comply with the:
 - Town of Goderich's Code of Conduct.

- Town of Goderich’s Accountability and Transparency Policy.
 - Town of Goderich’s Procedural By-Law.
 - Town of Goderich’s social media Policy.
 - Other applicable Town by-laws and policies.
 - Municipal Act.
 - Municipal Freedom of Information and Protection of Privacy Act.
 - Municipal Conflict of Interest Act.
- d) Notify the Task Force Secretary within 24 hours of the Task Force meeting if they are unable to attend to ensure that quorum will be available for all meetings.

No individual member, nor the Task Force as a whole, has the authority to make direct representations of the Town to Federal and Provincial Governments or the media.

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose any pecuniary interest to the Secretary. This person will absent him/herself for the duration of the discussion at that meeting or subsequent meeting, as well as any voting (if any) with respect to that matter.

The Task Force does not have any delegated authority, it is to serve as an exploration and research Task Force only. Recommendations requiring implementation, expenditures, reports, or staff actions must first be considered by staff and/or Council. Council may cause the Task Force to review and report on matters pertaining to the Task Force’s purpose.

15. INSURANCE

The Town of Goderich’s General Liability Policy and Errors and Omissions Liability Policy will extend to the Task Force and its members provided that the Task Force is under the control of, answerable to, or the responsibility of the Town of Goderich and Council. The applicable insurance policies extend to Task Force members while in the performance of his/her duties and to those activities authorized by the Town of Goderich and Council. Members must adhere to the policies and procedures of the Town of Goderich and Council, including these Terms of Reference.

Task Force members are not entitled to any benefits normally provided by the Town of Goderich, including those provided by the Workplace Safety and Insurance Board of Ontario (WSIB) and are responsible for their own medical, disability or health insurance coverage.

16. EXPULSION OF MEMBER

The Task Force may recommend to Council the expulsion of a member or Council may remove a member. The reasons may be, but are not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act, disrupting the work of the Task Force or other legal issues.

17. TERMS OF REFERENCE

Council may, at its discretion, change the Terms of Reference for this Task Force at any time. Any changes to these Terms of Reference by the Task Force shall be recommended to Council via the Clerk through a report to Council.

The Task Force may be dissolved at any time by a resolution of Council.



THE CORPORATION OF THE TOWN OF GODERICH

BY-LAW NO. 79 OF 2023

**BEING A BY-LAW TO ADOPT TERMS OF REFERENCE FOR THE CORPORATION OF
THE TOWN OF GODERICH ENVIRONMENT COMMITTEE**

WHEREAS Section 5(3) of the Municipal Act, 2001, S. O. 2001, c, 25, as amended, provides that municipal power shall be exercised by By-Law;

AND WHEREAS the Council of the Corporation of the Town of Goderich deems it expedient to adopt Terms of Reference for the Environment Committee.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:

1. That the “Terms of Reference for the Environment Committee” attached hereto as “Schedule A” is hereby adopted and shall form part of this By-Law.
2. That is By-Law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JUNE 2023.

MAYOR, Myles Murdock

CLERK, Andrea Fisher



TOWN OF GODERICH ENVIRONMENT COMMITTEE

TERMS OF REFERENCE

Established by Council:	June 26, 2023
Regular Review Timeframe:	Once every 4 years by the Clerk
Date Committee Ends:	November 14, 2026

1. **REPORTING STRUCTURE**

While it is the legislative mandate of Goderich Town Council to make the final decision on all matters that affect the municipality, the role of the Environment Committee (EC) is to provide recommendations, advice, and information to Council on those specialized matters which relate to the mandate of the EC.

2. **MANDATE**

The EC's mandate is to:

- a) To make recommendations to Council on various issues related to the Committee's objectives.
- b) To serve as an advisory, resource and information support group to the citizens of Goderich and Council.
- c) To encourage and promote sustainable and achievable environmental programs.
- d) Discuss new or changing environmental legislation or regulations.
- e) To encourage civic pride with a focus on flowers, landscaping, gardens, beautification, and environmental awareness.
- f) To enhance/encourage the tidiness, appearance and visual appeal of neighbourhoods, parks, open spaces, and streets.
- g) To work closely with Town staff, Goderich BIA, groups, and organizations that support community beautification initiatives.
- h) To encourage and promote volunteer recruitment to assist in the operation of the annual Communities in Bloom program.
- i) Support fundraising and community sponsorship activities related to Communities In Bloom.

3. **OBJECTIVES**

The objective of the EC is to prepare a term of office Work Plan that identifies priority environmental issues and actions, in consultation with Town staff, and subsequently approved by Council. Additionally, the Committee will promote volunteer recruitment, civic beautification and pride through programs, partnerships, and education focusing on horticultural, landscape and environmentally responsible projects. At the beginning of each year, the EC will update the Work Plan and present an annual progress report to Council.

The Work Plan will include:

- Five step Partners for Climate Protection Milestone Framework by meeting the standards set by the Federation of Canadian Municipalities and Local Governments for Sustainability (ICLEI).
- Waste reduction, reuse, and recycling programs.
- The protection, conservation, and enhancement of natural systems (water, wastewater, Goderich's shoreline, and energy conservation measures).
- Greenhouse gas reduction.
- Bike/Cart pilot project.
- Maintaining the health of our ecosystem.
- Involvement with other environmental issues or initiatives.
- Public engagement and education initiatives.
- Recommendations on environmental initiatives to Council.
- Contributions to broader efforts to address climate change.
- Planning, organizing, and operating the annual CIB program in collaboration with the Parks Department, local businesses, and individual homeowners.

The EC's Work Plan shall be accomplished within its allocated annual budget.

The Work Plan status will be a standing EC Agenda item.

The EC will prepare, by October 15 of each year, a projected budget based on their Work Plan for the succeeding year to the Treasurer.

4. **TERM OF APPOINTMENT**

The Term of Office for the EC members shall run concurrent with the term of Council.

A member may resign from the Committee at any time by advising of their intention in writing to the Chair of the Committee, and to the Clerk.

5. **QUALIFICATION**

Members shall be chosen for their special expertise, experience, dedication, and commitment to the mandate of the Committee.

6. COMPOSITION OF MEMBERS

The EC shall be composed of one (1) member of Council, five (5) Council appointed citizen members, from a range of environmental stakeholders (e.g., Lake Huron Centre for Coastal Conservation, Huron Stewardship Council, and a management member of the Goderich Port Management Corporation).

If a Committee member is unable to complete the term as set in Section four (4) above, a new Committee member may be selected by Town Council.

EC members shall serve without remuneration.

7. RECRUITMENT OF CITIZEN APPOINTMENTS

The recruitment of citizens to be appointed to the Committee will be advertised per the Town's Notice By-Law requirements.

8. STAFF APPOINTMENT TO THE COMMITTEE

The Town's Environmental Coordinator or designate, will serve as the Committee Secretary, and will provide support for the activities of the EC. At the discretion of the Chief Administrative Officer, additional staff may be requested to attend for related advisory information.

9. ADVISORY STAFF

From time to time, the Committee may request the advice or participation of individuals or organizations (Maitland Valley Conservation Authority, Veolia, and BM Ross staff) with a particular area of expertise. The Committee Secretary will coordinate, through consultation with the Chair, the request made by the Committee.

10. QUORUM

Quorum shall be reached with the presence of a majority of the appointed members, at a time no later than fifteen (15) minutes past the scheduled meeting time.

The issuance of an Agenda for a meeting of the Committee will be considered as notice of that meeting.

11. FREQUENCY AND LOCATION OF MEETINGS

The EC shall meet every second month, or at the Call of the Chair, at a date and time to be determined at the first meeting of the Committee. Meetings will be held in hybrid format, both in person in the Menesetung Room, Town Hall, and via Zoom. The length of meetings shall be no more than one hour and a half and shall take place during normal business hours.

Any member of the Committee who misses three consecutive meetings, without being excused by the Committee, may be removed from the Committee and Council may advertise for the vacant position.

All meetings shall be open to the public (in accordance with the Town of Goderich's Procedural By-Law and the Municipal Act). A meeting of the Committee may only be closed to the public if the subject matter being considered meets the criteria established in Section 239 of the Municipal Act. The Committee shall maintain a record of the Closed meeting and provide it to the Town Clerk.

12. AGENDAS AND MINUTES

The agenda shall be prepared by the Committee Secretary, posted to the Town's website via eScribe, and provided to the Clerk's office at the same time it is provided to Committee members.

Minutes of all meetings of the Committee shall be forwarded to the Clerk's office no later than one week after the meeting. The Clerk's office will electronically circulate the meeting minutes to all members of Council in the next Council Agenda package for their information and post the draft meeting minutes on the Town's website. The EC Secretary shall file the draft and approved minutes in accordance with The Ontario Municipal Records Management System (TOMRMS) The EC Secretary shall circulate the preceding minutes in the Agenda package. The EC Secretary shall publish the approved minutes via eScribe to the Town's website.

13. SELECTION OF CHAIR

The Chair shall be selected by the Committee at the first meeting. The Chair shall not be the member of Council.

14. ROLE OF THE CHAIR

The role of the Chair is to:

- a) Preside at the meetings of the EC as per the Town's Procedural By-Law, and to keep discussion on topic.
- b) Provide leadership to the EC to focus on its mandate as an advisory committee of Council.
- c) Recognize each member's contribution to the Committee's work.
- d) Liaise with the Town's Chief Administrative Officer, the Director of Operations, and the Environmental Coordinator; and
- e) Make deputations, presentations, etc., before Council.

In the absence of the Chair, the Committee will appoint an Acting Chair for that meeting and will Chair the meetings and act for the Chair as necessary.

15. ROLE OF SECRETARY

The role of the EC Secretary is to confirm the meeting dates and location with the Clerk's Office, shall file in accordance with TOMRMS any minutes and records of all applications and the decisions thereon and of all other official business of the Committee, prepare the Agenda, take the minutes, and provide a copy of the minutes to the Town Clerk's office and all Committee members.

16. **ROLE OF COMMITTEE MEMBERS**

The role of Committee members is to:

- a) Work collaboratively with Town staff to develop a Work Plan and prepare annual progress reports for Council.
- b) Engage the community in environmental action and be a community role model by participating in outreach opportunities that increase community knowledge/education.
- c) Help inform Council and the public about environmental programs, outreach campaigns, by-laws, etc. that support the environmental direction outlined in the EC Work Plan.
- d) Help build community partnership opportunities and leverage community networks to increase local environmental action.
- e) Provide the Chair with agenda items.
- f) Advice on any controversial or significant environmental issues.
- g) EC members must comply with the:
 - Town of Goderich's Code of Conduct;
 - Town of Goderich's Accountability and Transparency Policy;
 - Town of Goderich's Procedural By-Law;
 - Town of Goderich's Social Media Policy;
 - Other applicable Town by-laws and policies;
 - Municipal Act
 - Municipal Freedom of Information and Protection of Privacy Act
 - Municipal Conflict of Interest Act
- h) Notify the Committee Secretary within 24 hours of the Committee meeting if they are unable to attend to ensure that quorum will be available for all meetings.

No individual member, nor the Committee as a whole, has the authority to make direct representations of the Town to Federal and Provincial Governments or the media.

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose any pecuniary interest to the Secretary. This person will absent him/herself for the duration of the discussion at that meeting or subsequent meeting, as well as any voting (if any) with respect to that matter.

The Committee does not have any delegated authority and is to serve as an exploration and research Committee only. Recommendations requiring implementation, expenditures, reports, or staff actions must first be considered by staff and/or Council. Council may cause the Committee to review and report on matters pertaining to the Committee's purpose.

17. INSURANCE

The Town of Goderich's General Liability Policy and Errors and Omissions Liability Policy will extend to the Committee and its members provided that the Committee is under the control of, answerable to, or the responsibility of the Town of Goderich and Council. The applicable insurance policies extend to Committee members while in the performance of his/her duties and to those activities authorized by the Town of Goderich and Council. Members must adhere to the policies and procedures of the Town of Goderich and Council, including these Terms of Reference.

Committee members are not entitled to any benefits normally provided by the Town of Goderich, including those provided by the Workplace Safety and Insurance Board of Ontario (WSIB) and are responsible for their own medical, disability or health insurance coverage.

18. EXPLUSION OF MEMBER

The Committee may recommend to Council the expulsion of a member, or Council may remove a member. The reasons may be, but are not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act, disrupting the work of the Committee or other legal issues.

19. TERMS OF REFERENCE

Council may, at its discretion, change the Terms of Reference for this Committee at any time. Any changes to these Terms of Reference by the Committee shall be recommended to Council via the Clerk through a report to Council.

The Committee may be dissolved at any time by a resolution of Council.



THE CORPORATION OF THE TOWN OF GODERICH

BY-LAW NO. 80 OF 2023

BEING A BY-LAW TO ADOPT TERMS OF REFERENCE FOR THE CORPORATION OF THE TOWN OF GODERICH MUNICIPAL AND MARINE HERITAGE COMMITTEE

WHEREAS Section 5(3) of the Municipal Act, 2001, S. O. 2001, c, 25, as amended, provides that municipal power shall be exercised by By-Law;

AND WHEREAS the Council of the Corporation of the Town of Goderich deems it expedient to adopt Terms of Reference for the Municipal and Marine Heritage Committee.

NOW, THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:

1. That the “Terms of Reference for the Municipal and Marine Heritage Committee” attached hereto as “Schedule A” is hereby adopted and shall form part of this By-Law.
2. That is By-Law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF JUNE 2023.

MAYOR, Myles Murdock

CLERK, Andrea Fisher



MUNICIPAL & MARINE HERITAGE COMMITTEE

TERMS OF REFERENCE

Established by Council:	June 26, 2023
Regular Review Timeframe:	Once every 4 years by the Clerk
Date Committee Ends:	November 14, 2026

1. REPORTING STRUCTURE

While it is the legislative mandate of Goderich Town Council to make the final decision on all matters that affect the municipality, the role of the Municipal & Marine Heritage Committee is an advisory committee of Council, established by By-Law, to make recommendations to Council on those specialized matters which relate to the purpose of both municipal and marine heritage.

2. MANDATE

The Municipal & Marine Heritage Committee's mandate is to:

- a) Advise Council on all matters pertaining to heritage including architectural, archaeological, natural, marine, and cultural heritage components.
- b) Prepare and review research of properties proposed for designation.
- c) Advise Council on applications pertaining to an individual property (Part IV) or a Heritage Conservation District (Part V) for the purpose of:
 - Designation or de-designation
 - Alteration, addition, or demolition
 - Signage
 - Loans or grants (Goderich Heritage Enhancement Fund)
 - Easement agreements
- d) Advise and assist with the development of heritage conservation guidelines and heritage policies, plans, and programs.
- e) Promote cultural heritage awareness, education, stewardship, and conservation.
- f) Maintain and expand reference materials – photographs, reference books, periodicals, catalogues, that provide resource material for research into Goderich's heritage.
- g) Advise and inform Council of new legislation and funding initiatives.

3. OBJECTIVES

The objective of the Municipal & Marine Heritage Committee is to reinforce the link between the Municipal & Marine Heritage mandate and the Town's strategic direction and Master Plans.

Develop a Work Plan to include:

- Advising Council on cultural heritage matters and recognizing excellence in the cultural heritage community in the Town;
- Promotion of cultural heritage awareness, education, stewardship, and conservation in collaboration with the Building and Clerk's Departments, local businesses, and individual homeowners within the Heritage Conservation Districts.

The Heritage Committee's Work Plan shall be accomplished within its allocated annual budget.

The Work Plan status will be a standing Heritage Committee Agenda Item.

4. **Term of Appointment**

The Term of Office for Citizen members and Council members on the Municipal & Marine Heritage Committee shall run concurrent with the term of Council, or until successors are appointed.

5. **Qualification**

Members shall be chosen for their special expertise, experience, dedication, and commitment to the mandate of the Committee.

6. **Composition of Members**

The Committee shall be composed of not more than three (3) Council appointed citizen members and one (1) member of Council.

All Committee members shall be selected by Town Council. If a Committee member is unable to complete the term as set in Section 4 above, a new Committee member will be selected by Town Council.

Heritage Committee members shall serve without remuneration.

7. **Recruitment of Citizen Appointments**

The recruitment of citizens to be appointed to the Committee will be advertised per the Town's Notice By-Law requirements.

8. **Staff Appointment**

The Clerk or designate will serve as the Committee Secretary and will provide support for the activities of the Committee.

9. **Advisory Staff**

The Chief Administrative Officer, Huron County Planning Staff, Clerk/Planning Coordinator, Chief Building Official/Secretary, as required.

10. **Quorum**

Quorum shall be reached with the presence of a majority of the appointed members, at a time no later than fifteen (15) minutes past the scheduled meeting time.

The issuance of an Agenda for a meeting of this Committee will be considered as a notice of that meeting.

11. **Frequency and Location of Meetings**

The Municipal & Marine Heritage Committee meetings will be held quarterly (4 times per year) at 10:00 a.m., or as determined by the Committee at the call of the Chair, and will be held in a hybrid format, both in person in the Menesetung Room, and via an electronic platform. The length of the meetings shall be no more than one hour.

Any member of the Committee who misses (3) three consecutive meetings, without being excused by the Committee, may be removed from the Committee and Council shall advertise for the vacant position.

All meetings shall be open to the public, in accordance with the Town of Goderich Procedural By-Law and the Municipal Act. A meeting of the Committee may only be closed to the public, if the subject matter being considered meets the criteria established in Section 239 of the Municipal Act. The Committee shall maintain a record of the Closed meeting with the Town Clerk.

12. **Agendas and Minutes**

The Agenda shall be prepared by the Administrative Assistant to the CAO and Clerk/Planning Coordinator with the assistance of the Chief Building Official. The Clerk's office will post the agenda on the Town's website.

Minutes of all meetings of the Committee shall be provided to members. The Clerk's office will electronically circulate the meeting minutes to all members of Council in the next Council Agenda package for their information and post the meeting minutes on the Town's website.

13. **Selection of the Chair**

The Chair shall be selected by the Committee at the inaugural meeting.

14. **Role of the Chair**

The role of the Chair is to:

- a) Communicate via email or meet with the Committee Secretary to prepare the upcoming agenda;
- b) Preside at the meetings of the Municipal & Marine Heritage Committee per the Town's Procedural By-Law, and to keep the discussion on topic;
- c) Provide leadership to the Municipal Marine and Heritage Committee members to ensure that its activities remain focused on its mandate;
- d) Recognize each member's contribution to the Committee's work.

In the absence of the Chair, members will appoint a Chair for that meeting and will Chair the meetings and act for the Chair as necessary.

15. **Role of Secretary**

The role of the Secretary is to confirm the meeting date and location with the Clerk's Office, shall keep on file minutes and records of all applications and the decisions thereon and of all other official business of the Committee, prepare the Agenda, take the minutes, and provide a copy of the minutes to the Town Clerk's office and all Committee members.

16. **Role of Committee Members**

The role of a Municipal & Marine Heritage Committee member is to review applications sent to them in advance of the meeting, consider applicant, agency, and public comments, and make decisions in public regarding applications. Members must also contribute time, knowledge, skill, and expertise to the fulfillment of the Committee's mandate.

Committee Members must comply with the:

- Town of Goderich's Code of Conduct;
- Town of Goderich's Accountability and Transparency Policy;
- Town of Goderich's Procedural By-Law;
- Town of Goderich's Social Media Policy;
- Other applicable Town by-laws and policies;
- Municipal Act
- Municipal Freedom of Information and Protection of Privacy Act
- Municipal Conflict of Interest Act

Notify the Clerk/Secretary within 24 hours of the Municipal & Marine Heritage Committee meeting if they are unable to attend to ensure that quorum will be available for all meetings.

No individual member, nor the Committee as a whole, has the authority to make direct representations of the Town to Federal and Provincial Governments or the media.

Members shall abide by the rules outlined within the Municipal Conflict of Interest Act and shall disclose any pecuniary interest to the Secretary. This person will absent him/herself for the duration of the discussion at that meeting or subsequent meeting, as well as any voting (if any) with respect to that matter.

17. **Insurance**

The Town of Goderich's General Liability Policy and Errors and Omissions Liability Policy will extend to the Committee and its members provided that the Committee is under the control of, answerable to, or the responsibility of the Town of Goderich and Council. The applicable insurance policies extend to Committee members while in the performance of his/her duties and to those activities authorized by the Town of Goderich and Council. Members must adhere to the policies and procedures of the Town of Goderich and Council, including these Terms of Reference.

Committee members are not entitled to any benefits normally provided by the Town of Goderich, including those provided by the Workplace Safety and Insurance Board of Ontario (WSIB) and are responsible for their own medical, disability or health insurance coverage.

18. Expulsion of Member

The Committee may recommend to Council the expulsion of a member or Council may remove a member. The reasons may be, but are not limited to, the member being in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act; disrupting the work of the Committee or other legal issues.

19. Terms of Reference

Council may, at its discretion, change the Terms of Reference for this Committee at any time. Any changes to these Terms of Reference by the Committee shall be recommended to Council via the Clerk through a report to Council.

The Committee may be dissolved at any time by a resolution of Council.



**THE CORPORATION OF THE TOWN OF GODERICH
BY-LAW NO. 81 OF 2023**

**BEING A BY-LAW TO REPEAL BY-LAW 79 OF 2023 AND TO CONFIRM THE
VARIOUS APPOINTMENTS OF COMMITTEES AND BOARDS FOR THE
CORPORATION OF THE TOWN OF GODERICH**

WHEREAS the Town of Goderich deems it advisable at this time, to update the appointments of Committees and Boards, for the Corporation of the Town of Goderich;

AND WHEREAS at the May 15, 2023, Council Meeting, Council approved the establishment of a Municipal and Marine Heritage Committee and Environment Committee.

AND WHEREAS Appendix 'A' details the appointments to be made as of this date;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWN OF GODERICH ENACTS AS FOLLOWS:

1. That the Council of the Town of Goderich hereby confirm appointments to various Boards and Committees as described in Appendix "A", hereto attached.
2. That By-Law 79 of 2023 be hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
26TH DAY OF JUNE 2023.**

MAYOR, Myles Murdock

CLERK, Andrea Fisher

Appendix “A” to By-Law 81 of 2023

Boards and Committees	Representatives	Term
Ausable Bayfield Maitland Valley Source Protection Committee North Group	Councillor Thompson	November 14, 2026
BIA Board of Management	Councillor John Thompson and Councillor Randy Carroll Dawn Allen, Anne Ferguson, Shelley Peet, Vicky Culbert, Clare Day, Ann McCauley, Steve Bruce, Mary Coultis-Bruce, Joan Tigert and Heather Boa	November 14, 2026
BIA Advertising, Events and Programming Committee	Dawn Allen, Anne Ferguson, Clare Day, Steve Bruce, Mary Coultis-Bruce, Heather Boa, Vicky Culbert and Cheryl Dunn	November 14, 2026
BIA Beautification Committee	Shelley Peet, Cheryl Dunn and Clare Day	November 14, 2026
BIA Farmers’ Market Committee	Ann McCauley, Clare Day and Mary Coultis-Bruce	November 14, 2026
Bluewater Recycling Association	Councillor Randy Carroll	November 14, 2026
Clean Energy Frontier Regional Steering Committee	Councillor Randy Carroll and Councillor Liz Petrie	December 31, 2023
Committee of Adjustment/Property Standards Committee	Tony Decco, Donny Rivers, and Matthew Hoy	November 14, 2026
Community Safety & Well-Being Plan	Michaela Johnston	November 14, 2026
Emergency Control Group	Appointed by By-Law adopting Emergency Plan, appointed by position	
Environment Committee	Con Melady, Erinn Lawrie, Janet Wunnick, Michele Young, Marian Vanden Heuvel	November 14, 2026
Fire Committee	Councillor Leah Noel, Councillor Liz Petrie and Councillor Randy Carroll Michael Russo (Central Huron), Anita Snobelen (ACW)	November 14, 2026
Goderich Police Services Board	Mayor Myles Murdock Tony Denomme	November 14, 2026
Goderich Regional Airport Task Force	Mayor Myles Murdock Bryan Vincent (County of Huron Economic Development Board Chair), Brian Ferguson (Community Representative), Martin VanderLoo (Community Representative), John Marshall (Community Representative), Taylor Lambert (Community Representative), Glen McNeil (Ashfield-Colborne-Wawanosh Representative), and Jim Ginn (Central Huron Representative)	December 1, 2024
MacKay Centre for Seniors Board of Management	Deputy Mayor Trevor Bazinet	November 14, 2026
Maitland Valley Conservation Authority and Maitland Source Protection Authority	Mayor Myles Murdock	November 14, 2026
Mid-Huron Landfill Site Board	Mayor Myles Murdock Allison Lobb (Central Huron), Glen McNeil (ACW), Bernie MacLellan (Huron East), Peter Walden (Bluewater) and Shari Flett (Huron-Kinloss)	November 14, 2026
Mid-Huron Recycling Centre Board	Mayor Myles Murdock Bernie MacLellan (Huron East) and Allison Lobb (Central Huron)	November 14, 2026
Municipal and Marine Heritage Committee	Kathy Ferguson, Vicky Culbert, Berry Page	November 14, 2026



**THE CORPORATION OF THE TOWN OF GODERICH
BY-LAW NO. 82 OF 2023**

**A BY-LAW TO AMEND BY-LAW NO. 20 OF 1989 TO REGULATE TRAFFIC IN
THE TOWN OF GODERICH AND TO CONTROL AND REGULATE THE USE
OF STREETS AND BOULEVARDS IN SAID TOWN.**

WHEREAS the Town of Goderich passed By-Law No 20 of 1989 on the thirteenth day of February, 1989;

AND WHEREAS it is deemed desirable by Council to amend the Traffic By-Law as recommended by the Director of Operations.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN
GODERICH ENACTS AS FOLLOWS:**

1. That **Schedule 8** –Prohibited Parking be amended to include the following:

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
STREET	Side(s)	From-To	Time or Days
Picton Street	North Side	The Loading Area at 15 Picton Street East West to South Street	Anytime
Balvina Drive	North Side	Bayfield Road West to South Street	Anytime

2. That By-Law 20 of 1989 be hereby amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
26TH DAY OF JUNE 2023.**

MAYOR, Myles Murdock

CLERK, Andrea Fisher